



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

525 South Main Street, Ukiah, CA 95482
Administration: Suite G ~ 707-234-3314
Planning: Suite B ~ 707-263-7799

TECHNICAL ADVISORY COMMITTEE (TAC) MEETING AGENDA

DATE: Thursday, January 21, 2021
TIME: 9 a.m.
PLACE: Audioconference

In accordance with the modified Brown Act Requirements established by Governor Newsom's Executive Order N-29-20, and to facilitate Social Distancing due to COVID-19, Lake Area Planning Council's Technical Advisory Committee meeting will be by audioconference only. Public comments will be available during Thursday's meeting on any agenda item. Please send comments to our administrative assistant, Monica Galliani, at gallianim@dow-associates.com and note the agenda item number being addressed. Oral comments will also be accepted by telephone during the meeting when public comment is invited.

Dial-in number: 1 (669) 900-6833 / Meeting ID: 858 3523 9843#

****Zoom link provided to members in distribution email and to public by request***

1. Call to order
2. Approval of December 17, 2020 Minutes
3. Local Road Safety Plan (LRSP) Selection (*Casey*)
4. Discussion and Proposed Approval of the Second Amendment to the FY 2020/21 Overall Work Program (*Pedrotti*)
5. Review and Discussion of FY 2021/22 Overall Work Program (OWP) Planning Project Applications and Proposed Funding Allocation (*Pedrotti*)
6. Announcements and Reports
 - a. Lake APC
 - i. Update on Planning Grants (*Speka*)
 - ii. Update on Strategic Partnerships Grant (*Casey*)
 - iii. Miscellaneous
 - b. Lake Transit Authority
 - i. CARES Act Update (*Davey-Bates*)
 - ii. Miscellaneous
 - c. Federal & State Grant Status Reports
 - i. Other Grant Updates (*All*)
 - d. Caltrans
 - i. Lake County Projects Update
 - ii. Other Updates
 - e. Local Agency Updates

7. Information Packet
 - i. 2021 TAC Meeting Schedule
8. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda
9. Next Proposed Meeting – **February 18, 2021**
10. Adjourn meeting

Public Expression - The TAC welcomes participation in TAC meetings. Comments will be limited for items not on the agenda to three minutes per person, and not more than 10 minutes per subject, so that everyone may be heard. This time is limited to matters under TAC jurisdiction which have not already been considered by the TAC.

Americans with Disabilities Act (ADA) Requests - To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (*as allowed under Section 12132 of the ADA*) please contact the Lake APC office at 707-263-7799 at least 72 hours prior to the meeting.

Posted: January 15, 2021

List of Attachments:

- Agenda Item #2 – 12/17/20 Draft Lake TAC Minutes*
- Agenda Item #3 – LRSP Staff Report*
- Agenda Item #4 – 2020/21 OWP Staff Report + Table*
- Agenda Item #5 – 2021/22 OWP Staff Report + Table*
- Agenda Item #6ai – Grant Update Staff Report*
- Agenda Item #6aia – SR53 Staff Report*
- Agenda Item #7 – Information Packet*
 - * Proposed Lake TAC Meeting Schedule*



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TECHNICAL ADVISORY COMMITTEE MEETING Draft Meeting Minutes

Thursday, January 21, 2021
9 a.m.

Meeting held via Zoom

Present

Kevin Ingram, City of Lakeport
Saskia Rymer-Burnett, Caltrans District 1
Kyle Finger, Caltrans District 1
James Sookne, Lake Transit Authority
Doug Grider, City of Lakeport

Absent

Joel Skeen, California Highway Patrol
Scott DeLeon, County of Lake
Dave Swartz, City of Clearlake (Engineering Consultant)
Dale Goodman, City of Clearlake

Also Present

Alexis Pedrotti, Lake Area Planning Council
Lisa Davey-Bates, Lake Area Planning Council
Danielle Casey, Lake Area Planning Council
Monica Galliani, Lake Area Planning Council
John Speka, Lake Area Planning Council
Jenni Byers, City of Lakeport

1. Call to order

The meeting was called to order at 9:05 a.m.

2. Approval of August 20, 2020 Minutes

Motion by Doug Grider, seconded by James Sookne, and carried unanimously to approve the August 20, 2020 minutes as written.

3. Local Road Safety Plan (LRSP) Selection

Danielle gave an update, reporting that four proposals have been received and a selection committee has been formed comprised of APC Staff, Caltrans staff, and engineers for each city. The committee will meet on December 17, 2020 after the Lake APC TAC meeting. After the consultant is selected, a contract will be awarded and work will begin in the new year. The total amount of money available for the LRSP is \$80,000 for Lakeport and \$50,000 for Clearlake. Doug suggested changing the process of requesting proposals to reach more consultants. Jenni suggested the use of a bid site.

4. FY 2020/21 OWP Project Status Update and Discussion

Alexis reported that Lakeport has \$24,000 in the work program to expend. APC staff has been working to spend available funding through various programs in the county. \$25,863 was carried over from the previous year. The SR 53 Corridor study is experiencing delays due to the pandemic, but other projects are moving forward. James reported that studies based on ridership have also been delayed in order to obtain more accurate results. Doug said that Lakeport staff is working on using LTF 2% Bike & Ped funds and will give an update in the coming weeks. Lexi reminded attendees that quarterly reports need to be turned in on time.

5. FY 2021/22 Overall Work Program (OWP) Call for Projects

Lexi reminded attendees that applications for funding for FY 2021/22 are due on January 8 at 5:00 p.m. This OWP will include the Pavement Management Program which will need more funding than most projects. All OWP applications will be included in the next meeting's packet. Doug expressed interest and support for the Pavement Management Program. He also said the 11th Street Corridor Project needs advancement. Discussion concerning funding possibilities ensued.

6. Federal Lands Access Program (FLAP)

John gave a summary of the FLAP program, stating that approximately \$90 million will be available to State, County, Local, or Tribal entities that own or maintain transportation facilities accessing Federal lands, including public highways, roads, bridges, trails or transit systems located on or are adjacent (no more than 10 miles away) to Federal lands. Eligible projects include rehabilitation, restoration, construction, and reconstruction projects, engineering and environmental, Operations & Maintenance of transit facilities, and planning related to transportation. Matching funds will be 11.47%, and applications are due by May 27, 2021. Doug expressed interest in using this funding for Lakeport.

7. Announcements and Reports

a. Lake APC

i. Update on Planning Grants

John gave a brief update of the Coordinated Plan. A draft plan is being prepared by the University of the Pacific (UOP), through a contract with Caltrans to write the study for the Lake County region. On November 10, an online workshop was held with staff members from interested agencies, including Lake APC and Social Services Transportation Advisory Council members, where feedback was solicited from each. A survey has also been distributed for additional input on the plan, which was sent to Board and TAC members on November 20 and will remain open until December 11.

John added that the Caltrans is expected to release a Sustainable Transportation Planning Grant call-for-projects soon. Staff will be looking into at least two, or possibly three, applications, expected to be submitted sometime in January. The first would consist of an update to the Transportation Demand Model (TDM) for the Lake County region. The consultant preparing the Vehicle Miles Traveled (VMT) Regional Baseline Study has already indicated that an updated TDM will be recommended as a result of that project. The second project would involve securing funds for a wildfire evacuation plan for the region.

Lisa mentioned she has been in meetings to plan for Covid-19 as it affects transit. Also, Lake Transit is interested in updating its 2015 Transit Development Plan (TDP). Staff from LTA and APC has been discussing a need for flexible and on-

demand transportation for seniors, disabled, or low-income residents unable to utilize existing public transportation services.

Doug suggested utilizing an improved method of reporting for future projects. Lisa reported that staff has been working with Jeff Schwein on an improved reporting model which will be coming soon. Discussion ensued.

ii. Update on Strategic Partnerships Grant

Danielle reported that the only Strategic Partnership Grant currently in progress is the SR53 Corridor Local Circulation Study Project. The project is now proceeding with a new schedule in place.

iii. Miscellaneous.

None.

b. Lake Transit Authority

- i. **CARES Act Update – Lisa** reported that LTA is helping the Lakeport senior center by participating in the meals on wheels services. Staff is also helping the Clearlake senior center by augmenting mileage so they can continue to deliver meals. Staff has been working to expend available funding.
- ii. **Miscellaneous.** James reported that ridership is still down due to Covid-19.

c. Federal & State Grant Status Reports.

- i. **Other Grant Updates.** None.

d. Caltrans

Saskia reported that District 1 is doing sustainable communities grant application workshop, which Rex had distributed emails for. It will be held Friday, January 8. She thanked Danielle and Lisa for facilitating the SR 53 Corridor TAG meeting earlier.

- i. **Lake County Projects Update –** None.
- ii. **Other Updates –** None.

8. Information Packet

- i. 2021 APC Meeting Schedule
- ii. 11/04/20 Final Lake APC Minutes
- iii. 11/10/20 Draft SSTAC Minutes

9. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda - None

10. Next Proposed Meeting – January 21, 2020

11. Adjourn Meeting - Meeting adjourned at 10:35 a.m.

Respectfully Submitted,

Monica Galliani
Lake APC Planning



LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

TITLE: Local Road Safety Plan Update

DATE PREPARED: 1/13/2021

MEETING DATE: 1/21/2021

SUBMITTED BY: Danielle Casey, Project Coordinator

UPDATE:

The Local Road Safety Plan Request for Proposal for the cities of Clearlake and Lakeport was posted to the Lake APC website October 28, 2020 with a due date for proposals on December 4, 2020 at 5:00 pm. The RFP was also emailed to planning consultant firms on the APC mailing list. It was also submitted to a clearing house for distribution.

Four proposals have been received and the selection committee was comprised of APC Staff, Caltrans staff, and engineers for each city. The committee met on December 17, 2020. After discussion and review the consultant was selected and agreed upon by all committee members. Documentation from the meeting is still being collected but rejection and award letters are expected to be sent out by the end of January.

The total amount of money available for the LRSP is \$80,000 for Lakeport and \$50,000 for Clearlake.

ACTION REQUIRED: For information and discussion purposes only.

ALTERNATIVES: None

RECOMMENDATION: None



LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

TITLE: 2020/21 Overall Work Program – 2nd Amendment (Proposed)

DATE PREPARED: 1/14/21

MEETING DATE: 1/21/21

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

The Lake TAC and APC have reviewed and approved the Final and First Amendment to the FY 2020/21 Lake Overall Work Program. Amendments are made to the Overall Work Program if funding modifications need to be done to any element of the OWP, including carryover adjustments from the previous year. In addition, amendments can include new grant funded projects or changes to a funded project scope, schedule, or funding amount.

The (proposed) second amendment comes as a request from the County of Lake. The County Department of Public Works (DPW) in past Overall Work Programs has requested planning funds totaling anywhere from \$30,000 to \$50,000 per year. Unfortunately, the county inadvertently missed the opportunity to submit a planning application last January, leaving them with only \$7,661 of carryover funding to expend in this current Overall Work Program. To date, county staff has fully expended all their carryover funding. Given this unfortunate circumstance, the County is requesting some additional funding support, if available; totaling up to \$15,000 be added to Element 605 (Federal and State Grant Preparation, Monitoring and Assistance) and Work Element 607 (Special Studies) for County DPW Staff.

The current Overall Work Program does identify some reserve funding, however there is also \$19,536 of Rural Planning Assistance (RPA) funding under Work Element 612 for Consultant/Direct Costs that will not be expended as previously expected. If the TAC Members feel this request is valid and would like to move forward recommending this amendment, it will not only support County DPW, but also help to expend RPA funding that could potentially expire June 30, 2021.

Although, this request is coming outside of the planning application cycle, it is worth noting, this not the first time the Technical Advisory Committee (TAC) has been asked to consider individual requests. When funding is available and a special need or projects arises, the TAC may take the opportunity to review the request and support or deny the recommendation. I am requesting support from the Lake TAC to amend the current Overall Work Program to incorporate the request as discussed above; and recommend the Lake APC Board of Directors approve the 2nd Amendment to 2020/21 Work Program at the February 10, 2021 meeting.

ACTION REQUIRED: Approve 2020/21 Work Program Second Amendment as proposed.

ALTERNATIVES: Do not approve amended Work Program and provide alternative suggestions.

RECOMMENDATION: Approval of 2020/21 Work Program Second Amendment as presented. Recommend APC Board approve the Second Amendment to the Overall Work Program at their regularly scheduled board meeting on February 10, 2021.

**LAKE COUNTY WORK PROGRAM
SUMMARY OF FUNDING SOURCES
BY WORK ELEMENT**

| WE | Work Element Project Description | RPA | LTF | PPM | Other | Total |
|------------------------------|--|----------------------|-------------------|------------------|-------------------|----------------------|
| 600 | Regional Planning & Intergovernmental Coordination | \$ 133,989 | \$ - | \$ - | \$ - | \$ 133,989 |
| 601 | TDA Activities & Coordination | \$ - | \$ 36,600 | \$ - | \$ - | \$ 36,600 |
| 602 | Transit Planning & Performance Monitoring | \$ 15,000 | \$ - | \$ - | \$ - | \$ 15,000 |
| 603 | Transit Passenger Survey (<i>Carryover</i>) | \$ 25,863 | \$ - | \$ - | \$ - | \$ 25,863 |
| 604 | Lake County Project Reserve Funds | \$ - | \$ 464 | \$ 43,440 | \$ - | \$ 43,904 |
| 605 | Federal & State Grant Preparation, Monitoring & Assistance | \$ 32,661 | \$ 7,000 | \$ 5,500 | \$ - | \$ 45,161 |
| | | \$ 40,161 | | | | \$ 52,661 |
| 606 | Speed Zone Studies | \$ 12,500 | \$ - | \$ - | \$ - | \$ 12,500 |
| 607 | Special Studies | \$ 23,067 | \$ 18,430 | \$ - | \$ - | \$ 41,497 |
| | | \$ 30,567 | | | | \$ 48,997 |
| 608 | Planning, Programming, & Monitoring | \$ 32,962 | \$ - | \$ 4,459 | \$ - | \$ 37,421 |
| 609 | Sustainable Transportation Planning (NEW) | \$ 7,500 | \$ - | \$ - | \$ - | \$ 7,500 |
| 610 | Active Transportation | \$ 10,000 | \$ - | \$ - | \$ - | \$ 10,000 |
| 611 | Pavement Management Program Inventory Update (<i>Carryover</i>) | \$ - | \$ - | \$ 6,500 | \$ - | \$ 6,500 |
| 612 | Technology Support Services | \$ 21,536 | \$ - | \$ - | \$ - | \$ 21,536 |
| | | \$ 6,536 | \$ - | \$ - | \$ - | \$ 6,536 |
| 613 | Transportation Information Outreach | \$ 2,000 | \$ - | \$ - | \$ - | \$ 2,000 |
| 614 | Regional and Active Transportation Plans Update (NEW) | \$ 45,000 | \$ - | \$ - | \$ - | \$ 45,000 |
| 615 | <i>Intentionally Left Blank</i> | \$ - | \$ - | \$ - | \$ - | \$ - |
| 616 | Training | \$ - | \$ 10,035 | \$ - | \$ - | \$ 10,035 |
| 617 | State Route 53 Corridor Local Circulation Study (<i>Carryover</i>) | \$ - | \$ 31,670 | \$ - | \$ 126,680 | \$ 158,350 |
| 618 | Local Road Safety Plans (NEW) | \$ - | \$ 5,000 | \$ - | \$ 130,000 | \$ 135,000 |
| 619 | <i>Intentionally Left Blank</i> | \$ - | \$ - | \$ - | \$ - | \$ - |
| 620 | Vehicle Miles Traveled Regional Baseline Study (<i>Carryover</i>) | \$ - | \$ 9,292 | \$ - | \$ 71,721 | \$ 81,013 |
| Total Funding Sources | | \$ 362,078 | \$ 118,491 | \$ 59,899 | \$ 328,401 | \$ 868,869 |

| Rural Planning Assistance (RPA) | | | | | | | |
|--------------------------------------|---|---------------------|----------|-----------|----------------------|-----------|----------------------|
| WE | WE Project Description | Lake DPW | Lakeport | Clearlake | APC Staff Consultant | Other | Total |
| 600 | Regional Plng & Intergovernmental Coordination | \$ - | \$ 2,500 | \$ 3,618 | \$ 127,871 | \$ - | \$ 133,989 |
| 602 | Transit Planning & Performance Monitoring | \$ - | \$ - | \$ - | \$ 15,000 | \$ - | \$ 15,000 |
| 603 | Transit Passenger Survey | \$ - | \$ - | \$ - | \$ - | \$ 25,863 | \$ 25,863 |
| 604 | Lake County Project Reserve | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 605 | Federal & State Grant Prep, Monitoring & Assit. | \$ 7,661 | \$ - | \$ - | \$ 25,000 | \$ - | \$ 32,661 |
| | | \$ 15,161 | \$ - | \$ - | \$ - | \$ - | \$ 40,161 |
| 606 | Speed Zone Studies | \$ - | \$ - | \$ - | \$ 12,500 | \$ - | \$ 12,500 |
| 607 | Special Studies | \$ - | \$ - | \$ - | \$ 23,067 | \$ - | \$ 23,067 |
| | | \$ 7,500 | \$ - | \$ - | \$ - | \$ - | \$ 30,567 |
| 608 | Planning, Programming & Monitoring | \$ - | \$ - | \$ 5,000 | \$ 27,962 | \$ - | \$ 32,962 |
| 609 | Sustainable Transportation Planning - (New) | \$ - | \$ - | \$ - | \$ 7,500 | \$ - | \$ 7,500 |
| 610 | Active Transportation | \$ - | \$ - | \$ - | \$ 10,000 | \$ - | \$ 10,000 |
| 612 | Countywide Technology Support Services | \$ - | \$ 1,500 | \$ - | \$ - | \$ 20,036 | \$ 21,536 |
| | | | | | | \$ 5,036 | \$ 6,536 |
| 613 | Transportation Information Outreach | \$ - | \$ - | \$ - | \$ 2,000 | \$ - | \$ 2,000 |
| 614 | Regional and Active Transportation Plans Update (New) | \$ - | \$ - | \$ - | \$ 45,000 | \$ - | \$ 45,000 |
| Total RPA Funding by Claimant | | \$ 22,661 | \$ 4,000 | \$ 8,618 | \$ 295,900 | \$ 50,935 | \$ 362,078 |

| Other Funding: (Awarded Grants) | | | | | | | |
|---------------------------------|--|----------|----------|-----------|----------------------|------------|-----------|
| WE | WE Project Description | Lake DPW | Lakeport | Clearlake | APC Staff Consultant | Other | Total |
| 617 | State Route 53 Corridor Local Circulation Study (<i>Carryover</i>) | \$ - | \$ - | \$ - | \$ 5,871 | \$ 120,809 | \$126,680 |
| 618 | Local Road Safety Plans (NEW) | \$ - | \$ - | \$ - | \$ - | \$ 130,000 | \$130,000 |
| 620 | Vehicle Miles Traveled Regional Baseline Study (<i>Carryover</i>) | \$ - | \$ - | \$ - | \$ 3,845 | \$ 67,876 | \$71,721 |
| | Total Funds by Claimant | \$0 | \$0 | \$0 | \$9,716 | \$318,685 | \$328,401 |

Total Funds Available: \$868,869

**LAKE COUNTY WORK PROGRAM
SUMMARY OF EXPENDITURES BY WORK ELEMENT**

| WE | Title | Lake DPW | Lakeport | Clearlake | APC Staff Consultant | Other | Total Costs |
|---------------|---|---------------------|------------------|------------------|----------------------|----------------------|----------------------|
| 600 | Regional Planning & Intergovernmental Coordination | \$ - | \$ 2,500 | \$ 3,618 | \$ 127,871 | \$ - | \$ 133,989 |
| 601 | TDA Activities & Coordination | \$ - | \$ 7,500 | \$ 2,591 | \$ 20,000 | \$ 6,509 | \$ 36,600 |
| 602 | Transit Planning & Performance Monitoring | \$ - | \$ - | \$ - | \$ 15,000 | \$ - | \$ 15,000 |
| 603 | Transit Passenger Survey <i>(Carryover)</i> | \$ - | \$ - | \$ - | \$ - | \$ 25,863 | \$ 25,863 |
| 604 | Lake County Project Reserve Funds | \$ - | \$ - | \$ - | \$ - | \$ 43,904 | \$ 43,904 |
| 605 | Federal & State Grant Prep., Monitoring & Assistance | \$ 7,661 | \$ 7,500 | \$ 5,000 | \$ 25,000 | \$ - | \$ 45,161 |
| | | \$ 15,161 | | | | | \$ 52,661 |
| 606 | Speed Zone Studies | \$ - | \$ - | \$ - | \$ 12,500 | \$ - | \$ 12,500 |
| 607 | Special Studies | \$ - | \$ 5,000 | \$ 13,430 | \$ 23,067 | \$ - | \$ 41,497 |
| | | \$ 7,500 | | | | | \$ 48,997 |
| 608 | Planning, Programming, & Monitoring | \$ - | \$ - | \$ 9,459 | \$ 27,962 | \$ - | \$ 37,421 |
| 609 | Sustainable Transportation Planning (New) | \$ - | \$ - | \$ - | \$ 7,500 | \$ - | \$ 7,500 |
| 610 | Active Transportation | \$ - | \$ - | \$ - | \$ 10,000 | \$ - | \$ 10,000 |
| 611 | Pavement Management Program | \$ - | \$ - | \$ - | \$ - | \$ 6,500 | \$ 6,500 |
| 612 | Technology Support Services | \$ - | \$ 1,500 | \$ - | \$ - | \$ 20,036 | \$ 21,536 |
| | | | | | | \$ 5,036 | \$ 6,536 |
| 613 | Transportation Information Outreach | \$ - | \$ - | \$ - | \$ 2,000 | \$ - | \$ 2,000 |
| 614 | Regional and Active Transportation Plans Update (New) | \$ - | \$ - | \$ - | \$ 45,000 | \$ - | \$ 45,000 |
| 616 | Training | \$ - | \$ - | \$ - | \$ 2,787 | \$ 7,248 | \$ 10,035 |
| 617 | State Route 53 Corridor Local Circulation Study <i>(Carryover)</i> | \$ - | \$ - | \$ - | \$ 7,339 | \$ 151,011 | \$ 158,350 |
| 618 | Local Road Safety Plans (New) | \$ - | \$ - | \$ - | \$ 5,000 | \$ 130,000 | \$ 135,000 |
| 620 | Vehicle Miles Traveled Regional Baseline Study <i>(Carryover)</i> | \$ - | \$ - | \$ - | \$ 4,343 | \$ 76,670 | \$ 81,013 |
| Totals | | \$ 22,661 | \$ 24,000 | \$ 34,098 | \$ 335,369 | \$ 452,741 | \$ 868,869 |



LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

TITLE: 2021/22 Overall Work Program Development and
Planning Project Application Review

DATE PREPARED: 1/13/21
MEETING DATE: 1/21/21

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

The first week of December 2020 you should have received a memorandum informing you of the estimated available funding levels and timelines proposed for the development of the 2021/22 Overall Work Program. In that memo, I requested project applications be submitted to Lake APC staff by January 8, 2021. A spreadsheet is attached to this staff report as an initial list of potential work elements and projects to be considered for 2021/22 Work Program. Staff developed this list based on applications received and the previous discussions with Lake TAC members.

For Fiscal Year 2021/22, Rural Planning Assistance (RPA) funding will remain consistent with past years allocations, while Planning, Programming and Monitoring (PPM) has increased by \$10,000 to \$56,000. Additionally, the minimum request of Local Transportation Funds (LTF) has been included in this OWP Preliminary Project List, bringing the total estimated new funding available for programming to \$400,000. Furthermore, included in the attached Project List is \$43,904 of Reserve Funding that will be carried over from FY 2020/21 for programming in the upcoming OWP.

Lake APC is obligated to fulfill funding for the planning contract (plus estimated 4% CPI increase) in the amount of \$305,469 prior to programming funds for other uses. The initial summary of requests for all projects total \$501,000, which is \$57,096 over the estimated available funding included in the initial project list. Although the initial project list is over allocated, there remains a possibility of additional carryover funding from the current FY 2020/21 Work Program. Furthermore, the TAC may also choose to request some additional support from the Local Transportation Funds (LTF), if necessary after further discussion at the TAC Meeting.

The project list will be updated based on the outcome of the discussion during the January 21, 2021 Lake TAC meeting. Preferred projects that are recommended at the TAC meeting will be included in the Draft Work Program which is due to Caltrans March 1st. Lake APC staff will bring back the Draft Overall Work Program in February for review, prior to submitting it to Caltrans.

Lake TAC or APC action is not needed on the draft document, but will be required on the Final Work Program which must be adopted by the Lake APC Board of Directors and submitted to Caltrans in June.

ACTION REQUIRED: Discuss proposed work elements and planning project application requests to provide input on the development of Draft 2021/22 OWP.

ALTERNATIVES: None.

RECOMMENDATION: Provide input on development of Draft 2021/22 OWP.

LAKE COUNTY 2021/22 WORK PROGRAM SUMMARY OF REQUESTS BY WORK ELEMENT

| WE | Title | Lake DPW | Lakeport | Clearlake | APC Staff Consultant | Other | Total Costs |
|---------------|--|------------------|------------------|------------------|----------------------|-------------------|-------------------|
| 600 | Regional Planning & Intergovernmental Coordination | \$ 10,000 | \$ 2,500 | \$ 5,000 | \$ 125,000 | \$ 2,000 | \$ 144,500 |
| 601 | TDA Activities & Coordination | \$ - | \$ 2,500 | \$ 2,000 | \$ 25,000 | \$ 2,000 | \$ 31,500 |
| 602 | Transit Planning & Performance Monitoring | \$ - | \$ - | \$ - | \$ 15,000 | \$ - | \$ 15,000 |
| 603 | Sustainable Transportation Planning | \$ - | \$ - | \$ - | \$ 7,500 | \$ - | \$ 7,500 |
| 604 | Lake County Project Reserve Funds | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 605 | Federal & State Grant Preparation, Monitoring & Assistance | \$ 6,700 | \$ 7,500 | \$ 3,000 | \$ 25,000 | \$ - | \$ 42,200 |
| 606 | Speed Zone Studies (<i>Carryover</i>) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 607 | Special Studies | \$ 10,000 | \$ - | \$ 2,000 | \$ 20,500 | \$ - | \$ 32,500 |
| 608 | Planning, Programming, & Monitoring | \$ 3,400 | \$ - | \$ 5,000 | \$ 25,000 | \$ - | \$ 33,400 |
| 609 | <i>Intentionally Left Blank</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 610 | Active Transportation | \$ - | \$ - | \$ - | \$ 10,000 | \$ - | \$ 10,000 |
| 611 | Pavement Management Program Update - New | \$ - | \$ - | \$ - | \$ 5,000 | \$ 101,500 | \$ 106,500 |
| 612 | Technology Support Services | \$ 3,400 | \$ 1,500 | \$ - | \$ - | \$ - | \$ 4,900 |
| 613 | Transportation Information Outreach | \$ - | \$ - | \$ - | \$ 2,000 | \$ - | \$ 2,000 |
| 614 | Regional and Active Transportation Plans Update (<i>Carryover</i>) | \$ - | \$ - | \$ - | \$ 41,000 | \$ - | \$ 41,000 |
| 615 | <i>Intentionally Left Blank</i> | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 616 | Training | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 617 | State Route 53 Corridor Local Circulation Study (<i>Carryover</i>) | \$ - | \$ - | \$ - | TBD | TBD | \$ - |
| 618 | Local Roads Safety Plan (<i>Carryover</i>) | \$ 20,000 | \$ - | \$ 5,000 | \$ 5,000 | \$ - | \$ 30,000 |
| Totals | | \$ 53,500 | \$ 14,000 | \$ 22,000 | \$ 306,000 | \$ 105,500 | \$ 501,000 |

| Estimated 2021/22 Funding Available | |
|--|------------------|
| Local Transportation Funds (Approximate) | \$50,000 |
| Planning, Programming & Monitoring – 2021/22 Funds | \$56,000 |
| Rural Planning Assistance – 2021/21 | \$294,000 |
| LTF Carryover | TBD |
| RPA Carryover | TBD |
| PPM Carryover | TBD |
| Federal/State Grant Carryover | TBD |
| Reserve Funding – 2020/21 Work Program | \$43,904 |
| Totals | \$443,904 |
| Requests versus Estimated Funding (+/-) | \$57,096 |

Dow & Associates Contracted Amount + CPI increase= **\$305,469**



LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

TITLE: Update on Various Grant Programs

DATE PREPARED: 1/14/21

MEETING DATE: 1/21/21

SUBMITTED BY: John Speka, Senior Transportation Planner

BACKGROUND: Below is a summary of current or potential projects on the horizon that staff will be pursuing in the coming months.

Vehicle Miles Traveled (VMT) Regional Baseline Study- The “SB 743 Vehicle Miles Traveled Regional Baseline Study,” was adopted by the Lake APC Board at its November 4, 2020 meeting. It began with an award from the Sustainable Transportation Planning Grant Program in 2019. The purpose of the project was to assist local jurisdictions in complying with SB 743 (adopted in 2013), legislation which changed how transportation impacts are measured under the California Environmental Quality Act (CEQA) with respect to land use and transportation plans and projects.

With the passage of SB 743, automobile delay was removed as the primary measure of “transportation impacts” under CEQA and replaced with Vehicle Miles Traveled (VMT) as the preferred metric. Since July 1, 2020, lead agencies under CEQA are now required to analyze project-related VMT to determine whether transportation impacts from a given development would constitute a significant environmental impact.

In late 2019, Lake APC entered into a contract with Fehr & Peers to analyze existing traffic conditions in the region and arrive at a baseline standard from which to measure VMT impacts. The study can be used by agency officials from the County of Lake, as well as the cities of Lakeport and Clearlake, to make the appropriate environmental impact determinations under CEQA for projects within their respective jurisdictions.

Due to the size of the document file, it is posted for download on the APC webpage under “Regional Plans”: <https://0m0.ea5.myftpupload.com/wp-content/uploads/2020/12/SB743-VMT-Baseline-Study-FINAL.pdf>

Potential New Sustainable Transportation Planning Grants- Caltrans has released a Sustainable Transportation Planning Grant call-for-projects, which will be due February 12. Staff will be applying for the following two projects:

The first would involve securing funds for a “Wildfire Evacuation Plan” for the region. This would provide a regional reference document to help ensure seamless coordination between agencies with respect to transportation and evacuation services, including OES, LTA and other potential providers. While an application submitted for a different grant program earlier this year was unsuccessful, it is still believed to be an important study given the wildfire history of the County over the last several years.

The second project staff will be applying for is an update to the 2015 Transit Development Plan (TDP). First adopted in 2008, the TDP assists staff in identifying mobility improvements for transit dependent area residents and visitors. It was most recently updated in 2015. Aside from traditional fixed-route service improvements, the Plan will also look at less traditional options such as the potential for micro-transit and on-demand services, particularly for transit dependent users struggling with the regular fixed route options.

A third application was initially considered for an update to the Transportation Demand Model (TDM) for the region. The previous TDM, the Wine Country Interregional Partnership (IRP), was completed in 2009, which included the four-county area of Lake, Napa, Mendocino and Sonoma counties. Staff was recently informed that Caltrans District 1 was able to secure separate funding for an update to the Wine Country IRP that can be tailored to meet specific Lake region goals, making the need for a grant application unnecessary.

Regional Early Action Planning (REAP)- Finally, staff is working on an application with the Department of Housing and Community Development (HCD) for a Regional Early Action Planning (REAP) grant. The program is intended to facilitate housing production in the region and can be put to a variety of means. Funding is non-competitive and will mainly be sub-allocated to the local jurisdictions to assist in updating individual zoning codes.

Some funds will also be used for a “regional” outreach strategy as called for in the program. This would involve the TAC including a standing agenda item focused on RHNA implementation. As Planning staff from the three jurisdictions play a role on the TAC, it will provide a regional decision-making approach to housing issues with the added aim of furthering local polices found in Housing Elements of member jurisdictions. It will also assist Lake APC in coordinating the regional housing needs allocation process with the regional transportation process, consistent with provisions found in SB 375 (2008). Applications are due January 31.

ACTION REQUIRED: None, informational only

ALTERNATIVES: N/A

RECOMMENDATION: N/A



LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

TITLE: Strategic Partnerships Planning Grant Update
SR53 Corridor Local Circulation Study Project

DATE PREPARED: 1/14/2020
MEETING DATE: 1/21/2020

SUBMITTED BY: Danielle Casey, Project Coordinator

UPDATE:

The SR53 Corridor Local Circulation Study conducted by TJKM is proceeding at its new abbreviated pace. While in pandemic conditions TJKM staff has reviewed our prior studies, documents, and computer data as needed for preliminary research.

Biweekly meetings with TJKM and the TAG have resumed. The new data collected by TJKM shows that peak travel times have changed since prior studies were conducted, so we have requested help of the TAG to help determine the next course of action. At the latest meeting on 1/13/2021 TJKM submitted a comparison of previous year traffic counts and the current traffic counts. Some intersections have seen a drop in traffic while others have seen a rise. There are no clear patterns being seen at this time. A summary of the data is being emailed to TAG members for closer review.

In light of the changed traffic conditions due to the COVID-19 pandemic, TJKM has submitted a revised schedule for the project. Grant funds do not expire until June 30, 2022, we believe that we will have enough time to do an accurate and effective study. Below is the new schedule.

| Task/Deliverables | Old Schedule | Updated Schedule |
|--|-------------------|-------------------|
| Contract Begins | November 15, 2019 | November 15, 2019 |
| Project Kick-Off Meeting | January 8, 2020 | January 8, 2020 |
| Data Collection/ Determine Existing and Future Year Traffic Conditions | April 2020 | September 2020 |
| Analysis of Existing and Future Traffic Impacts | June 2021 | June 2021 |
| Identify Needed Improvements on Corridor and Local Streets & Prepared Draft Corridor CIP | April 2020 | February 2021 |
| Prepare Policy Recommendations | June 2021 | June 2021 |
| Prepare SR 53 Corridor Local Circulation Study | June 2021 | June 2021 |

At the April 28, teleconference with TJKM, APC Staff did reiterate that the stakeholders in Clearlake are most interested in seeing a frontage road from Polk Avenue to Ogulin Canyon Road in the finished report. TJKM acknowledged the request and said that they will include the best options for this route in the finished report.

Below is a list of all intersections being studied:

1. SR 53 / SR 20 (All-Way Stop)
2. SR 53 / Ogulin Canyon Road North (One-Way Stop)
3. SR 53 / Ogulin Canyon Road South (One-Way Stop)
4. SR 53 / Old Highway 53 (One-Way Stop)

5. SR 53 / Olympic Drive (Signalized)
6. SR 53 / Polk Avenue (Two-Way Stop)
7. SR 53 / 40th Avenue-Lakeshore Drive (Signalized)
8. SR 53 / 18th Avenue (Signalized)
9. SR 53 / Dam Road-Old Highway 53 (Signalized)
10. SR 53 / Anderson Ranch Parkway (One-Way Stop)
11. SR 53 / State Route 29 (Signalized)
12. SR 53 at Kugelman St (4-lane segment)
13. SR 53 at Jessie St (4-lane segment)

ACTION REQUIRED: For information and discussion purposes only.

ALTERNATIVES: None

RECOMMENDATION: None



LAKE COUNTY/CITY AREA PLANNING COUNCIL

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PROPOSED LAKE TECHNICAL ADVISORY COMMITTEE (TAC) 2021 MEETING SCHEDULE

January 21

February 18

March 18

April 15

May 20

June 17

July 15

August 26 (CTC Meeting – August 18-19, Santa Barbara)

September 16

October 21

November 18

December 16

Note: All meetings are scheduled to take place via Zoom until further notice