



# LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director  
www.lakeapc.org

525 South Main Street, Ukiah, CA 95482  
Administration: Suite G ~ 707-234-3314  
Planning: Suite B ~ 707-263-7799

## TECHNICAL ADVISORY COMMITTEE (TAC) MEETING AGENDA

**DATE:** Thursday, January 19, 2023  
**TIME:** 9 a.m.  
**PLACE:** Audioconference

In accordance with the modified Brown Act Requirements established by Governor Newsom's Executive Order N-29-20, and to facilitate Social Distancing due to COVID-19, Lake Area Planning Council's Technical Advisory Committee meeting will also be by audioconference. Public comments will be available during Thursday's meeting on any agenda item. Please send comments to our Senior Transportation Planner, John Speka, at [spekaj@dow-associates.com](mailto:spekaj@dow-associates.com) and note the agenda item number being addressed. Oral comments will also be accepted by telephone or video during the meeting when public comment is invited.

**Dial-in number: 1 (669) 900-6833 / Meeting ID: 825 2228 2167 # Password: 109959**  
***\*Zoom link provided to members in distribution email and to public by request***

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1. Call to order
2. Approval of October 20, 2022 Minutes
3. 2023 (Proposed) Lake TAC Meeting Schedule
4. Review and Discussion of FY 2023/24 Overall Work Program (OWP) Planning Project Applications and Proposed Funding Allocation (*Pedrotti*)
5. Announcements and Reports
  - a. Lake APC
    - i. Update on Planning Grants (*Speka*)
    - ii. Pavement Management Plan (PMP) Updates (*Villa*)
    - iii. Miscellaneous
  - b. Lake Transit Authority
    - i. Transit Hub Update (*Sookne/Davey-Bates*)
    - ii. Current Transit Projects (*Sookne/Davey-Bates*)
    - iii. Miscellaneous
  - c. Caltrans
    - i. 2022-23 Information Element
    - ii. Lake County Projects Update
    - iii. Miscellaneous
  - d. Regional Housing Update
  - e. Local Agency Updates
6. Information Packet
  - i. Grant Opportunities
  - ii. Sustainable Transportation Planning Grant Workshop Flyer

6. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda
7. Next Proposed Meeting – **February 16, 2023**
8. Adjourn meeting

Public Expression - The TAC welcomes participation in TAC meetings. Comments will be limited for items not on the agenda to three minutes per person, and not more than 10 minutes per subject, so that everyone may be heard. This time is limited to matters under TAC jurisdiction which have not already been considered by the TAC.

Americans with Disabilities Act (ADA) Requests - To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (*as allowed under Section 12132 of the ADA*) please contact the Lake APC office at 707-263-7799 at least 72 hours prior to the meeting.

Posted: January 13, 2022

List of Attachments:

- Agenda Item #2 – 5/26/22 Draft Lake TAC Minutes*
- Agenda Item #3 – Lake TAC Meeting Schedule*
- Agenda Item #4 – FY 2023/24 OWP Staff Report, Applications and Allocation*
- Agenda Item #5ai – Project Update Staff Report*
- Agenda Item #5aii – PMP Updates*
- Agenda Item #5ci – Caltrans – 2022-23 Information Element*
- Agenda Item #6i – Information Packet \* Grant Opportunities*
- Agenda Item #6ii – Informational Packet \* STPG Workshop*



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## TECHNICAL ADVISORY COMMITTEE MEETING Draft Meeting Minutes

Thursday, October 20, 2022  
9 a.m.

Meeting held via Zoom (note that it was a hybrid meeting)

### Present

James Sookne, Lake Transit Authority  
Scott DeLeon, County of Lake, Public Works Director  
Olivia Grupp, City of Lakeport  
Tasha Ahlstrand, Caltrans District 1  
Mireya Turner, County of Lake (Community Development Director)  
Adeline Leyba, City of Clearlake, Public Works Director  
Dave Swartz, City of Clearlake (Engineering Consultant)  
Jenni Byers, City of Lakeport (Community Development Director)

### Absent

Efrain Cortez, California Highway Patrol  
Ron Ladd, City of Lakeport  
Alan Flora, City of Clearlake  
Dean Meester, Caltrans District 1

### Also Present

Lisa Davey-Bates, Lake Area Planning Council  
Nephele Barrett, Lake Area Planning Council  
Michael Villa, Lake Area Planning Council  
Alexis Pedrotti, Lake Area Planning Council  
John Speka, Lake Area Planning Council  
Jody Lowblad, Lake Area Planning Council  
Kyle Finger, Caltrans District 1  
Rex Jackman, Caltrans District 1  
Mike Khammash, Caltrans District 1  
Dianne Edwards, Caltrans District 1  
Alex Simmons, Caltrans District 1  
Trevor Opprezzo, Caltrans District 1  
Laurie Fisher, Lake Links  
Lars Ewing, Lake County Public Services  
Bianca Hutner, Blue Point Planning  
Lauren Schmidt, Blue Point Planning

1. **Call to order**  
The meeting was called to order at 9:03 a.m.
2. **Approval of May 26, 2022 Minutes**

*Motion by James, seconded by Tasha, and carried unanimously to approve the May 26, 2022, minutes as written.*

**3. Lake County Trail Master Plan**

Lars Ewing with Lake County Public Services department is working with consultants Blue Point Planning to prepare a Lake Counties Parks & Recreation Trail Master Plan. Lake County has about two dozen parks countywide that need improvements. In order to know what kind of improvements the community would like to see he will do a survey, then take that data and prioritize the info into projects that can be completed yearly. The plan will build off the Konocti Regional Trail Master Plan Study that was done about 10-12 years ago, while also adding a recreational component to include various recreational programs in the plan. Lars would like Lake APC to be involved with this project as a means of improving transportation networks to the parks such as bus stop, routes or possible shuttles to get the community more involved with local parks and trails. Lars will be holding focus groups/steering committees and APC/LTA are encouraged to attend these meetings to help provide feedback for the project. It is also hoped that trails from the project can eventually be incorporated into the Active Transportation Plan in order to be eligible for future funding opportunities.

**4. 2% Bike and Pedestrian Funds**

Alexis went over the 2% of Local Transportation Funds (LTF) estimate that are set aside for bicycle and pedestrian purposes once administration has been funded in the Lake APC's budget.

This year (FY 2022/23) a total of \$21,875 was allocated to the 2% Bike and Pedestrian Account. In addition, funding from the previous year in the amount of \$24,413 was not allocated to a specific project or local jurisdiction. Therefore, a total of \$46,288 is currently available for bike and pedestrian purposes.

To provide a bit of history, the following allocations have occurred over the past several fiscal years. Also note that funds were rescinded in Fiscal Year 2009/10 due to the recession.

- 2015/16 to 2020/21: City of Lakeport - \$143,857 (\$128,857 New Funds + \$15,000 14/15 Allocation) (full balance remaining)
- 2012/13 to 2014/15: County of Lake - \$51,181 (full balance remaining)
- 2012/13 to 2014/15: City of Lakeport - \$15,000 Requested to re-allocate in FY 20/21.
- 2011/12: City of Clearlake – \$20,728
- 2010/11: City of Clearlake – \$20,751
- 2009/10: Bike and Ped Funds in the amount of \$54,038 Rescinded and used for transit purposes
- 2007/08: County of Lake – \$29,202
- 2006/07: City of Clearlake – \$80,334

TAC Members may choose to open the Call for Projects or recommend the funding remain in the 2% Bike and Pedestrian Account. If the TAC chooses to move forward with a call for projects, the application will be distributed in the winter, with a six-week deadline. If multiple projects requests are submitted, they will be reviewed and ranked during a future meeting.

Alexis needs a recommendation to move forward with the call for projects or to continue reserving funds for future and the board requested to continue reserving funds for future. The TAC recommended continuing reserving the funds for future projects.

## **5. Announcements and Reports**

### **a. Lake APC**

#### **i. Update on Planning Grant**

John went over current and proposed grant projects. The Transit Development Plan, funded by the Sustainable Transportation Planning Grant Program, included passenger, community-wide and stakeholder surveys conducted by the consultants to gather data on passenger habits, public perceptions, and overall preferences. Combined with “existing conditions” and “transit demand” analyses, alternatives will be evaluated to address passenger and operational needs. The results of the research will ultimately be used in a 5-year operating plan for LTA.

John discussed the Konocti Corridor Equity Analysis Study; this project will assist in answering potential grant application questions related to issues of “equity.” Initially part of the VMT Study scope of work, it has since been separated out as a stand-alone project that will be prepared in-house.

John further discussed how Lake APC has been working with District 1 staff to find funding for the Segments 2A and 2B of the Lake 29 Improvement Project. The best option at this time is the Trade Corridor Enhancement Program (TCEP), it’s a state funded source that was initiated as part of SB1 in 2017 focusing on improving trade routes; in this case, for freight movement through the Lake region. With the assistance of Caltrans HQ nominating the Lake 29 project as a priority to be considered for the TCEP program, D1 staff (with APC assistance) has been preparing a grant application to fund right-of-way for Segment 2B.

#### **ii. Miscellaneous – None**

### **b. Lake Transit Authority**

#### **i. Transit Hub Update**

James reported that the environmental study for CEQA was adopted in September and following the adoption the 30 day comment period closed in the beginning of October with no comments received. James then had a meeting with Caltrans to go over the next steps of the project and to shoot for allocations at the next CTC meeting. The next steps are allocating designs and that’s set for January.

#### **ii. Current Transit Projects**

James reported that the soft launch for the contactless payment system is set for November; this will be on the entire dial a ride and fixed routes. If all goes well James and Lisa will advertise and set up educational programs on how to use this system by the 1<sup>st</sup> of the year.

**iii. Miscellaneous.** None

**c. Caltrans**

**i. District 1 Middletown Safety Project**

Alex and Dianne stated that the purpose of the project is to improve safety for all roadway users, and reduce the frequency and severity of collisions along this segment of SR 29 between postmile 5.0 and 5.9 (Middletown's Main Street). This project proposes HMA overlay, shoulder widening, left turn channelization, a two way left turn lane, new/modified curb ramps, bulb outs, approximately 1,050 feet of new sidewalk, and pedestrian activated rectangular rapid flashing beacons. This project is in the beginning stages, and it will take around four years to complete, this project is funded by headquarters traffic safety and they have already received 4.6 million dollars in funding.

**ii. Review of Draft Electronic Corridor Management Plan, 20-29-53-20 Principal Arterial Corridor**

Rex with Caltrans updated the TAC on a new web-based pilot program called the Corridor Management Plan. The map based platform will help to educate communities on projects that are going on in their areas, with the first version focusing on the Principal Arterial Corridor. It will allow Caltrans to analyze changes in the data as they are updated instead of relying on a static document updated periodically. As things change the maps in the program will automatically be updated. A workshop before tribes and governmental agencies will be scheduled soon to demonstrate how it works. Lisa mentioned that Lake PAC would review and provide comments as well.

**iii. Lake County Projects Update**

Mike updated the TAC on current Caltrans projects. The Kelsey Creek left turn channelization is under construction and the combined Transportation Measurement Systems (TMS) for Lake and Mendocino County is ongoing. The Bachelor Valley/Whitter Springs bridge project and it will be completed at the end of November 2022 and Caltrans will be starting the Blue Lake improvements the March of 2023.

**iv. Miscellaneous - None**

**d. Regional Housing Update**

John gave an update on the REAP 1.0 program letting TAC know that Clearlake received money for housing related projects. The County and the City of Lakeport also have funds that are to be used for similar projects such as zoning code updates or online facilitation programs. There is also a new REAP 2.0 version with a pot of competitive funding available (30 million) for rural areas of the state including Lake County. The deadline to apply for the funding is December 31. John offered to help with any questions on the application should there be an interest.

**e. Local Agency Updates - None**

**6. Information Packet**

**i. Grant Opportunities**

John reported that there are several new grant programs available as listed in his staff report.

**7. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda – None**

**8. Next Proposed Meeting – November 17, 2022**

**9. Adjourn Meeting – Meeting adjourned at 10:27 a.m.**

Respectfully Submitted,

Jody Lowblad  
Lake Area Planning Council



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## PROPOSED LAKE TECHNICAL ADVISORY COMMITTEE (TAC) 2023 MEETING SCHEDULE

January 19

February 16

March 16

April 20

May 25 (Changed Due to CTC Meeting – May 17-18)

June 15

July 20

August 24 (Changed Due to CTC Meeting – August 16-17)

September 21

October 26 (Changed Due to CTC Meeting – October 18-19)

November 16

December 21

**Note:** All meetings are scheduled to take place via Zoom or at the City of Lakeport - Large Conference Room at 9:00AM.





## LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

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**TITLE:** 2023/24 Overall Work Program Development and  
Planning Project Application Review

**DATE PREPARED:** 1/13/23  
**MEETING DATE:** 1/19/23

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**SUBMITTED BY:** Alexis Pedrotti, Project Manager

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**BACKGROUND:**

The first week of December 2022 you should have received a memorandum informing you of the estimated available funding levels and timelines proposed for the development of the 2023/24 Overall Work Program. In that memo, I requested project applications be submitted to Lake APC staff by January 12, 2023. A spreadsheet is attached to this staff report as an initial list of potential work elements and projects to be considered for 2023/24 Work Program. Staff developed this list based on applications received, and previous discussions with Lake TAC members.

For Fiscal Year 2023/24, Rural Planning Assistance (RPA) funding will remain consistent with past years allocations, while Planning, Programming and Monitoring (PPM) has increased by \$28,000 to \$75,000. New Local Transportation Funds (LTF) in the amount of \$50,000 have been suggested, but that amount could be increased if needed. Additionally, \$50,000 of LTF Reserves have been added to bring the current OWP funding availability is \$469,000.

Lake APC is obligated to fulfill funding for the planning contract (plus estimated 4% CPI increase) in the amount of \$330,689 prior to programming funds for other uses. The initial summary of requests for all projects total \$548,689, which is \$79,689 over the estimated available funding included in the initial project list. Although the initial project list is over allocated, there remains a possibility of additional carryover funding from the current FY 2022/23 Work Program. Furthermore, as noted above, the TAC may request additional support from the Local Transportation Funds (LTF) Reserve, if necessary, after further discussion at the TAC Meeting.

Four agencies have submitted planning applications for the upcoming FY 2023/24 OWP. The County of Lake submitted five applications totaling \$53,500. The City of Lakeport has submitted one priority application totaling \$40,000, with the request for the TAC's consideration if the funding is not available to consider funding their second priority project applications. The City of Clearlake has submitted one application, for several work elements totaling \$25,000 in planning support. Finally, the Lake Transit Authority submitted an application for \$50,000 to complete an Infrastructure Cost & Bus Performance Analysis of Electric & Hydro Fuel Cell Buses.

Here are a few additional items worth noting in the "Other" column of the Project List Summary. Currently, Lake APC Planning Staff is working to develop and submit as many as three grant applications in the upcoming fiscal year. Since it will be unknown if APC is successful in receiving these grants until this summer, staff is suggesting \$20,000 be reserved under the Project Reserve Work Element to help fund the local match requirement. Funding has also been set aside in the amount of \$12,500 to Speed Zone Studies, which have historically been completed by Phil Dow. It is questionable if he will continue on that project. If not, it is highly likely that it will cost more to have the work done. In the past, there have been discussions of using a portion of the Regional Surface Transportation Program (RSTP) if needed. Finally, the \$7,500 (Streetsaver License) and the \$5,000 (VMT Website Hosting Fee) are fees that the Lake APC has committed to including in the OWP as direct expenses.

The project list will be updated based on the outcome of the discussion during the January 19, 2023 Lake TAC meeting. Preferred projects that are recommended at the TAC meeting will be included in the Draft Work Program, which is due to Caltrans March 1st. Lake APC staff will bring back the Draft Overall Work Program in February for review, prior to submitting it to Caltrans.

Lake TAC or APC action is not needed on the draft document, but will be required on the Final Work Program which must be adopted by the Lake APC Board of Directors and submitted to Caltrans in June.

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**ACTION REQUIRED:** Discuss proposed work elements and planning project application requests to provide input on the development of Draft 2023/24 OWP.

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**ALTERNATIVES:** None.

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**RECOMMENDATION:** Provide input on development of Draft 2023/24 OWP.



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## 2023/24 LAKE COUNTY OVERALL WORK PROGRAM APPLICATION PROPOSED SCOPE OF WORK

<b><u>APPLICANT (AGENCY):</u></b> LAKE COUNTY PUBLIC WORKS	<b><u>DATE SUBMITTED:</u></b> 1/12/23
<b><u>CONTACT PERSON(S):</u></b> SCOTT DE LEON	
<b><u>PROJECT TITLE:</u></b> (Use additional sheets as necessary to prepare outline) Work Element 600 – Lake County Regional Planning	
<b><u>GOAL/PURPOSE:</u></b> TO COORDINATE WITH LOCAL AND STATE AGENCIES, THE GENERAL PUBLIC, AND THE PRIVATE SECTOR IN PLANNING EFFORTS TO IDENTIFY AND PLAN POLICIES, STRATEGIES, AND PROGRAMS	
<b><u>Tasks:</u></b> ( <i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates & <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates) <ol style="list-style-type: none"> <li>1. Attend Lake County/City Area Planning Council (APC) and Technical Advisory Committee (TAC) meetings.</li> <li>2. Provide ongoing regional planning duties which includes attending meetings as necessary and reviewing regional transportation issues.</li> <li>3. Review and comment on transportation planning documents as necessary.</li> <li>4. Respond, as necessary to legislative requirements and changes in transportation planning processes.</li> </ol>	
<b><u>PREVIOUS RELATED WORK:</u></b> Previous work has included various planning efforts, which vary each year with needs and demand.	
<b><u>PRODUCTS:</u></b> <ol style="list-style-type: none"> <li>1. Participation in regional transportation planning efforts.</li> </ol>	

**PRODUCTS (CONTINUED):**

2. Reports or comments as necessary on various transportation planning documents.

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
1			I	C
2			I	C
3			I	C
4			I	C

**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
Lake County DPW	15	\$10,000	



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## 2023/24 LAKE COUNTY OVERALL WORK PROGRAM APPLICATION PROPOSED SCOPE OF WORK

<b><u>APPLICANT (AGENCY):</u></b> LAKE COUNTY PUBLIC WORKS	<b><u>DATE SUBMITTED:</u></b> 1/12/23
<b><u>CONTACT PERSON(S):</u></b> SCOTT DE LEON	
<b><u>PROJECT TITLE:</u></b> (Use additional sheets as necessary to prepare outline) Work Element 605 – Federal and State Grant Preparation	
<b><u>GOAL/PURPOSE:</u></b> TO PURSUE FEDERAL, STATE AND LOCAL GRANT OPPORTUNITIES TO MAXIMIZE OUTSIDE RESOURCES THAT MAY BE AVAILABLE IN IMPROVE ALL MODES OF TRANSPORTATION	
<b><u>Tasks:</u></b> ( <i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates & <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates) <ol style="list-style-type: none"> <li>1. Coordinate with APC and others as necessary to evaluate available grant opportunities.</li> <li>2. Prepare grant applications as they become available.</li> </ol>	
<b><u>PREVIOUS RELATED WORK:</u></b> Previous work has included various grant applications.	
<b><u>PRODUCTS:</u></b> <ol style="list-style-type: none"> <li>1. Completed grant applications</li> </ol>	

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
1			I	C
2			I	C

**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
Lake County DPW	10	\$6,700	



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## 2023/24 LAKE COUNTY OVERALL WORK PROGRAM APPLICATION PROPOSED SCOPE OF WORK

<b><u>APPLICANT (AGENCY):</u></b> LAKE COUNTY PUBLIC WORKS	<b><u>DATE SUBMITTED:</u></b> 1/12/23
<b><u>CONTACT PERSON(S):</u></b> SCOTT DE LEON	
<b><u>PROJECT TITLE:</u></b> (Use additional sheets as necessary to prepare outline) Work Element 607 - Lake County Special Studies	
<b><u>GOAL/PURPOSE:</u></b> TO COLLECT DATA AND PERFORM STUDIES WHICH WILL BE USEFUL TO UPDATE TRANSPORTATION INFORMATION DATABASE(S), RESPOND TO LOCAL ISSUES, AID IN IMPLEMENTATION OF THE REGIONAL TRANSPORTATION PLAN, ACTIVE TRANSPORTATION PROGRAM AND OTHER PROJECTS AS NEEDED	
<b><u>Tasks:</u></b> ( <i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates & <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates) <ol style="list-style-type: none"> <li>1. Perform studies, volume monitoring, inventories, analyses and evaluations to ensure adequate data is available.</li> <li>2. Provide timely transportation related data and technical support to aid in the evaluation of local issues, including the development of and updates to transportation planning documents.</li> <li>3. Prepare grants/RFP's and coordinate studies consistent with Speed Zone Studies, Federal &amp; State Grant Preparation and Monitoring.</li> <li>4. Perform county-wide speed/volume surveys and traffic counts to support a variety of planning documents/studies that may not be completed through WE 606</li> <li>5. Evaluate high accident roadway segments; the options for repair and preparation of cost estimates for desired alternatives.</li> <li>6. Perform updates to sign inventory programs, pavement marking and sign inventories, and conduct traffic safety inspections</li> </ol>	
<b><u>PREVIOUS RELATED WORK:</u></b> Previous work has included numerous traffic studies; purchase of traffic counters and performance of traffic counts countywide.	
<b><u>PRODUCTS:</u></b> <ol style="list-style-type: none"> <li>1. Special Studies Summary which outlines scope, recipient agency, cost and completion date of projects</li> </ol>	

**PRODUCTS (CONTINUED):**

2. Report of final results of speed and volume studies on County Maintained Roads.
3. Report that identifies the top ten accident producing roadway segments and proposed corrective measures and cost estimates.
4. Updates to transportation planning projects such as sign inventory programs, traffic counting programs, bikeway and pedestrian projects, and other data bases.

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
1			I	C
2			I	C
3			I	C
4			I	C
5			I	C
6			I	C

**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
Lake County DPW	15	\$30,000	





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<b><u>APPLICANT (AGENCY):</u></b> LAKE COUNTY PUBLIC WORKS	<b><u>DATE SUBMITTED:</u></b> 1/12/23
<b><u>CONTACT PERSON(S):</u></b> SCOTT DE LEON	
<b><u>PROJECT TITLE:</u></b> (Use additional sheets as necessary to prepare outline) WE 608 – Planning, Programming and Monitoring	
<b><u>GOAL/PURPOSE:</u></b> TO PROVIDE PLANNING, PROGRAMMING AND MONITORING ACTIVITIES ASSOCIATED WITH PROJECT DEVELOPMENT FOR RTIP, ITIP, AND STIP FUNDING	
<b><u>Tasks:</u></b> ( <i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates & <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates) <ol style="list-style-type: none"> <li>1. Attend various program related meetings at the statewide, regional and local levels.</li> <li>2. Coordinate with various agencies for the development of regional projects.</li> </ol>	
<b><u>PREVIOUS RELATED WORK:</u></b> Development of previous guidelines, projects and amendments to current plans	
<b><u>PRODUCTS:</u></b> Reports and recommendations on regional transportation projects	

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
1			I	C
2			I	C

**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
Lake County DPW	5	\$3,400	



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## 2023/24 LAKE COUNTY OVERALL WORK PROGRAM APPLICATION PROPOSED SCOPE OF WORK

<b><u>APPLICANT (AGENCY):</u></b> LAKE COUNTY PUBLIC WORKS	<b><u>DATE SUBMITTED:</u></b> 1/12/23
<b><u>CONTACT PERSON(S):</u></b> SCOTT DE LEON	
<b><u>PROJECT TITLE:</u></b> (Use additional sheets as necessary to prepare outline) WE 612 – Countywide Technology Support	
<b><u>GOAL/PURPOSE:</u></b> TO UTILIZE TECHNOLOGY IN THE DEVELOPMENT AND COLLECTION OF INFORMATION RELATED TO TRANSPORTATION PLANNING	
<b><u>Tasks:</u></b> ( <i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates & <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates) <ol style="list-style-type: none"> <li>1. GIS collection, input and manipulation of various information.</li> <li>2. Utilization and incorporation of newly acquired data into database programs.</li> </ol>	
<b><u>PREVIOUS RELATED WORK:</u></b> Development of previous countywide roads database, accident database, sign and bridge inventories.	
<b><u>PRODUCTS:</u></b> Updates or upgrades to existing transportation planning tools such as information databases	

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
1			I	C
2			I	C

**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
Lake County DPW	5	\$3,400	



# LAKE COUNTY/CITY AREA PLANNING COUNCIL

---

Lisa Davey-Bates, Executive Director  
[www.lakeapc.org](http://www.lakeapc.org)

525 North State Street, Ukiah, CA 95482  
Administration: Suite G ~ 707-234-3314  
Planning: Suite B ~ 707-263-7799

2023/24

## LAKE COUNTY OVERALL WORK PROGRAM APPLICATION

**THE CITY OF LAKEPORT IS REQUESTING \$40,000 IN THE OWP TO FUND A PSR EQUIVALENT FOR AN ATP PROJECT (LAKESHORE BOULEVARD SAFE ROUTES TO SCHOOL).**

**SHOULD THIS REQUEST NOT BE ACCEPTED BY THE TAC, AN ALTERNATIVE APPLICATION HAS BEEN SUBMITTED.**



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## PROPOSED SCOPE OF WORK

<p><b>APPLICANT (AGENCY):</b> CITY OF LAKEPORT</p>	<p><b>DATE SUBMITTED:</b> JANUARY 11, 2023</p>
<p><b>CONTACT PERSON(S):</b>  RON LADD, PUBLIC WORKS DIRECTOR , (707) 263-5615x401</p>	
<p><b>PROJECT TITLE:</b> (Use additional sheets as necessary to prepare outline)  PSR equivalent for Lakeshore Boulevard Safe Routes to School Active Transportation Program (ATP) grant application</p>	
<p><b>GOAL/PURPOSE:</b> The purpose of this project study report equivalent is to provide engineering reports that will document agreement on the scope, schedule, and estimated cost of an ATP project so that it can be considered for inclusion in future programming. The report is to be based on preliminary level engineering but needs to be to the level of detail that, when considering the project for programming, will provide a reasonable approximation of the funding and staff resources that will be needed to deliver the project within the proposed schedule. The information is critical to complete a competitive ATP application.</p>	
<p><b>Tasks:</b> (<i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates &amp; <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates)</p> <ol style="list-style-type: none"> <li>1. RFP Issued</li> <li>2. Contract Award</li> <li>3. Preliminary engineering</li> <li>4. Draft review</li> <li>5. Final PSR equivalent</li> <li>6. ATP Application Support</li> </ol>	
<p><b>PREVIOUS RELATED WORK:</b> Lake APC OWP 2019/20 Work Element 619—Pedestrian Needs Study; Lake ACP OWP 21/22 Work Element 618—Local Roads Safety Plan</p>	
<p><b>PRODUCTS:</b> PSR-E sufficient to complete a competitive ATP application.</p>	

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
1	I & C			
2	I & C			
3	I	C		
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**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
City of Lakeport	180	\$40,000	
<b>TOTAL:</b>	180	\$40,000	



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2023/24  
**LAKE COUNTY OVERALL WORK PROGRAM APPLICATION**  
**PROPOSED SCOPE OF WORK**

<p><b>APPLICANT (AGENCY):</b></p> <p>CITY OF LAKEPORT</p>	<p><b>DATE SUBMITTED:</b> JANUARY 11, 2023</p>
<p><b>CONTACT PERSON(S):</b></p> <p>OLIVIA GRUPP, PROJECT MANAGER, (707) 263-5615 x406 &lt;OGRUPP@CITYOFLAKEPORT.COM&gt;</p>	
<p><b>PROJECT TITLE:</b> (Use additional sheets as necessary to prepare outline)              City of Lakeport regular attendance and participation in various Lake APC and Lake APC TAC meetings and programs (Work Element 600)</p>	
<p><b>GOAL/PURPOSE:</b> REIMBURSEMENT OF LAKEPORT STAFF TIME TO ATTEND REGULAR LAKE APC AND LAKE APC TAC MEETINGS AND OTHER MISCELLANEOUS LAKE APC ACTIVITIES INVOLVING THE CITY OF LAKEPORT.</p>	
<p><b>Tasks:</b> (<i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates &amp; <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates)</p> <ul style="list-style-type: none"> <li>• Prepare, attend and follow-up to Lake APC, TAC meetings, and various program activities.</li> <li>• Review/comment on transportation planning documents provided by Caltrans and other local agencies.</li> <li>• Participate in the preparation of regional planning documents and coordinated plans as needed.</li> <li>• Participate in public outreach efforts of Lake APC for transportation related projects and planning.</li> </ul>	
<p><b>PREVIOUS RELATED WORK:</b></p> <p>Attendance of regular Lake APC TAC meetings and other regional planning efforts.</p>	
<p><b>PRODUCTS:</b></p> <p>Attend meetings, participate in consultant selection boards and participation on various project and planning technical advisory groups.</p>	



**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
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**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
City of Lakeport (Public Works & Community Development)	4	\$2,000	
<b>TOTAL:</b>		\$2,000	



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2023/24  
**LAKE COUNTY OVERALL WORK PROGRAM APPLICATION**  
**PROPOSED SCOPE OF WORK**

<p><b>APPLICANT (AGENCY):</b></p> <p>CITY OF LAKEPORT</p>	<p><b>DATE SUBMITTED:</b> JANUARY 11, 2023</p>
<p><b>CONTACT PERSON(S):</b></p> <p>OLIVIA GRUPP, PROJECT MANAGER, (707) 263-5615 x406 &lt;OGRUPP@CITYOFLAKEPORT.COM&gt;</p>	
<p><b>PROJECT TITLE:</b> (Use additional sheets as necessary to prepare outline)                  Work Element 601 – TDA Activities &amp; Coordination</p>	
<p><b>GOAL/PURPOSE:</b>                  Participation in routine day-to-day planning duties, general coordination that are not eligible for RPA Funding.</p>	
<p><b>Tasks:</b> (<i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates &amp; <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates)</p> <ul style="list-style-type: none"> <li>• Coordinate with APC Administration Staff in preparation for the Overall Work Program, Final Work Program and Amendments.</li> <li>• Coordinate quarterly billing and tracking for the Overall Work Program</li> </ul>	
<p><b>PREVIOUS RELATED WORK:</b>                  Annual Work Program participation every fiscal year.</p>	
<p><b>PRODUCTS:</b>                  N/A</p>	

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
1	X	X	X	X
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**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
City of Lakeport	2.5	\$2,000.00	
<b>TOTAL:</b>		<b>\$2,000.00</b>	



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## 2023/24 LAKE COUNTY OVERALL WORK PROGRAM APPLICATION PROPOSED SCOPE OF WORK

<p><b>APPLICANT (AGENCY):</b></p> <p>CITY OF LAKEPORT</p>	<p><b>DATE SUBMITTED:</b> JANUARY 11, 2023</p>
<p><b>CONTACT PERSON(S):</b></p> <p>OLIVIA GRUPP, PROJECT MANAGER, (707) 263-5615 x406 &lt;OGRUPP@CITYOFLAKEPORT.COM&gt;</p>	
<p><b>PROJECT TITLE:</b> (Use additional sheets as necessary to prepare outline)                  Federal and State Grant Preparation, Monitoring &amp; Assistance related to the implementation of the Lake County Pedestrian Needs Study, Eleventh Street Multi-Modal Plan. (Work Element 605)</p>	
<p><b>GOAL/PURPOSE:</b> WORK WITH LAKE APC STAFF AND OTHER LOCAL AGENCIES IN THE DEVELOPMENT AND SUBMITTAL OF AN ACTIVE TRANSPORTATION PLAN GRANT(S) APPLICATION(S) OR OTHER SIMILAR PROGRAM TO IMPLEMENT SPECIFIC PROJECTS OUTLINED IN THE LAKE COUNTY PEDESTRIAN NEEDS STUDY AND THE ELEVENTH STREET MULTI-MODAL TRANSPORTATION PLAN.</p>	
<p><b>Tasks:</b> (<i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates &amp; <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates)</p> <ul style="list-style-type: none"> <li>• Identify appropriate grants and funding opportunities for the implementation of various regional planning efforts.</li> <li>• Coordinate with Lake APC and other local agencies to seek Lake APC sponsorship of transportation related grants.</li> <li>• Utilize entity staff or consultants to gather required transportation related information and prepare grant documents.</li> <li>• Provide technical assistance in the preparation of various federal and state grant applications.</li> <li>• Submit grant applications to appropriate agencies.</li> <li>• Monitor grants, procure consultants, manage consultants related to grant funded projects.</li> </ul>	
<p><b>PREVIOUS RELATED WORK:</b>                  Lake APC OWP 2019/20 Work Element 609—Eleventh Street Multimodal Plan, Work Element 619—Pedestrian Needs Study</p>	
<p><b>PRODUCTS:</b>                  Submittal of federal and state grant applications for projects in the City of Lakeport that implement the Lake County Pedestrian Needs Study, Eleventh Street Multimodal Plan.</p>	

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
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**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
City of Lakeport	10	\$8,500	
<b>TOTAL:</b>		<b>\$8,500</b>	



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2023/24

## LAKE COUNTY OVERALL WORK PROGRAM APPLICATION PROPOSED SCOPE OF WORK

<p><b>APPLICANT (AGENCY):</b></p> <p>CITY OF LAKEPORT</p>	<p><b>DATE SUBMITTED:</b> JANUARY 11, 2023</p>
<p><b>CONTACT PERSON(S):</b></p> <p>OLIVIA GRUPP, PROJECT MANAGER, (707) 263-5615 x406 &lt;OGRUPP@CITYOFLAKEPORT.COM&gt;</p>	
<p><b>PROJECT TITLE:</b> (Use additional sheets as necessary to prepare outline)                  GIS Collection, Licensing and Training related to roadway transportation system, bike/pedestrian and transit planning within the City of Lakeport (Work Element 612)</p>	
<p><b>GOAL/PURPOSE:</b> FUNDING ASSISTANCE FOR GIS COLLECTION, GIS LICENSING AND GIS TRAINING TO ENSURE THE CONTINUED MAINTENANCE AND VALUE OF THE CITY OF LAKEPORT’S GIS SYSTEMS.</p>	
<p><b>Tasks:</b> (<i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates &amp; <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates)</p> <ul style="list-style-type: none"> <li>• GIS Collection, input and manipulation of geographic information.</li> <li>• Assist in the development of GIS applications.</li> <li>• Provide training and attend GIS related meetings.</li> <li>• Purchase software upgrades, hardware and annual maintenance licenses to ensure compatibility of products with other agencies and consultants.</li> </ul>	
<p><b>PREVIOUS RELATED WORK:</b>                  Work Element 612—Countywide Technology Support Services.</p>	
<p><b>PRODUCTS:</b>                  ArcGIS annual maintenance &amp; license fees, GIS Training &amp; Certification, General integration with roadways GIS databases, Federal &amp; State reporting.</p>	

**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
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**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
City of Lakeport—GIS Licensing and Training	4	\$3,000	
<b>TOTAL:</b>		<b>\$3,000</b>	



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## 2023/24 LAKE COUNTY OVERALL WORK PROGRAM APPLICATION PROPOSED SCOPE OF WORK

<p><b><u>APPLICANT (AGENCY):</u></b></p> <p>CITY OF CLEARLAKE</p>	<p><b><u>DATE SUBMITTED:</u></b></p> <p>1/6/23</p>												
<p><b><u>CONTACT PERSON(S):</u></b>                  ADELINE LEYBA</p>													
<p><b><u>PROJECT TITLE:</u></b> (Use additional sheets as necessary to prepare outline)</p>													
<p><b><u>GOAL/PURPOSE:</u></b> THE PURPOSE OF THIS APPLICATION IS TO REQUEST FUNDING FOR SPECIFIC WORK ELEMENTS LISTED IN THE WORK PROGRAM FOR 2023/2024.</p>													
<p><b><u>Tasks:</u></b> (<i>Outside Consultants</i> – by task, indicate RFP advertisement, contract award, draft review and final product adoption dates &amp; <i>In-House Projects</i> – by task, indicate start-up, draft review and final product adoption dates)</p> <table border="0"> <tr> <td colspan="2">WE 600 – Regional Planning and Intergovernmental Coordination</td> </tr> <tr> <td style="padding-left: 20px;">Ongoing coordination with APC staff and APC/TAC meetings</td> <td style="text-align: right;">\$7,000</td> </tr> <tr> <td>WE 601 – TDA Activities and Coordination</td> <td style="text-align: right;">\$3,000</td> </tr> <tr> <td>WE 605 – Federal &amp; State Grant Preparation (documents and applications)</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td>WE 607 – Special Studies, traffic and volume monitoring, respond to traffic Requests</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td>WE 608 – Planning, Programming &amp; Monitoring</td> <td style="text-align: right;">\$5,000</td> </tr> </table>		WE 600 – Regional Planning and Intergovernmental Coordination		Ongoing coordination with APC staff and APC/TAC meetings	\$7,000	WE 601 – TDA Activities and Coordination	\$3,000	WE 605 – Federal & State Grant Preparation (documents and applications)	\$5,000	WE 607 – Special Studies, traffic and volume monitoring, respond to traffic Requests	\$5,000	WE 608 – Planning, Programming & Monitoring	\$5,000
WE 600 – Regional Planning and Intergovernmental Coordination													
Ongoing coordination with APC staff and APC/TAC meetings	\$7,000												
WE 601 – TDA Activities and Coordination	\$3,000												
WE 605 – Federal & State Grant Preparation (documents and applications)	\$5,000												
WE 607 – Special Studies, traffic and volume monitoring, respond to traffic Requests	\$5,000												
WE 608 – Planning, Programming & Monitoring	\$5,000												
<p><b><u>PREVIOUS RELATED WORK:</u></b>                  Grant applications, coordination with tribal governments, meetings</p>													
<p><b><u>PRODUCTS:</u></b>                  Interagency planning and coordination, project study reports, studies</p>													



**ESTIMATED TIME SCHEDULE:** (Indicate “I” for anticipated task Initiation and “C” for anticipated Completion)

TASK	ANTICIPATED COMPLETION DATE (BY QUARTER)			
	July - September	October - December	January - March	April - June
1	I			C
2	I			C
3	I			C
4	I			C
5	I			C
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**ESTIMATED PERSON DAYS/ COST BREAKDOWN:**

RESPONSIBLE AGENCY	APPROXIMATE PERSON DAYS	BUDGET	FUNDING SOURCE
CITY OF CLEARLAKE	80		
<b>TOTAL:</b>	80		

## LAKE COUNTY 2023/24 WORK PROGRAM SUMMARY OF REQUESTS BY WORK ELEMENT

WE	Title	Lake DPW	Lakeport	Clearlake	LTA	APC Staff Consultant	Other	Total Costs
600	Regional Planning & Intergovernmental Coordination	\$ 10,000	\$ -	\$ 7,000	\$ -	\$ 137,689	\$ 2,000	\$ 156,689
601	TDA Activities & Coordination	\$ -	\$ -	\$ 3,000	\$ -	\$ 30,000	\$ 2,500	\$ 35,500
602	Transit Planning & Performance Monitoring	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
603	Lake County Principal Arterial Corridor VMT Study ( <i>Carryover</i> )	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
604	Lake County Project Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
605	Federal & State Grant Preparation, Monitoring & Assistance	\$ 6,700	\$ -	\$ 5,000	\$ -	\$ 40,000	\$ -	\$ 51,700
606	Speed Zone Studies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500
607	Special Studies	\$ 30,000	\$ -	\$ 5,000	\$ -	\$ 35,000	\$ -	\$ 70,000
608	Planning, Programming, & Monitoring	\$ 3,400	\$ 40,000	\$ 5,000	\$ -	\$ 45,000	\$ -	\$ 93,400
609	Sustainable Transportation Planning	\$ -	\$ -	\$ -	\$ -	\$ 8,500	\$ -	\$ 8,500
610	Active Transportation	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
611	Pavement Management Program Update - Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500
612	Technology Support Services	\$ 3,400	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 8,400
613	Transportation Information Outreach	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ 4,500
614	Infra Cost & Bus Perfor. Analysis of Electric & Hydro Fuel Cell Buses	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
615	<i>Intentionally Left Blank</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
616	Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>		<b>\$ 53,500</b>	<b>\$ 40,000</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>	<b>\$ 330,689</b>	<b>\$ 49,500</b>	<b>\$ 548,689</b>

Estimated 2023/24 Funding Available	
Local Transportation Funds (Approximate)	\$50,000
Planning, Programming & Monitoring – 2023/24 Funds	\$75,000
Rural Planning Assistance – 2023/24	\$294,000
LTF Carryover	TBD
LTF Reserve Funds	\$50,000
RPA Carryover	TBD
PPM Carryover	TBD
Federal/State Grant Carryover	TBD
Reserve Funding – 2022/22 Work Program	\$0
<b>Totals</b>	<b>\$469,000</b>
<b>Requests versus Estimated Funding (+/-)</b>	<b>\$79,689</b>

Dow & Associates Contracted Amount + CPI increase= **\$330,689**



## LAKE COUNTY/CITY AREA PLANNING COUNCIL STAFF REPORT

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**TITLE:** Regional Project Updates

**DATE PREPARED:** January 9, 2023

**MEETING DATE:** January 19, 2023

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**SUBMITTED BY:** John Speka, Senior Transportation Planner

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**BACKGROUND:** Below is a summary of current or potential projects staff has been monitoring:

**Transit Development Plan (TDP) Update-** Currently the only grant funded planning document administered by APC staff, the project was started in early spring and is led by LSC Transportation Consultants. Passenger surveys, as well as community-wide and stakeholder surveys, were conducted by the consultants last summer to gather data on passenger habits, public perceptions, and overall preferences. “Existing conditions” and “community outreach” summaries were completed in the early fall. Most recently, a third technical memo was received analyzing alternatives and options developed by the consultant aimed at improving mobility and transit system efficiency. Both staff and the public will have the chance to comment on the alternatives from that memo, with the preferred alternatives to be developed into recommendations for a final five-year service, capital, and financial plan for LTA.

**Konocti Corridor Vehicle Miles Traveled (VMT) Study-** Funded through the Overall Work Program, this project is intended to assist with potential grant funding opportunities for highway improvements including or related to the Lake 29 Improvement Project. Given the current State focus on reducing greenhouse gas (GHG) emissions, most grant funding applications now request a discussion of possible impacts related to GHG and Vehicle Miles Traveled (VMT). This project will look at the Konocti Corridor as a whole (including continuing improvements to Lake 29 or traffic calming improvements along the northshore of Clear Lake) and determine how the region will be impacted by shifting interregional through traffic away from the northshore and redirected south of the lake. Headway Transportation was hired to lead the study. To date, they have completed a background analysis (e.g. project and plan reviews, safety data, driveway density, roadway capacity, etc.) which includes a technical memorandum exploring the project’s benefits. A large part of the project will rely on traffic modeling data from an in-progress study led by Caltrans District 1, which is nearing completion and should be ready in the coming months.

**Konocti Corridor Equity Analysis Study-** Similar to the Konocti Corridor VMT Study, this project will assist in answering potential grant application questions related to issues of “equity.” Initially part of the VMT Study scope of work, it has been separated out as a stand-alone project and is being prepared in-house by APC staff. Traffic modeling data from Caltrans District 1 will also be used to help complete this study.

**Lake 29 Improvement Project-** Lake APC and District 1 staff continue to seek out appropriate funding opportunities for Segments 2A and 2B of the Lake 29 Improvement Project. Most recently, on November 18, District 1 (with assistance from APC staff) prepared and submitted an application through the Trade Corridor Enhancement Program (TCEP) for the 2B portion of the needed right-of-way funds (\$43.571 million). The TCEP is a State funded source that was initiated as part of SB1 in 2017 focusing on improving trade routes; in this case, for freight movement through the Lake region.

**Reconnecting Communities Program-** Lake APC, City of Clearlake, and Caltrans District 1 have been looking into possible funding sources for a bicycle/pedestrian overpass on SR 53 near South Center Drive. While not yet listed as part of the Regional Transportation Plan or Active Transportation Plan, the

project was included in the recently completed SR 53 Corridor Study, and would provide a safe passage for bicyclists and pedestrians to cross the highway, including a safe path to reach the new transit center on Dam Road Extension currently in progress.

The next calendar year will have two competitive funding programs that may potentially work for the project. One is the Reconnecting Communities Program through the federal infrastructure bill that is expected to have a call for projects released in the summer of 2023. A 50% match would be required for the project, which would likely cost over \$5 million.

The second program is through the State and is known as “Reconnecting Communities: Highways to Boulevards.” A match would not be required for this program, which could potentially be used 1) to fund the project in its entirety, or 2) for matching funds for the federal program. The State is currently working on guidelines for this program, but the call for projects is expected to be released in late Spring/early Summer (deadline late Summer/early Fall). Caltrans would most likely need to be the applicant as much of the project would lie within State right-of-way. APC, Caltrans, and City staff have been discussing strategies for a potential application.

**Rebuilding American Infrastructure with Sustainability and Equity (RAISE)-** Part of the federal infrastructure bill of 2021, RAISE discretionary grants are available for freight and passenger transportation infrastructure projects. Caltrans District 1 will be applying for the current cycle to fund its Complete Streets project in the community of Lucerne. The deadline to apply is February 28, 2023.

**Sustainable Transportation Planning Grant Program-** The next round of Sustainable Transportation Planning Grants was pushed out until January/February 2023. Lake APC staff is still planning to apply for three grants. The first is for a Zero Emission Vehicle (ZEV) Infrastructure Plan to study appropriate locations and corridors to accommodate future charging/alternative fueling stations. This was a project we had considered last year, but chose to put it off while the RTP Update was being completed.

A second application will be for a Ferry Service Feasibility Study for Clear Lake. A similar study was prepared in the late 80s/early 90s, which found the idea to be infeasible at that time. However, we believe that it is worth another look given the change in transportation and transit priorities since that time.

A third application will be made for a Wildfire Evacuation Plan. As mentioned before, unsuccessful attempts were made in the past few years for such a Plan. This cycle, however, will have additional funding available for Adaptation Planning grants, which the project would be better suited for.

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**ACTION REQUIRED:** None, informational only

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**ALTERNATIVES:** None

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**RECOMMENDATION:** None, informational only



## LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

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**TITLE:** Pavement Management Program Update and  
GIS Linkage Update

**DATE PREPARED:** 01/11/2023  
**MEETING DATE:** 01/19/2023

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**SUBMITTED BY:** Michael Villa, Project Coordinator

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**UPDATE:**

The Pavement Management Program (PMP) Update conducted by Nichols Consulting Engineers (NCE) is still in the process. NCE Staff have finalized reports for City of Clearlake and City of Lakeport.

NCE is still working on the first draft of the Lake County PMP update. The completion of the County Pavement Project which is a 5-year plan, compliments the PMP update which must be completed before completing the PMP update. Our contract with NCE for this project expired 9/30/2022. The report has been delayed to allow local agency staff additional time to respond and provide feedback. Lake APC Staff and NCE Staff both agreed on a contract extension that expires 3/31/2023. We believe this is a reasonable amount of time for the completion of the Lake County PMP update. The contract extension did not include an increase in cost.

A summary of the data can be presented following the completion of all reports.

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**ACTION REQUIRED:** For information and discussion purposes only.

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**ALTERNATIVES:** None

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**RECOMMENDATION:** None

**INFORMATION ELEMENT**

Per Overall Work Program Guidelines, this Final Work Program includes an Information Element. The purpose of the Information Element is to list transportation planning activities that are being done by other agencies in the region.

<u>Title/Product(s)</u>	<u>Activity Description</u>	<u>Lead Agency</u>	<u>Due Date</u>
Regional Transportation Planning Agency Outreach	Proposal for establishing meaningful and consistent project-related communication with RTPA's and local agency stakeholders.	Caltrans	Ongoing
Non-Motorized Traffic Census Effort	Regular count schedule in District 1 to collect non-motorized data on a rotating, three-year basis. Multiple locations within Lake County are scheduled for collection.	Caltrans	Annually
Active Transportation Census Design	A plan establishing guidelines, policies, and procedures for implementation of permanent count station for the District. The count network is in the design/development stage by statisticians to help calibrate and integrate its use with Streetlight Data.	Caltrans	April 2024
Mendocino-Lake County Travel Demand Model Update	An update of the Wine-Country Travel Demand Model for Mendocino and Lake Counties. Work has begun with a TAC and Consultants.	Caltrans	February 2023
District System Management Plan	The DSMP is a strategic policy and planning document focused on system preservation, operating, managing, and developing the transportation system.	Caltrans	2022-23
Corridor Plan Update – SR 53 Focused Update	Corridor Planning is a multimodal transportation planning approach the recognizes that transportation needs are based on the complex geographic, demographic,	Caltrans	2022-23

	economic, and social characteristics of communities.		
Growth Factor Updates	Reexamining the factors that affect traffic projections for District 1. Methodology and proof of concept.	Caltrans	2022-23
Climate Change Vulnerability Assessments	Revising the District 1 Climate Change Vulnerability Assessment	Caltrans	2022-23
Climate Action Website	Launching a North Coast Climate Action website for District 1	Caltrans	2022
District 1 Pedestrian and Bicycle Advisory Committee	A districtwide committee to discuss pedestrian and bicycle activities and needs on the state highway system.	Caltrans	Ongoing
Robinson Rancheria Updated LRTP	2022-23 Sustainable Transportation Planning Grant to prepare an update to the Tribal Long-Range Transportation Plan.	Robinson Rancheria	April 2025
City of Lakeport Active Transportation Plan	2022-23 Sustainable Transportation Planning Grant to prepare a citywide active transportation plan.	City of Lakeport	April 2025

**Upcoming Grant Programs**

Program	Call for Projects	Application Deadline	Awards Announced	Planning or Capital?	Available Funding	State or Federal	Local Match	Minimum/Maximum	Notes
Caltrans - Sustainable Communities Competitive	Jan. 12, 2023	March 9, 2023 +/-		Planning	\$17m	State	11.47%	\$50k*/\$700k	<i>* for underserved comm./rurals</i>
Caltrans - Sustainable Communities - Climate Adaptation Planning	Jan. 12, 2023	March 9, 2023 +/-		Planning	\$50m	State	11.47%	\$100k/\$1.5-\$3m**	<i>** for partnerships</i>
Caltrans - Sustainable Communities - Strategic Partnerships	Jan. 12, 2023	March 9, 2023 +/-		Planning	\$1.5m	Fed	20%	\$100k/\$500k	
Caltrans - Sustainable Communities - Transit	Jan. 12, 2023	March 9, 2023 +/-		Planning	\$3m	Fed	11.47%	\$75k*/\$500k	
Caltrans - Clean CA, Cycle 2	Jan. 2023	April 2023	Aug/Sept. 2023	Capital	\$100m	State	0-50% based on severity of disadv'd	<i>proposed \$3m max? (not sure)</i>	June 2026 completion deadline
CTC - Local Transportation Infrastructure Climate Adaptation Program	March 22, 2023	June 7, 2023	August 16-17,2023	Capital	\$296.5 2023 (Cycle 1) \$104m 2024 (Cycle 2)	State & Fed	20% (State may cover match) *	\$30m max	* Rurals & Tribes have priority for State to cover match
CTC - Reconnecting Communities: Highways to Boulevards	Late Spring/ Early Summer 2023	Late Summer/ Early Fall 2023	Late 2023/Early 2024	Planning & Capital	\$149m State \$198m Fed	State & Fed	None	\$500k-\$2m planning; \$3-\$10m capital	
OPR - Adaptation Planning	Jan. 2023	March 31, 2023	May-June 2023	Planning	\$25 m (3 cycles) (\$6.6m in Round 1)	State	None	\$150k-\$650k	Must submit APGP Intent Survey
OPR - Regional Resilience Planning & Implementation	April 2023	Spring 2023	Summer 2023	Planning & Capital	\$250m (3 cycles); \$25m this first cycle	State			\$12.5m of avail. \$25m for planning (compet. & formula grants); Draft Guidelines to be released 1/17/23.
Fed - IJIA - RAISE Grants	Dec. 14, 2022	Feb. 28, 2023	June 28, 2023	Planning & Capital	\$225m max per State	Fed	20%*	\$1m - \$25m capital & planning	*Match may be waived for rural or disadv'd areas





California Department of Transportation  
Division of Transportation Planning

# SUSTAINABLE TRANSPORTATION PLANNING GRANT WEBINAR

## Fiscal Year (FY) 2023-24 Sustainable Transportation Planning Grant Program

In FY 2023-24, the California Department of Transportation (Caltrans) will award approximately \$71.5 million for Sustainable Communities Competitive, Climate Adaptation, and Strategic Partnership Transportation Planning Grants. These grants are intended to strengthen the economy, promote equity, and protect the environment. The results of these grants should lead to programming and implementation of transportation improvement projects.

***Caltrans District 1 is hosting a workshop for interested applicants. Please join us for an overview of the grant programs and tips for developing a competitive grant application.***

**Grant Application Deadline: MARCH 9, 2023 by 5:00 P.M.**

## Workshop Information

**Tuesday, January 31, 2023**  
10:00-11:30 A.M.

### WebEx Meeting Link:

<https://tinyurl.com/3fde8fx3>

**Meeting Number:** 2487 004 7265

**Meeting Password:** P42JysRiUY8

### Contact:

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