

ADDENDUM No. 1

Request for Proposals

Lake Transit Authority Bus Passenger Facility Plan

Pursuant to the Request for Proposals for the *Lake Transit Authority Bus Passenger Facility Plan*, the deadline to submit written questions was **January 8, 2018**. This Addendum addresses questions received through that date.

Question 1: Lake Transit serves stops outside of Lake County, such as stops in Ukiah and Calistoga. Does this study cover all Lake Transit stops, or only those in Lake County? Please specify the fixed-route bus stops that should be included.

Response: The bus stops should only include those on routes within the County (and City) limits.

Question 2: Does Lake Transit already have lat/long information for stop locations, or should that be collected as part of the inventory?

Response: GPS coordinates of stop locations are kept at Lake Transit Authority.

Question 3: What has been the involvement of the Lake APC membership and TAC in the submittal of the Sustainable Transportation Planning Grant?

Response: The Lake Area Planning Council Board (APC) and the Technical Advisory Committee (TAC) are informed at regular meetings when grant applications are made for relevant projects through this or other programs. Lake APC often prepares and submits the applications, although other regional entities (County, cities, LTA, tribes, etc.) can also apply themselves.

Question 4: How many in-person team and coordination meetings are anticipated?

Response: With respect to in-person meetings, an initial in-person “meet and greet” would be appropriate. A minimum of two in-person coordination meetings are anticipated. In addition, monthly team meetings are required via teleconference, but more often if deemed necessary.

Question 5: What methods for conducting public outreach and obtaining public input, especially from disadvantaged communities, have Lake APC found to be most effective?

Response: Past experience has shown that on-bus surveys of bus riders and other surveys through the Lake Transit Authority web site can be effective tools for gathering input. Also, input through workshops or the Social Services Transportation Advisory Council (SSTAC), which meets quarterly.