



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

525 South Main Street, Ukiah, CA 95482
Administration: Suite G ~ 707-234-3314
Planning: Suite B ~ 707-263-7799

LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) AGENDA

DATE: Wednesday, March 10, 2021

TIME: 9:00

PLACE: Audioconference

In accordance with the modified Brown Act Requirements established by Governor Newsom's Executive Order N-29-20, and to facilitate Social Distancing due to COVID-19, Lake Area Planning Council's Board meeting will be by audioconference. Public comments will be available during Wednesday's meeting on any agenda item. Please send comments to our Board Secretary, Charlene Parker, at cparker@dbcteam.net and note the agenda item number being addressed. Oral comments will also be accepted by telephone during the meeting when public comment is invited by the Chair.

Dial-in number: 1 (669) 900-6833 / Meeting ID: 930 0516 9520# Passcode: 519657
**Zoom link provided to Board Members in distribution email and to public by request.*

-
1. Call to Order/Roll Call
 2. Adjourn to Policy Advisory Committee

PUBLIC EXPRESSION

3. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda

CONSENT CALENDAR

4. Approval of February 10, 2021 Minutes

REGULAR CALENDAR

5. Public Hearing: Unmet Transit Needs for Fiscal Year 2021/22 (*Sookne*)
6. Discussion and Proposed Approval of – Letter of Opposition on Assembly Bill 786

RATIFY ACTION

7. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council
8. Consideration and Adoption of Recommendations of Policy Advisory Committee

REPORTS

9. Reports & Information:
 - a. Lake APC Staff Summary of Meetings – Administration and Planning Services
 - b. Lake APC Planning Staff
 - i. Grant Updates
 - ii. SR 53 Corridor Local Circulation Plan
 - iii. Local Road Safety Plan Update
 - iv. Miscellaneous

- c. Lake APC Administration Staff
 - i. APC Budget Update
 - ii. Next Meeting Date – **April 14, 2021**
 - iii. Miscellaneous
- d. Lake APC Directors
- e. Caltrans
 - i. SR 29 Project Update
 - ii. Lake County Project Status Update
 - iii. Miscellaneous
- f. Rural Counties Task Force
 - i. Next Meeting Date – **March 19, 2021** (*Teleconference*)
- g. California Transportation Commission
 - i. Next Meeting Date – **March 24 – 25** (*Webinar*)
- h. California Association of Councils of Governments (CalCOG)
 - i. CalCOG Board of Directors Meeting – (*TBD*)
 - ii. Regional Leadership Forum – **March 22 – 23** (*Riverside/ Virtual*)
- i. Miscellaneous

INFORMATION PACKET

- 10. a) COVID Free Riders Flyer
- b) 2/10/21 (Draft) Lake SSTAC Minutes
- c) 2/18/21 (Draft) Lake TAC Minutes

ADJOURNMENT

PUBLIC EXPRESSION

Any member of the public may speak on any agenda item when recognized by the Chair for a time period, not to exceed 3 minutes per person and not more than 10 minutes per subject, prior to the Public Agency taking action on that agenda item.

AMERICANS WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the Lake Area Planning Council office at (707) 263-7799, at least 5 days' notice before the meeting.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

CLOSED SESSION

If agendized, Lake County/City Area Planning Council may adjourn to a closed session to consider litigation or personnel matters (i.e. contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

POSTED: March 4, 2021

Attachments:

Agenda Item #4 – 2/10/21 Lake APC Draft Minutes

Agenda Item #5 – Staff Report, Notice, Definitions, Unmet Needs List

Agenda Item #6 – Letter of Opposition – AB 786

Agenda Item #9a – Summary of Meetings

Agenda Item #9bi – Grant Updates Staff Report

Agenda Item #9bii - SR 53 Staff Report

Agenda Item #9biii – LRSP Update Staff Report

Information Packet: a) COVID Free Rides Flyer
b) 2/10/21 (Draft) Lake SSTAC Minutes
c) 2/18/21 (Draft) Lake TAC Minutes



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LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) (DRAFT) MEETING MINUTES

Wednesday, February 10, 2021

Location: Audioconference (in response to “Shelter-in-Place” directive)

Present

Tina Scott (Alternate), Supervisor, County of Lake
Moke Simon, Supervisor, County of Lake
Russ Cremer, City Council, City of Clearlake
Russell Perdock, Council Member, City of Clearlake
Stacey Mattina, City Council Member, City of Lakeport
Kenneth Parlet, Council Member, City of Lakeport
Chuck Leonard, Member at Large

Absent

Bruno Sabatier, Supervisor, County of Lake
Vacant Position, Member at Large

Also Present

Lisa Davey-Bates, Executive Director, Admin. Staff – Lake APC
James Sookne, Admin Staff – Lake APC
Alexis Pedrotti, Admin Staff – Lake APC
Charlene Parker, Admin Staff – Lake APC
Nephele Barrett, Planning Staff – Lake APC
John Speka, Planning Staff – Lake APC
Danielle Casey, Planning Staff – Lake APC
Dirk Slooten (Alternate), Council Member, City of Clearlake
Rex Jackman, Caltrans District 1 (Policy Advisory Committee)
Jeff Pimentel, Caltrans Project Manager
Gillian Gillett, Program Manager, California Integrated Mobility DOT
Scott DeLeon, Public Works Director, County of Lake
Adeline Brown, City of Clearlake
Clarissa Kincy, Mobility Manager – Lake Links
Wanda Gray, Paratransit Services – LTA

1. Call to Order/Roll Call

Chair Mattina called the meeting to order at 9:04 a.m. Secretary Charlene Parker called roll.
Members present: Scott (Alternate-Sabatier), Simon, Perdock, Mattina, Cremer

2. Adjourn to Policy Advisory Committee

Chair Mattina adjourned to the Policy Advisory Committee (PAC) at 9:05 a.m. to include Caltrans District 1 staff and allow participation as a voting member of the Lake APC.

3. Election of officers– Chair and Vice-Chair, Member-at-Large Vacancy and Standing Committees – Executive Committee and California Association of Councils of Governments (CalCOG)

*Director Cremer nominated Director Stacey Mattina for the Lake County/City Area Planning Council **Chair position** for the 2021 calendar year, and Director Stacey Mattina accepted. The motion was seconded by Director Simon and carried unanimously.*

Chair Mattina announced that Director Parlet has joined the meeting. She explained to Director Parlet that the Board was voting for her to continue as Chair position.

Roll Call Vote: Ayes (6)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet and Rex Jackman (PAC), Noes (0); Abstain (0); Absent (2) – Directors Leonard, Vacant Member-at-Large

*Chair Mattina nominated Director Moke Simon for the Lake County/City Area Planning Council **Vice-Chair position** for the 2021 calendar year, and Director Moke Simon accepted. The motion was seconded by Director Perdock and carried unanimously.*

Roll Call Vote: Ayes (6)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet and Rex Jackman (PAC), Noes (0); Abstain (0); Absent (2) – Directors Leonard, Vacant Member-at-Large

Lisa Davey-Bates explained that the Lake APC Executive Committee was made up of the Chair, Vice-Chair, and a third representative to provide a regional balance.

*Director Cremer nominated that the current members for the Lake County/City Area Planning Council **Executive Committee** remain the same for the 2021 calendar year. The motion was seconded by Director Perdock and carried unanimously.*

Chair Mattina announced that Director Leonard had joined the meeting. She explained to Director Leonard the Board was voting for the Executive Committee members to remain the same for the 2021 calendar year.

Roll Call Vote: Ayes (7)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet, Leonard, Rex Jackman (PAC), Noes (0); Abstain (0); Absent (1) – Vacant Member-at-Large

*Director Perdock made a motion that the current members for the Lake County/City Area Planning Council **CalCOG Representatives** remain the same for the 2021 calendar year. Directors Leonard and Cremer both accepted the positions. The motion was seconded by Director Simon and carried unanimously.*

Roll Call Vote: Ayes (7)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet, Leonard, Rex Jackman (PAC), Noes (0); Abstain (0); Absent (1) – Vacant Member-at-Large

4. PUBLIC EXPRESSION

Chair Mattina requested public comments including any written comments.

No public comments were presented to the council.

CONSENT CALENDAR

5. Approval of December 9, 2020 Draft Minutes

Director Cremer made a motion to approve the December 9, 2020 Lake APC minutes, as presented. The motion was seconded by Director Perdock and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet, Leonard, Rex Jackman (PAC), Noes (0); Abstain (0); Absent (1) – Vacant Member-at-Large

REGULAR CALENDAR

6. **Public Hearing: Adoption of Public Participation Plan Update**

Danielle Casey introduced the item, explaining that Lake APC adopted a Public Participation Plan (PPP) in November 2008. Staff felt that it was appropriate to update the PPP to reflect existing conditions as part of the current update to the Regional Transportation Plan (RTP). Danielle noted that there was a required 45-day review period for the Public Hearing. The PPP was published on the Lake APC website on December 23, 2020, which was 50 days from the public hearing, and in the Record Bee newspaper on December 30, 2020, which was 43 days from the public hearing. Danielle stated that Lake APC staff had not received any comments from the public on the advertised update.

1.) Finding of Proper Notice

Director Cremer made a finding that the proper notice was completed, and proof was provided. The finding was seconded by Director Scott and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet, Leonard, Rex Jackman (PAC), Noes (0); Abstain (0); Absent (1) – Vacant Member-at-Large

3.) Open Public Hearing

Chair Mattina opened the Public Hearing.

4.) Receive Public Comments

No Public Comments.

5.) Close Public Hearing

Chair Mattina closed the Public Hearing.

6.) Board Action

John Speka announced that with further review he noticed a few minor changes that needed to be made on committee membership. Director Cremer asked for clarification, questioning if the changes were minor and if it would change the intent of the document. John replied that the changes were minor, and he did not believe it would change the intent of the plan.

Director Cremer made a motion to approve the Public Participation Plan Update, as corrected. The motion was seconded by Director Leonard and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet, Leonard, Rex Jackman (PAC), Noes (0); Abstain (0); Absent (1) – Vacant Member-at-Large

7. **Discussion and Recommended Approval of the Second Amendment to the 2020/21 Overall Work Program**

Alexis Pedrotti referenced the staff report and Overall Work Program (OWP) funding spreadsheets that were included in the packet. She gave a brief description of Overall Work Program and the amendment process. Alexis explained that the County Department of Public Works (DPW) historically requests planning funds in Overall Work Programs from \$30,000 to \$50,000 annually. Unfortunately, the County inadvertently missed the opportunity to submit their application last January, leaving them with only \$7,661 of carryover funding to expend in the current Overall Work Program. The County staff has fully expended all their carryover funding. Given the circumstances, the County requested up to \$15,000 for Element 605 (Federal and State Grant Preparation, Monitoring and Assistance) and Work Element 607 (Special Studies). Alexis stated that on January 21, 2021, the Lake Technical Advisory Committee (TAC) discussed and ultimately supported the request to amend the FY 2020/21 Overall Work Program to shift funding to the County of Lake in the amount of \$15,000 from Work Element 612. The current Overall Work Program includes reserve funding, however there was also \$19,536 of Rural

Planning Assistance (RPA) funding under Work Element 612 for Consultant/Direct Costs that will not be expended as previously expected. Alexis stated the County's request was reasonable, that the amendment will support County DPW, and help to expend RPA funding that could potentially expire June 30, 2021.

Chair Mattina requested any public comments regarding the Second Amendment to the 2020/21 Overall Work Program. Scott DeLeon, Public Works Director for the County of Lake, stated that he appreciated any support the APC could provide.

Director Simon made a motion to approve the Second Amendment to the 2020/21 Overall Work Program, as presented. The motion was seconded by Director Cremer and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet, Leonard, Rex Jackman (PAC), Noes (0); Abstain (0); Absent (1) – Vacant Member-at-Large

RATIFY ACTION

8. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council

Chair Mattina adjourned the Policy Advisory Committee at 9:28 a.m. and reconvened as the APC.

9. Consideration and Adoption of Recommendations of Policy Advisory Committee

Director Simon made a motion to adopt the recommendations of the Policy Advisory Committee and reconvene as the APC. The motion was seconded by Director Cremer and carried unanimously.

Roll Call Vote: Ayes (6)-Directors Scott (Alternate-Sabatier), Simon, Perdock, Cremer, Mattina, Parlet, Leonard, Noes (0); Abstain (0); Absent (1) – Vacant Member-at-Large

REPORTS

10. Reports & Information

a. Lake APC Staff Summary of Meetings

The summary of meetings report was included for the Board's review, and staff was happy to answer any questions, however there were none.

b. Lake APC Planning Staff

i. Update on Various Grant Programs

Coordinated Plan Update

John Speka reported that Lake APC staff has been working with the University of the Pacific (UOP), through a contract with Caltrans, to update the Public Transit-Human Services Transportation Plan (Coordinated Plan) for the Lake County region. A draft of the Plan has now been completed and will be reviewed by the Social Services Transportation Advisory Council (SSTAC) for any possible final comments at its quarterly meeting today. A formal presentation of the Plan will be made to the Board at next month's APC meeting on March 10, at which time the Board will have an opportunity for its own review, comment, and possible approval.

Potential New Sustainable Transportation Planning Grants

John Speka reported that the Sustainable Transportation Planning Grant projects were due to Caltrans by February 12. John explained that staff decided to apply for two projects. The first project was the Wildfire Evacuation and Preparedness Plan for the

region. The plan would provide a regional reference document to secure coordination between agencies with respect to transportation and evacuation services.

The second project was to update the Transit Development Plan (TDP). John reported that aside from traditional fixed-route service improvements, the Plan will also look at less traditional options such as the potential for micro-transit and on-demand services for transit dependent users struggling with the regular fixed route options.

John noted that staff was recently informed that Caltrans District 1 secured separate funding for the Wine Country Interregional Partnership (IRP) Update, making the need for a grant application unnecessary.

Regional Early Action Planning (REAP)

John Speka reported that a Regional Early Action Planning (REAP) grant application was submitted to the Department of Housing and Community Development (HCD) in January. The program was intended to facilitate housing production in the region and can be put to a variety of uses per the eligibility criteria provided by the State. The grant funds were non-competitive and would be sub-allocated to the local jurisdictions according to a formula approved by the Board last November. John noted the specific projects that were to be funded involved zoning code amendments and the development of online permitting for the County, zoning code updates and project tracking software for the City of Clearlake, and housing related zoning code updates for the City of Lakeport.

Federal Lands Access Program (FLAP)

John Speka reported that the Federal Highway Administration released a Request for Project Applications for the California Federal Lands Access Program (FLAP). The program was to improve or maintain transportation facilities providing access to Federal lands. John explained that Approximately \$90 million was available to State, County, Local, or Tribal entities that own or maintain transportation facilities accessing Federal lands. John noted that the City of Lakeport has expressed interest in applying for funds to make improvements to Martin Street west of the City which provides access to Cow Mountain. Applications are due by May 27, 2021.

John announced that California Transportation Commission (CTC) has recommended the City of Clearlake's Dam Road Extension project through the Active Transportation Program (ATP), which was \$977,000 in grant funds. John explained that the project would complement the funded Transit Hub area by extending sidewalks and bike lanes along Dam Road Extension and South Center Drive.

Chair Mattina congratulated staff for the work that went into the successful application for the new project grant funds.

Chair Mattina requested any comments regarding the Grant Programs. No comments were presented.

ii. State Route 53 Corridor Project

Danielle Casey reported that the SR53 Corridor Local Circulation Study conducted by TJKM was continuing and in line with the new schedule. The Biweekly TAG meetings have resumed. Danielle reported that at the TAG meeting they discussed what methodology plans to use in light of traffic count changes as a result of the pandemic. Danielle stated that Caltrans staff has requested an additional meeting to further discuss

the methodology and how it would be implemented. Danielle noted that due to pandemic, the data was not reflecting growth or little to no potential growth.

Director Slooten stated that he has pulled up some data from our police department and it showed that since 2018 there had been 4 pedestrians and bicyclists' deaths along Lakeshore between Dam Road and 18th Avenue. Danielle replied that we hired a consultant to review the data from Statewide Integrated Traffic Records System (SWITRS). Rex Jackman requested the data so he could forward it to the Caltrans safety staff. Director Slooten replied that he would email the data to Danielle and Rex.

The group discussed the dangers of that highway, pandemic traffic, potential growth, and the statewide database SWITRS.

Chair Mattina requested any more comments regarding the State Route 53 Corridor Project Update. No comments were presented.

iii. Local Road Safety Plan Update

Danielle Casey reported that staff received four proposals for the Local Road Safety Plan. Danielle explained that the selection committee was comprised of APC Staff, Caltrans staff, and engineers for each city met on December 17, 2020. After discussion and review the consultant was selected and agreed upon by all committee members. Danielle noted that staff has sent out the Notice of Intent to Award to the selected consultant, and contract negotiations are currently taking place. Danielle stated that after a contract has been executed, APC Staff will announce the consultant.

iv. Miscellaneous

c. Lake APC Administration Staff

i. APC Budget Update

Alexis Pedrotti reported that due to the COVID-19 pandemic, staff has been monitoring the Local Transportation funds (LTF). Alexis was happy to report that there was an unexpected increase in revenue from the previous year. Alexis noted that the draft budget will be provided in May to discuss funding for the next fiscal year. Lisa added that funding has decreased in other funding sources such as the State Transit Assistance (STA) funds, which had a fairly substantial decrease. Lisa stated that staff should proceed with caution for the upcoming budget.

ii. Next Meeting Date – March 10, 2021

iii. Miscellaneous

Lisa Davey-Bates announced that we will need to schedule an Executive Committee meeting early March to discuss the Dow & Associates and Davey-Bates Consulting contracts to see if we will be pursuing extensions or if the Board will put out a proposal.

d. Lake APC Directors:

Director Parlet expressed the safety concern for pedestrians and bicyclists' around the Nice and Lucerne area and suggested looking into handing our reflectors to save lives. Director Parlet stated that there was not enough lighting and that some people need to be educated because they do not understand that they are really hard to see with their dark clothing.

Director Parlet asked for an updated list of Transportation & Transit Acronyms. Lisa stated that the list of acronyms was updated last year and staff would email the list to all the members.

Director Perdock added that he had the pleasure of working with the CHP Lieutenant on safety corridor prevention for that stretch of highway and said that through increased enforcement and public awareness campaigns and the number of deaths dropped.

The group discussed the need to reevaluate the safety of the Northshore corridor and agreed that this should be discussed further. Rex stated that there was a new traffic safety chief, and he would let him know about the concerns in that area.

Director Cremer asked Rex if he has received an answer to why on Lake 29, just south of Lower Lake, there was only one lane for about 100 ft and then back to two lanes. Rex responded that he looked into it and has made some progress with the Caltrans Safety staff and his boss to see if the change back to two lanes was feasible. He stated that he would talk to Russ directly when the answer was decided.

- e. Caltrans
 - i. SR 29 Project Update:
Rex reported that the construction was going well for the SR 29 project and that there was not anything new from the last meeting. Rex stated that Jeff Pimentel had to leave the meeting early and provided him with update summary by email. Rex reported that Jeff said that staff was working on revalidating the environmental document and the updates on surveys and permits for segment C.
 - ii. Lake County Project Status:
Rex stated that he provided the notes from the field meeting for various projects in the packet.
 - iii. Miscellaneous
Director Simon commented that he has contacted the Caltrans Transportation Safety staff for a left channelization lane for Twin Lakes development for our community.
- f. Rural Counties Task Force
 - i. Next Meeting Date – March 19, 2021
- g. California Transportation Commission
 - i. Next Meeting Date – March 24 – 25 (*Webinar*)
- h. California Association of Councils of Governments (CalCOG)
 - i. CalCOG Board of Directors Meeting – (*TBD*)
 - ii. Regional Leadership Forum – March 22 – 23 (*Riverside/Virtual*)
- i. Miscellaneous

INFORMATION PACKET

1. a) 1/21/21 (Draft) Lake TAC Minutes

ADJOURNMENT

The meeting was adjourned by Chair Mattina at 10:19 a.m.

Respectfully Submitted,

DRAFT

Charlene Parker
Administrative Associate



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE: 2021/22 Unmet Transit Needs Finding

DATE PREPARED: March 2, 2021

MEETING DATE: March 10, 2021

SUBMITTED BY: James Sookne, Program Manager

BACKGROUND:

Lake APC has been conducting formal Unmet Transit Needs processes since 2014. The purpose is to identify priority transit needs for transit dependent or transit disadvantaged populations within Lake County. It assists the APC and LTA in determining how to best use the limited transit funding available to the region.

The process is a requirement of the Transit Development Act (TDA) prior to a region using any Local Transportation Funds (LTF) for streets and roads purposes. Although the APC does not allocate any LTF funds for streets and roads purposes, the process is still considered useful as a means of identifying potential transit needs in the region as well as analyzing opportunities for Lake Transit Authority (LTA) to meet those needs if feasible. The Unmet Transit Needs Process also meets TDA requirements calling for annual public input opportunities for transit dependent or transit disadvantaged persons within the jurisdiction represented by the Social Services Transportation Advisory Council (SSTAC).

Also, in 2014, the definitions for “unmet transit need” and “reasonable to meet” were adopted by the Lake APC Board, pursuant to TDA requirements. The definitions approved by the APC are shown in the attachments to this report.

The current Unmet Needs Process began at the November meeting of the SSTAC, where the 20/21 list of unmet needs was reviewed. The process continued at the January SSTAC meeting where a list of potential unmet transit needs was developed.

The TDA requires that the Unmet Needs Process include a public hearing to provide the opportunity for citizen participation. At this hearing, the public may comment on and suggest additions to the list of potential unmet needs. The APC must then make a finding that either:

- a) The testimony *includes* “unmet transit needs” according to the APC’s adopted definition, and those needs are directed to the APC and LTA staff for analysis and further review by the SSTAC; or
- b) The testimony *does not* include any “unmet transit needs” according to the adopted definition. Therefore, there are no unmet transit needs found for fiscal year 2021/22, and the annual process is concluded.

If the first finding is made, those needs meeting the definition of “unmet transit needs” will be further assessed by staff and reviewed by the SSTAC. Based on this analysis and a recommendation from the SSTAC, the APC will, at a later meeting, make a finding to determine if any of the needs are “reasonable to meet.” If needs are eventually found reasonable to meet, they will then become part of the budgeting process.

ACTION REQUIRED:

1. Make finding that proper notice of meeting has been provided (30-day notice published in the Record Bee 2/4/21)
2. Receive staff report.
3. Open public hearing.
4. Receive public comment.
5. Close public hearing.
6. Make of the two findings shown above, using the attached adopted definitions.

ALTERNATIVES: None identified.

RECOMMENDATION: Staff recommends that the public hearing take place to allow testimony and that they APC Board makes a finding to determine whether the prepared list contains unmet needs.

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Lake County Record-Bee

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**Affidavit of Publication
STATE OF CALIFORNIA
County of Lake**

I, Molly E. Lane, being first duly sworn, depose and say: That at and during all the dates and times herein mentioned I was, and now am the legal clerk of the Lake County Record-Bee, a newspaper published for the dissemination of local or telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and which is, and has been, established, printed and published at regular intervals, to-wit: Daily (except Sunday and Monday) in the City of Lakeport, County and State aforesaid, for more than one year preceding the date of the publication below mentioned, a newspaper of general circulation, as that term is defined by Section 6,000 et al, of the Government Code of the State of California, and is not and was not during any said times, a newspaper devoted to the interests or denomination, or for any members of such classes, professions, trades, callings, races or denominations.

That at, and during all of said dates and times herein mentioned, affiant had and now has knowledge and charge of all notes and advertisements appearing in said newspaper; that the notice of which the annexed is printed copy, was published each week in the regular and entire issue of one or more number of the said newspaper during the period and times of publication thereof, to-wit:

For 1 issue published therein on the following date, viz: 02/04/2021;

that said notice was published in said newspaper proper and not in a supplement; that said notice, as so published, was set in type not smaller than nonpareil, and was preceded with words printed in black face type not smaller than nonpareil, describing and expressing in general terms the purport and character of said notice, as fully appears from the exact copy of said notice, which is hereto annexed as aforesaid.

Executed this 24th day of February, 2021 at Lakeport, California. I hereby declare under penalty of perjury that I have read the foregoing and that it is true and correct.



Molly E. Lane, Legal Clerk

Legal No. **0006549025**

**RB21371
NOTICE OF PUBLIC
HEARING**

NOTICE IS HEREBY GIVEN that the Lake County/City Area Planning Council (APC) will meet on Wednesday, March 10, 2021, at 9:00 a.m. or as soon thereafter as possible, to consider the following item. During the on-going health pandemic, all APC meetings will be conducted by teleconference (audio and/or video) pursuant to the Governor's Executive Order N-29-20, agendas and meeting materials will be posted to APC's website at <http://www.lakeapc.org/> Public Hearing - Unmet Transit Needs

At this hearing, the APC will consider a list of potential unmet transit needs that has been developed by the Social Services Transportation Advisory Council. The APC will determine if the list contains any "unmet transit needs," consistent with the adopted definition. Any of the needs that meet the definition will then undergo further analysis, the findings of which will be presented at a future public hearing.

The purpose of this public hearing is to allow the public opportunity to comment on and/or suggest additions to the list of potential unmet transit needs prior to APC action. For further information, please contact the APC office at 707-234-3314.

Lisa Davey-Bates
Executive Director
PUBLISH: 2/4/2021

**Adopted Definitions for the
Unmet Transit Needs Process
Approved by the APC 12/10/14**

Unmet Transit Need: Whenever a need by a significant number of people to be transported by moderate or low cost transportation to specific destinations for necessary purposes is not being satisfied through existing public or private resources.

Reasonable to Meet: It is reasonable to meet a transit need if all of the following conditions prevail:

- Funds are available, or there is a reasonable expectation that funds will become available. This criterion alone will not be used to determine reasonableness.
- Benefits of services, in terms of number of passengers served and severity of need, justify costs
- With the added service, the transit system as a whole will be capable of meeting the Transportation Development Act fare revenue/operating cost requirements
- Transit services designed or intended to address an unmet transit need shall not duplicate transit services currently provided either publicly or privately
- The claimant that is expected to provide the service shall review, evaluate and indicate that the service is operationally feasible, and vehicles shall be currently available in the marketplace

Lake County
FY 21/22 Potential Unmet Transit Needs
Developed by the Social Services Transportation Advisory Council
February 10, 2021

(Not in order of priority)

- 1. Eastbound service to Spring Valley.** Currently, there is no service east of SR 53.
- 2. Eastbound service, allowing people to connect with service to the Sacramento area.** Currently, the closest connection is at the Cache Creek Casino.
- 3. Non-Emergency Medical Transportation in outlying areas.** This would serve areas beyond one mile from fixed routes, and vehicles need to include wheelchair lifts.
- 4. Non-Emergency Medical Transportation to out of county locations.** This is needed for both adults and children. There is a particular need for transport to Santa Rosa and San Francisco.
- 5. Fixed route service on Sundays.** Another frequently noted need subject to funding availability.
- 6. Expanded transit service and Mobility Training to accommodate job placement for developmentally disabled.** New enhanced requirements for competitive integrated job placement will be implemented soon necessitating transportation to and from jobs, potentially outside of normal transit operating hours. It is likely that demand response service would be needed to fit this potential need.
- 7. NEMT after normal business hours.** Instances in which a need for non-emergency transport arises outside of normal service hours.
- 8. Individualized, flexible transportation to meet the transportation needs of seniors, persons with disabilities, or low-income persons who are unable to utilize the existing public transportation system.** An on-demand type of service (i.e., Uber, Lyft) for people to use for non-medical trips.



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

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Administration: Suite G ~ 707-234-3314
Planning: Suite B ~ 707-263-7799

March 4, 2021

Assembly Member Celia M. Aguiar-Curry
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0004
Sacramento, CA 95482

RE: Opposition of AB 786

Dear Ms. Aguiar-Curry,

The Lake Area Planning Council is writing to express opposition to Assembly Bill 786 as introduced by Assembly Member Cervantes on February 16, 2021. Assembly Bill 786 would amend existing law which currently requires the California Transportation Commission (CTC) to appoint an Executive Director for the Commission, to now require the Executive Director of the Commission to be appointed by the Governor, subject to confirmation by the Senate, and subject to removal at the discretion of the Governor.

The California Transportation Commission is comprised of 13-members and is responsible for programming and allocating funds for the construction of highway, passenger rail, transit and active transportation improvements throughout California. The Commission also advises and assists the Secretary of the California State Transportation Agency and the Legislature in formulating and evaluating state policies and plans for California's transportation programs.

The California Transportation Commission consists of 11 voting members and two non-voting ex-officio members. Of the 11 voting members, nine are appointed by the Governor, one is appointed by the Senate Rules Committee, and one is appointed by the Speaker of the Assembly. The two ex-officio non-voting members are appointed from the State Senate and Assembly, usually the respective chairs of the transportation policy committee in each house.

California Transportation Commission staff are bipartisan and independent in their decision-making process and modifying the existing appointment process could potentially degrade the current and impartial manner of how transportation projects are programmed and allocated in California.

Please consider the Lake Area Planning Council's request to oppose AB 786. As currently written, the legislation is fundamentally flawed, and rural counties throughout California could be negatively impacted if passed.

Sincerely,

Lisa Davey-Bates, Executive Director
Lake Area Planning Council

Cc: Lake APC Board of Directors



LAKE COUNTY/CITY AREA PLANNING COUNCIL STAFF REPORT

TITLE: Meetings Attended by APC Staff

DATE PREPARED: March 3, 2021

MEETING DATE: March 10, 2021

SUBMITTED BY: Lisa Davey-Bates, Executive Director

BACKGROUND:

Since our last Lake County/City Area Planning Council (APC) meeting packet, Administration and Planning staff has attended (or will have attended) the following statewide and local meetings on behalf of APC:

1. Lake APC Meeting 2/10/21
Teleconference/Zoom
(Davey-Bates, Barrett, Pedrotti, Sookne, Speka, Casey, Parker)
2. Lake SSTAC Meeting 2/10/21
Teleconference/Zoom
(Sookne)
3. Lakeport Roundabout STIP 2/10/21
Teleconference/Zoom
(Davey-Bates, Barrett, Casey)
4. Caltrans Active Transportation Plan TAG Meeting 2/10/21
Teleconference/Zoom
(Davey-Bates, Speka)
5. APC – Planning Coordination Meeting 2/16/21
Teleconference/Zoom
(All)
6. Lake TAC Meeting 2/18/21
Teleconference/Zoom
(Barrett, Pedrotti, Sookne, Speka, Casey, Galliani)
7. APC – Planning Meeting 2/23/21
Teleconference/Zoom
(Davey-Bates, Barrett, Pedrotti, Speka, Casey, Parker)
8. Lake Coordinated Plan Meeting 2/24/21
Teleconference /Zoom
(Davey-Bates, Sookne, Speka)
9. SR53 Corridor Local Circulation Study Project 2/24/21
Teleconference /Zoom
(Davey-Bates, Casey)
10. S. Main Street / Soda Bay Meeting 2/24/21
Teleconference
(Davey-Bates, Barrett, Casey)

- | | |
|---|---------|
| 11. California Transportation Commission (CTC) – CRRSSA Workshop
Access/Webinar
(Davey-Bates, Barrett, Sookne, Casey) | 2/26/21 |
| 12. CAPTI Presentation – w/Rural Counties Task Force (RCTF)
Teleconference/Zoom
(Davey-Bates, Sookne, Pedrotti) | 2/26/21 |
| 13. APC – Admin. Meeting
Teleconference/Zoom
(Davey-Bates, Sookne, Pedrotti) | 3/1/21 |
| 14. APC – Planning Coordination Meeting
Teleconference/Zoom
(All) | 3/2/21 |
| 15. Regional Transportation Planning (RTP) Check-In
Teleconference/Zoom
(Davey-Bates, Barrett, Sookne) | 3/2/21 |
| 16. Local Roads Safety Plan (LRSP) – Kick-off TAG Meeting
Teleconference /Zoom
(Davey-Bates, Sookne, Casey) | 3/3/21 |
| 17. COG Director Association of California (CDAC) Meeting
Teleconference/Zoom
(Davey-Bates, Barrett) | 3/5/21 |
| 18. North State Super Region (NSSR) HR Stimulus Distribution
Teleconference/Zoom
(Davey-Bates, Barrett) | 3/8/21 |
| 19. APC – Planning Coordination Meeting
Teleconference/Zoom
(All) | 3/9/21 |

I will provide information to Board members regarding the outcome of any of these meetings as requested.

ACTION REQUIRED: None.

ALTERNATIVES: None identified.

RECOMMENDATION: None. This is for your information only.



LAKE COUNTY/CITY AREA PLANNING COUNCIL STAFF REPORT

TITLE: Update on Various Grant Programs

DATE PREPARED: March 3, 2021

MEETING DATE: March 10, 2021

SUBMITTED BY: John Speka, Senior Transportation Planner

BACKGROUND: Below is a summary of current or potential projects on the horizon that staff will be pursuing in the coming months.

Coordinated Plan - The Lake County Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) was last updated in 2015. Since 2005, Federal statute has required that meaningful planning and communication take place between public transportation sectors and human service systems, and that a coordinated public transit-human service transportation plan be developed accordingly. Periodic updates (approximately every five years) allow it to remain relevant, especially given the 2012 requirement that all projects supported by Federal Transit Administration (FTA) 5310 must be included within the Coordinated Plan.

Lake APC has been working with the University of the Pacific (UOP), through a contract with Caltrans, to write the study for the Lake County region. A draft of the Plan has now been completed and posted on the Lake APC website for review and comment. A formal presentation of the Plan will be made to the Board at next month's APC meeting on April 14, at which time the Board will have an opportunity for its own review, comment and possible approval.

Potential New Sustainable Transportation Planning Grants - The deadline for this year's cycle of the Sustainable Transportation Planning Grant program was February 12. Staff submitted applications for the following two projects:

The first involves funding for a "Wildfire Evacuation and Preparedness Plan" for the region. This would provide a regional reference document to help ensure seamless coordination between agencies with respect to transportation and evacuation services, including OES, LTA and other potential providers. While an application submitted for a different grant program last April was unsuccessful, it is still believed to be an important study given the wildfire history of the County over the last several years.

The second project would be an update to the 2015 Transit Development Plan (TDP). First adopted in 2008, the TDP assists staff in identifying mobility improvements for transit dependent area residents and visitors. It was most recently updated in 2015. Aside from traditional fixed-route service improvements, the Plan will also look at less traditional options such as the potential for micro-transit and on-demand services, particularly for transit dependent users struggling with the regular fixed route options.

Federal Lands Access Program (FLAP) - Finally, a Request for Project Applications window is currently open for the California Federal Lands Access Program (FLAP), with funding from the Federal Highway Administration. The intent of the program is to improve or maintain transportation facilities providing access to Federal lands. Available funds will be used to program projects for the Federal Fiscal Year 2026 to 2028.

Approximately \$90 million will be available to State, County, Local, or Tribal entities that own or maintain transportation facilities accessing Federal lands, including public highways, roads, bridges, trails

or transit systems located on or are adjacent (no more than 10 miles away) to Federal lands. Eligible projects include rehabilitation, restoration, construction, and reconstruction projects, engineering and environmental, Operations & Maintenance of transit facilities, and planning related to transportation. The City of Lakeport has expressed interest in potentially applying for funds to make improvements to Martin Street west of the City which provides access to Cow Mountain. Applications are due by May 27, 2021.

ACTION REQUIRED: For information and discussion purposes only.

ALTERNATIVES: None

RECOMMENDATION: None



LAKE COUNTY/CITY AREA PLANNING COUNCIL STAFF REPORT

TITLE: Strategic Partnerships Planning Grant Update
SR53 Corridor Local Circulation Study Project

DATE PREPARED: 3/4/2021
MEETING DATE: 3/10/2021

SUBMITTED BY: Danielle Casey, Project Coordinator

UPDATE:

The SR53 Corridor Local Circulation Study conducted by TJKM is proceeding in line with the new schedule mapped below. While in pandemic conditions TJKM staff has reviewed our prior studies, documents, and computer data as needed for preliminary research.

Biweekly meetings with TJKM and the TAG have resumed. While traffic counts have shown that travel is lower than previously seen in the area, the City of Clearlake, APC Staff, and Caltrans have made strong points about the upcoming growth in the area, and how traffic is expected to increase over the coming years. Because of this information, TJKM has projected a growth rate of 1.5% for the years 2020 to 2030. TJKM has said that they expect the final report to be completed by June 2021.

In light of the changed traffic conditions due to the COVID-19 pandemic, TJKM has submitted a revised schedule for the project. Grant funds do not expire until June 30, 2022, we believe that we will have enough time to do an accurate and effective study. Below is the new schedule.

Task/Deliverables	Old Schedule	Updated Schedule
Contract Begins	November 15, 2019	November 15, 2019
Project Kick-Off Meeting	January 8, 2020	January 8, 2020
Data Collection/ Determine Existing and Future Year Traffic Conditions	April 2020	September 2020
Analysis of Existing and Future Traffic Impacts	June 2021	June 2021
Identify Needed Improvements on Corridor and Local Streets & Prepared Draft Corridor CIP	April 2020	February 2021
Prepare Policy Recommendations	June 2021	June 2021
Prepare SR 53 Corridor Local Circulation Study	June 2021	June 2021

At the April 28, teleconference with TJKM, APC Staff did reiterate that the stakeholders in Clearlake are most interested in seeing a frontage road from Polk Avenue to Ogulin Canyon Road in the finished report. TJKM acknowledged the request and said that they will include the best options for this route in the finished report.

Below is a list of all intersections being studied:

1. SR 53 / SR 20 (All-Way Stop)
2. SR 53 / Ogulin Canyon Road North (One-Way Stop)
3. SR 53 / Ogulin Canyon Road South (One-Way Stop)
4. SR 53 / Old Highway 53 (One-Way Stop)
5. SR 53 / Olympic Drive (Signalized)

6. SR 53 / Polk Avenue (Two-Way Stop)
7. SR 53 / 40th Avenue-Lakeshore Drive (Signalized)
8. SR 53 / 18th Avenue (Signalized)
9. SR 53 / Dam Road-Old Highway 53 (Signalized)
10. SR 53 / Anderson Ranch Parkway (One-Way Stop)
11. SR 53 / State Route 29 (Signalized)
12. SR 53 at Kugelman St (4-lane segment)
13. SR 53 at Jessie St (4-lane segment)

ACTION REQUIRED: For information and discussion purposes only.

ALTERNATIVES: None

RECOMMENDATION: None



LAKE COUNTY/CITY AREA PLANNING COUNCIL STAFF REPORT

TITLE: Local Road Safety Plan Update

DATE PREPARED: 3/4/2021

MEETING DATE: 3/10/2021

SUBMITTED BY: Danielle Casey, Project Coordinator

UPDATE:

The Local Road Safety Plan Request for Proposal for the cities of Clearlake and Lakeport was posted to the Lake APC website October 28, 2020 with a due date for proposals on December 4, 2020 at 5:00 pm. The RFP was also emailed to planning consultant firms on the APC mailing list. It was also submitted to a clearing house for distribution.

Four proposals were received and the selection committee was comprised of APC Staff, Caltrans staff, and engineers for each city. The committee met on December 17, 2020. After discussion and review the consultant was selected and agreed upon by all committee members. Contracts have been finalized and work has begun with the Consultant, Headway Transportation, LLC.

APC Staff met for a Kick-Off Meeting with Headway on March 3, 2021. We are currently comprising a list of local agency staff to participate in the Technical Advisory Group (TAG). We will be asking for assistance from City Engineers, Law Enforcement, Emergency Responders, and Educational Representatives.

The Local Road Safety Plans are expected to be complete by April 2022, in time for HSIP Applications – which will require the LRSP's to be eligible for funding.

The total amount of money available for the LRSP is \$80,000 for Lakeport and \$50,000 for Clearlake.

ACTION REQUIRED: For information and discussion purposes only.

ALTERNATIVES: None

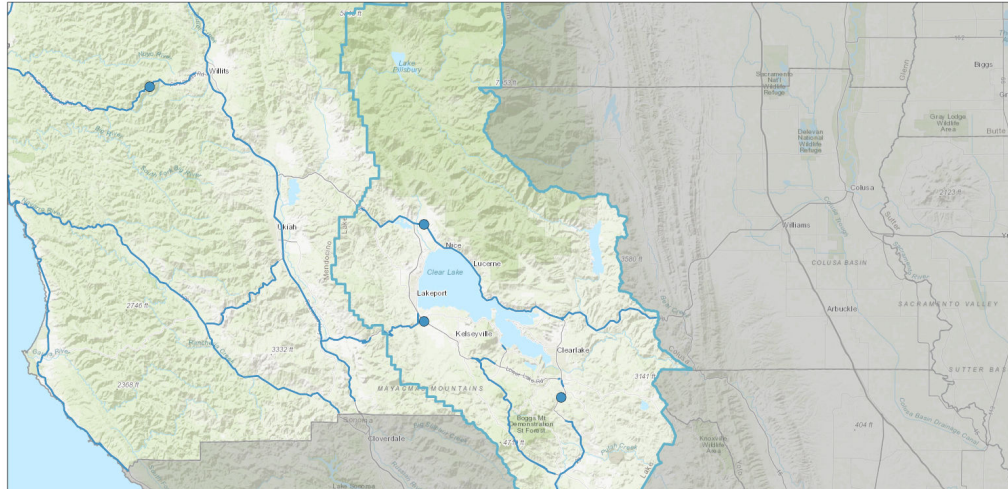
RECOMMENDATION: None

Caltrans Lake County Current Construction

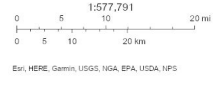
Area of Interest (AOI) Information

Area : 37,062,201,746.55 ft²

Mar 4 2021 7:59:05 Pacific Standard Time



- Current Construction Locations
- Current Construction Segments
- California County Boundaries
- Caltrans District 1
- Other California Counties



Current Construction Locations

#	Project EA	County	Route	Postmile	Nickname	Project Manager	Contractor	Resident Engineer	Estimated Completion Date	undefined
1	01-0E080	Lake	VAR	0	Manning & Polk Jones Cattle Pass	KHAMMASH, MANHAL	Granite Construction Company	Amal Rashid	2,021.00	
2	01-0E730	Lake	29	17.7	Lake 29 Widening And Truck Lane	KHAMMASH, MANHAL	O.C. Jones & Sons, Inc.	Dan Kraft	2,021.00	

Current Construction Segments

#	Project EA	County	Route	Start Postmile	End Postmile	Nickname	Project Manager	Contractor
1	01-0G050	Various	VAR	0	0	District Wide Curve Warning	KING, ROBERT W	Mercer-Fraser Company
2	01-0A040	Lake	175	25	27.5	Lak 175 - Middletown Shoulders	MATTEOLI, JAIME C	Ghilotti Construction Co. Inc.
3	01-2982U	Lake	29	28.5	31.6	Lak-29 Combined	MATTEOLI, JAIME C	O.C. Jones & Sons, Inc.
4	01-0E720	Lake	29	12.7	14.5	Coyote Grade Shoulder Widening	KHAMMASH, MANHAL	Ghilotti Construction Co.
5	01-0E730	Lake	29	17.7	20.7	Lake 29 Widening And Truck Lane	KHAMMASH, MANHAL	O.C. Jones & Sons, Inc.
6	01-0C810	Lake	VAR	0	0	Lak 20/53 Intersection Improvement	KING, ROBERT W	Ghilotti Construction Co. Inc.
7	01-0G33U	Lake	20	5.1	5.9	Witter Springs Safety Combined	KHAMMASH, MANHAL	O.C. Jones & Sons, Inc.

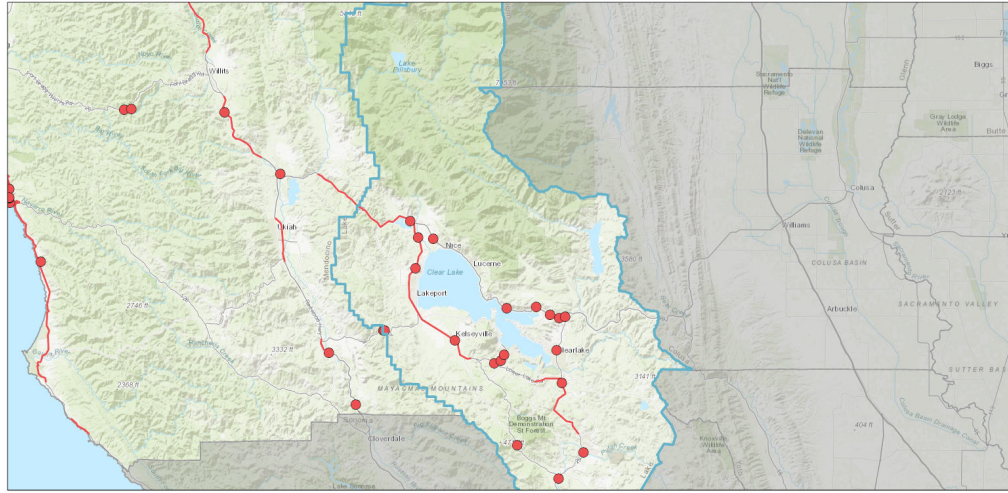
#	Resident Engineer	Estimated Completion Date	Length(mi)
1	Mojtaba Mosallai	2021	85.77
2	Dan Kraft	2022	3.36
3	Dan Kraft	2022	3.08
4	Dan Kraft	2021	1.68
5	Dan Kraft	2021	1.15
6	Dan Kraft	2021	1.03
7	Katherine Perrin	2021	0.80

The maps and data are made available to the public solely for informational purposes. Information provided in the Caltrans GIS Data Library is accurate to the best of our knowledge and is subject to change on a regular basis, without notice. While Caltrans makes every effort to provide useful and accurate information, we do not warrant the information to be authoritative, complete, factual, or timely. Information is provided on an "as is" and an "as available" basis. The Department of Transportation is not liable to any party for any cost or damages, including any direct, indirect, special, incidental, or consequential damages, arising out of or in connection with the access or use of, or the inability to access or use, the Site or any of the Materials or Services described herein.

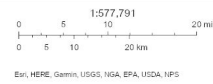
Area of Interest (AOI) Information

Area : 37,062,201,746.55 ft²

Mar 4 2021 7:59:27 Pacific Standard Time



- Project Locations
- Project Segments
- California County Boundaries
- Caltrans District 1
- Other California Counties



Project Locations

#	Project Book	Project ID	EA	Project Manager	Nickname	County	Route	Postmile
1	Q3 2018	118000122	01-0H880	Mike Khammash	<i>Not Available</i>	Lake	029	R34.9
2	Q3 2018	115000034	01-0E830	Mike Khammash	Mt Konocti Tms	Various	VAR	0
3	Q3 2018	115000033	01-0E820	Mike Khammash	East Lake Co Tms	Lake	VAR	0
4	Q1 2019	118000172	01-0E081	Mike Khammash	Morrison, Robinson & Kelsey Creek	Lake	029	50.82

#	Current Phase	Performance Objective	Estimated Construction Year	undefined
1	<i>Not Available</i>	<i>Not Available</i>	2,023.00	
2	Plan, Specification and Estimate (PS&E)	Upgrade Transportation Management System	2,023.00	
3	Plan, Specification and Estimate (PS&E)	Upgrade Transportation Management System	2,022.00	
4	Plan, Specification and Estimate (PS&E)	Bridge Rail & Upgrade	2,021.00	

Project Segments

#	Project Book	Project ID	EA	Project Manager	Nickname	County	Route	Beginning Postmile
1	Q3 2018	0	01-	<i>Not Available</i>	<i>Not Available</i>	Lake	029	31.6
2	Q3 2018	119000123	01-0J930	Cathy McKeon	Twin Lakes Capm	Lake	029	11.89
3	Q3 2018	0	01-	<i>Not Available</i>	<i>Not Available</i>	Lake	020	0

#	Ending Postmile	Current Phase	Performance Objective	Estimated Construction Year	Length(mi)
1	52.5	<i>Not Available</i>	<i>Not Available</i>	2029	19.51
2	23.6	Project Approval and Environmental Documentation (PA&ED)	Pavement Class 2 / Capm	2027	11.68
3	8.175	<i>Not Available</i>	<i>Not Available</i>	2028	8.10

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SERVING OUR COMMUNITY DURING COVID

- WE WILL GET YOU THERE -

RIDE FOR FREE!

EFFECTIVE IMMEDIATELY

RIDE TO VACCINATION CLINIC • RIDE TO THE DOCTOR
GETTING TO WORK OR SCHOOL • ESSENTIAL SHOPPING



REMINDER: ALL PUBLIC HEALTH MANDATES ARE APPLICABLE.

WHETHER YOU ARE TRYING TO GET TO A VACCINATION CLINIC OR NEED TO DO ESSENTIAL SHOPPING,

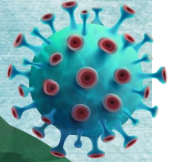
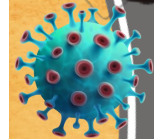
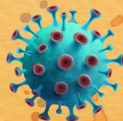
LAKE TRANSIT AUTHORITY

IS HERE TO HELP!

THROUGH MARCH 31ST, 2021 ALL RIDES WILL BE FREE!

IF YOU ARE IN-NEED OF A SPECIALIZED TRIP OR NEED MORE INFORMATION:

CALL 994-3334 OR 263-3334





LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

367 North State Street, Ukiah, CA 95482
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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC) MEETING Draft Meeting Minutes

Wednesday, February 10, 2021
2:00 p.m.

Zoom video/audio conference

Present: Paul Branson – Chair, Michelle Dibble – Vice Chair, Karen Dakari, Dena Eddings-Green, Clarissa Kincy, Holly Goetz (2:13PM)

Absent: Pastor Shannon Kimble-Auth, Holly Goetz

Non-SSTAC Attendees: Johnnie Lindsey (Paratransit Services/LTA), Saskia Rymer-Burnett (Caltrans)

Staff Present: James Sookne

1. Call to Order and Introductions

The meeting was called to order at 2:03 p.m.

2. Public Input

None.

3. Approval of Draft November 10, 2020 SSTAC Meeting Minutes

Michelle motioned, Karen seconded, to approve the November 10, 2020 minutes as presented. Approved unanimously.

4. SSTAC Membership Roster Update

James reminded the SSTAC that there are still two open positions on the roster: the Potential Transit User 60 Years or Older and the Potential Transit User Disabled. Clarissa had previously stated that she met a gentleman named Michael that could potentially fill the role of user 60 years or older; however, she hasn't been able to get in touch with him. James reported that in December, the APC approved the SSTAC's nomination to replace Tavi with Dena.

5. 2021 Lake Coordinated Plan draft

At the November SSTAC meeting, Thomas Pogue from the University of the Pacific gave a presentation on the update to the Coordinated Plan and what had been done to date. Thomas and his team incorporated all of the comments from that presentation into the draft presented today. This draft is coming before the SSTAC as another opportunity to provide comments that may have come up after the previous presentation. James asked that any additional comments be submitted to him by March 19th so he can get them to Thomas in a timely manner.

Paul stated that he forwarded the State's Master Plan on Aging for information. Michelle asked how often the coordinated plan is updated. James stated that according to statute, it is updated every 5 years. She also wanted to clarify if it was the SSTAC's responsibility to ensure that the gaps section of the coordinated plan is considered during the unmet needs process. James stated that the information in the gaps section came from the unmet needs process over the last few years. The consultant also went through the minutes of previous meetings to see if there were any unmet needs that were reported at Board meetings that were missed in the unmet needs process. James believes that if this

weren't the time of COVID, there would have been more extensive outreach for the update to the Coordinated Plan that may have garnered additional unmet needs feedback.

Paul asked about the highlighted sections in the Priority Strategy section on page 39. He wanted to know if the SSTAC would be able to review that section once it was complete. James stated that he could send out a revised draft once that section is further developed. Additional comments could be sent back to the consultant prior to or at the Board meeting. Paul also wants to make sure that the delay in the implementation of the expanded volunteer driver program be included in the section on page 40 regarding COVID delays. James asked that all comments be sent to him via email so that he didn't misconstrue any comments made during this meeting.

6. FY 2021/22 Unmet Transit Needs Process

At the previous meeting, the SSTAC reviewed and discussed last year's list of unmet transit needs. The group determined that although some of the needs have been partially addressed, they should all still be on the list because there is room for improvement. James stated that the responses to the unmet needs presented before them are from last year and he will update those responses when the list is returned to him by the APC Board.

Michelle asked about the goal identified in the Coordinated Plan regarding individualized transportation. James stated that it was taken from #8 on last year's unmet need list and that it may have been expanded to include non-medical trips since that niche isn't really addressed for those folks who are unable to utilize the existing transportation network.

Michelle suggested that, post-COVID, the SSTAC put out an unmet needs survey to try to garner additional feedback for the unmet needs process. James stated that the APC has an existing transit survey in the Overall Work Program and also just applied for an update to LTA's Transit Development Plan which has a survey component. He stated that an additional survey specifically for unmet needs would be a good idea and is something we should revisit in a year or two.

Michelle made a motion to carry the 20/21 list of unmet transit needs forward and be presented to the APC Board at the public hearing in March as the 21/22 list of potential unmet transit needs. Clarissa seconded the motion and it was carried unanimously. Assuming that the Board finds at least one unmet transit need that fits the adopted definition, James will analyze the list and bring it back before the SSTAC for final review.

7. Update on Lake Links

a. Mobility Manager Report

Things are going well at Lake Links. They are looking to expand the Pay Your Pal program, which is up to 60 users per month. The Medi Links program is also growing. There were 8 new riders just in the month of January. There wasn't too much of a dip in ridership during COVID as people still need to get to their medical appointments.

8. Update on Lake Transit Projects and Grants

The Lake APC is applying for two Sustainable Transportation Planning Grants. The first would be to update the Transit Development Plan for LTA. The second is a wildfire evacuation and coordination plan that would hopefully formalize some agreements between LTA and other agencies (i.e., County OES, etc.) that would define agencies roles and responsibilities.

The APC also submitted a Regional Early Action Plan (REAP) application that would provide funds to two cities and the county that would fund zoning and code updates to encourage and facilitate increased housing production.

The City of Clearlake was awarded an Active Transportation Program (ATP) grant that will fund curb, gutter, and sidewalk along S. Center Drive and Dam Road Extension in the vicinity of the future transit hub.

LTA allocated funds for the environmental work on the future transit hub at the December CTC meeting. At the February LTA meeting, the Board authorized Lisa to execute the grant deed and formally accept the transfer of property from the County to LTA.

Paul mentioned that when he worked on the last round of 5310 applications, he covered the section on coordinating with County OES by stating that Lake Links worked closely with LTA, who already coordinates with OES. Assuming the APC is successful with their wildfire grant, he's hoping that Lake Links can be a part of the grant and formalize their relationship with OES as well.

9. Update on Lake Transit Authority (LTA) Meetings

a. February 10, 2020 meeting

James presented his first half operations report to the Board at the February meeting. The report revolved around COVID and how it has impacted the transit system through the first half of the year. The only other topic of importance was the Board directing Lisa execute the grant deed and formally accepting the property for the new transit hub.

10. Update on Human Services Transportation Programs

a. People Services

Everything is pretty much at a standstill due to COVID-19. Paul asked if People Services was getting requests from people for help getting to vaccination clinics. Nobody outside the agency has been transported to clinics. There is still a debate going on about who should have priority to get vaccinated.

b. Other programs and plans

None

11. Discussion of issues and/or concerns of SSTAC Members

None.

12. Discuss next meeting Date: – TBD – the next meeting will be in the end of March/beginning April

13. Announcements/Good of the Order

Clarissa shared that if people are looking for transportation to a vaccine clinic, they can either call Lake Links or LTA for assistance. Paul mentioned that LTA would be offering free fares through 3/31 to help people get vaccinated.

14. Adjourn SSTAC Meeting - Meeting adjourned at 2:46 p.m.

Respectfully Submitted,

James Sookne, Lake APC Administration



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
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525 South Main Street, Ukiah, CA 95482
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TECHNICAL ADVISORY COMMITTEE MEETING Draft Meeting Minutes

Thursday, February 18, 2021
9 a.m.

Meeting held via Zoom

Present

Saskia Rymer-Burnett, Caltrans District 1
James Sookne, Lake Transit Authority
Doug Grider, City of Lakeport
Jenni Byers, City of Lakeport
Scott DeLeon, County of Lake
Tocarra Nicole Thomas, County of Lake
Dave Swartz, City of Clearlake (Engineering Consultant)
Dale Goodman, City of Clearlake

Absent

Joel Skeen, California Highway Patrol
Paul Curren, City of Lakeport (Engineering Consultant)
Alan Flora, City of Clearlake

Also Present

Alexis Pedrotti, Lake Area Planning Council
Lisa Davey-Bates, Lake Area Planning Council
Danielle Casey, Lake Area Planning Council
Monica Galliani, Lake Area Planning Council
John Speka, Lake Area Planning Council
Kevin Ingram, City of Lakeport
Olivia Grupp, City of Lakeport
Kyle Finger, Caltrans District 1
Clarissa Kincy, Mobility Manager – LTA
Mark Roberts, City of Clearlake
John Everett, County of Lake

1. **Call to order**
The meeting was called to order at 9:02 a.m.
2. **Approval of January 21, 2021 Minutes**
Motion by Doug seconded by James, and carried unanimously to approve the January 21, 2021 minutes as written.
3. **Local Road Safety Plan (LRSP) Selection**
Danielle reported that the Notice of Intent to Award has been sent to the selected

consultant, and contract negotiations are currently taking place. After a contract has been executed APC Staff will announce the chosen consultant. The total amount of money available for the LRSP is \$80,000 for Lakeport and \$50,000 for Clearlake.

4. Review and Discussion of FY 2021/22 Overall Work Program (OWP) Planning Project Applications and Proposed Funding Allocation

Alexis gave a short overview of the contents of the upcoming OWP, including funding sources and possible grant funds. After TAC review and direction, staff will finalize the FY 2021/22 Draft OWP for submission to Caltrans by the March 1 due date. Caltrans will review the Draft and provide comments. Carryover projects and any needed adjustments will be added, and the Final Work Program will be presented for TAC review and recommendation in May. APC approval will not be required until the Final Work Program is considered in June.

Motion by James Sookne, seconded by Doug Grider and carried unanimously to submit the draft OWP to the Lake APC Board for approval.

5. Discussion of Lakeport STIP Funds for Lakeport Dr/South Main St Roundabout

Danielle reported that the City of Lakeport is requesting a STIP fund time extension for the Lakeport Boulevard and South Main Street Intersection Improvements due to time delays as a result of the COVID-19 Pandemic. City Staff is requesting to move RIP and Local Funds for the PS&E and R/W phases from the 2020/2021 and 2021/2022 to Fiscal Year 2022/2023 for the total amount of \$220,000. In addition, Construction funds are requested to be moved from the Fiscal Year 2022/2023 to Fiscal Year 2024/2025 in the amount of \$1,085,000. Nephele added that this is just a schedule change and not an action item.

6. Announcements and Reports

a. Lake APC

i. Update on Planning Grants

John gave a brief update of the Active Transportation Program (ATP), stating that, on February 8, we were informed that the \$997,000 Dam Road Extension project would be recommended for approval at an upcoming meeting before the California Transportation Commission (CTC).

John added that Caltrans released a Sustainable Transportation Planning Grant call-for-projects due February 12. Staff has applied for funds for a “Wildfire Evacuation Plan” which would provide a regional reference document to help ensure seamless coordination between agencies with respect to transportation and evacuation services, including OES, LTA and other potential providers. Staff also applied for funding for an update to the 2015 Transit Development Plan (TDP). The plan assists staff in identifying mobility improvements for transit dependent area residents and visitors and will also look at less traditional options such as the potential for microtransit and on-demand services, particularly for transit dependent users struggling with the regular fixed route options.

He also reported that staff submitted an application with the Department of Housing and Community Development (HCD) for a Regional Early Action Planning (REAP) grant on January 31. The program is intended to facilitate housing production in the region and can be put to a variety of means. Funding is non-

competitive and will mainly be sub-allocated to the local jurisdictions to assist in updating individual zoning codes.

Lake APC has been working with the University of the Pacific (UOP), through a contract with Caltrans, to write the study for the Lake County region for the Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan). A draft of the Plan has been available for comment and was sent to the Social Services Transportation Advisory Council (SSTAC) for review at their February 10 meeting. Comments received from SSTAC members will be incorporated into a final draft which will be presented to the Lake APC Board at its March 10 meeting for adoption.

Lastly, he mentioned that The City of Lakeport has expressed interest in potentially applying for Federal Lands Access Program (FLAP) funds to make improvements to Martin Street west of the City which provides access to Cow Mountain. Staff will be available to assist the City (or other jurisdictions) should they choose to pursue the funding opportunity. Applications are due by May 27, 2021. John Everett suggested areas that might benefit from FLAP funds such as Martin Street and Elk Mountain Road. Further discussion concerning federal funds ensued.

ii. Update on Strategic Partnerships Grant

Danielle reported that the only Strategic Partnership Grant currently in progress is the SR53 Corridor Local Circulation Study Project. The project is now proceeding with a new schedule in place. Biweekly meetings with TJKM (the assigned consultant) and the Technical Advisory Group (TAG) have resumed. The new data collected by TJKM shows that peak travel times have changed since prior studies were conducted, so we have requested help of the TAG to help determine the next course of action. At the latest meeting on 1/27/2021 TJKM and TAG members discussed the methodology that TJKM plans to use in light of traffic count changes as a result of the pandemic.

iii. Miscellaneous.

Nephele mentioned that there will be money coming for programming soon through most recent COVID-19 relief bill, CRSSA. Lake County would receive a small portion of \$111 million. These funds would either come through the STIP or the RSTP programs. She said she would have more information after the CTC meeting later this month. Doug recommended taking precautions toward timelines as similar grants have not allowed much time for completion.

b. Lake Transit Authority

- i. Miscellaneous.** James mentioned that LTA is offering free rides in order to assist people in reaching vaccination clinics and other essential operations.

c. Federal & State Grant Status Reports.

- i. Other Grant Updates.** None.

d. Caltrans

Saskia mentioned that Caltrans is planning on holding road shows which will cover asset management for projects. They will be working with the TAC and the APC Board on dates and times for the presentation.

i. Lake County Projects Update – None.

ii. Other Updates – None.

7. Information Packet

i. HUTA, RMRA, and LSR estimates

9. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda - None

10. Next Proposed Meeting – March 18, 2021

11. Adjourn Meeting - Meeting adjourned at 10:04 a.m.

Respectfully Submitted,

Monica Galliani
Lake APC Planning