



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

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LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) AGENDA

DATE: Wednesday, August 10, 2022

TIME: 9:00

PLACE: City Council Chambers
225 Park Street
Lakeport, California

Zoom Login:

Dial-in number: 1 (669) 900-6833 / Meeting ID: 822 9583 5909# Passcode: 689856

Zoom link provided to Board Members in distribution email and to public by request.

In accordance with the modified Brown Act Requirements established by Governor Newsom's Executive Order N-29-20, and to facilitate Social Distancing due to COVID-19, Lake Area Planning Council's Board meeting will also be by audioconference. Public comments will be available during Wednesday's meeting on any agenda item. Please send comments to our Board Secretary, Charlene Parker, at cparker@dbcteam.net and note the agenda item number being addressed. Oral comments will also be accepted by telephone during the meeting when public comment is invited by the Chair.

-
1. Call to Order/Roll Call
 2. Adjourn to Policy Advisory Committee

PUBLIC EXPRESSION

3. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda

CONSENT CALENDAR

4. Adoption of Resolution #22-23-10 to Implement Teleconferencing Requirements During a Proclaimed State of Emergency Pursuant to Assembly Bill 361
5. Approval of June 1, 2022 Minutes

REGULAR CALENDAR

6. Discussion and Recommended Approval of the First Amendment to the 2022/23 Final Overall Work Program (*Pedrotti*)
7. Discussion and Recommended Approval of the First Amendment of the 2022/23 Lake APC Budget (*Pedrotti*)
8. Discussion and Proposed Action of Resolution #22-23-11 Approving the Project List for FY 2022-23 California State of Good Repair Program (*Sookne*)

RATIFY ACTION

9. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council
10. Consideration and Adoption of Recommendations of Policy Advisory Committee

REPORTS

11. Reports & Information:

- a. Lake APC Planning Staff
 - i. Project Updates (*Davey-Bates*)
 - ii. Pavement Management Program (PMP) Update (*Barrett*)
 - iii. Miscellaneous
- b. Lake APC Administration Staff
 - i. Next Meeting Date – **September 14, 2022 (Clearlake)**
 - ii. Miscellaneous
- c. Lake APC Directors
- d. Caltrans
 - i. SR 29 Project Update (*Pimentel*)
 - ii. Lake County Project Status Update (*Ahlstrand*)
 - iii. Miscellaneous
- e. Rural Counties Task Force
 - i. Next Meeting Date – **September 16, 2022 (Teleconference)**
- f. California Transportation Commission
 - i. Next Meeting Date – **August 17 – 18 (San Jose)**
- g. California Association of Councils of Governments (CalCOG)
 - i. CDAC Meeting – (*TBD*)
 - ii. CalCOG Board of Directors Meeting – **August 19, 2022**
- h. Miscellaneous

INFORMATION PACKET

- 12. a) Draft 5/26/22 Lake TAC Minutes

ADJOURNMENT

PUBLIC EXPRESSION

Any member of the public may speak on any agenda item when recognized by the Chair for a time period, not to exceed 3 minutes per person and not more than 10 minutes per subject, prior to the Public Agency taking action on that agenda item.

AMERICANS WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the Lake Area Planning Council office at (707) 263-7799, at least 5 days' notice before the meeting.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

CLOSED SESSION

If adjourned, Lake County/City Area Planning Council may adjourn to a closed session to consider litigation or personnel matters (i.e., contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

Lake County/City Area Planning Council Agenda

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Attachments:

Agenda Item #4 – Resolution #22-23-10

Agenda Item #5 – 6/1/22 Lake APC Draft Minutes

Agenda Item #6 – 2022/23 OWP First Amendment

Agenda Item #7 – 2022/23 Budget First Amendment

Agenda Item #8 – SGR Resolution #22-23-11 Discussion

Agenda Item #11ai – Project Updates

Agenda Item #11dii – Project Status Update

Information Packet – 12a) 5/26/22 Draft TAC Minutes

LAKE COUNTY/CITY AREA PLANNING COUNCIL

RESOLUTION 22-23-10

RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY PURSUANT TO ASSEMBLY BILL 361

THE AREA PLANNING COUNCIL HEREBY FINDS, DECLARES AND RESOLVES THAT:

WHEREAS, The Area Planning Council (APC) is committed to preserving the Ralph M. Brown Act requirements that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings;

WHEREAS, A state of emergency was proclaimed by Governor's Executive Order N-33-20 on March 4, 2020, addressing the threat of the COVID-19 pandemic, and remains in effect;

WHEREAS, the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so;

WHEREAS, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

WHEREAS, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

WHEREAS, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and AB 361 remains in effect through January 1, 2024;

WHEREAS, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

WHEREAS, COVID-19 and variants thereof remain a current threat to the health and safety of the general public, APC Staff, and members of this Board; and

WHEREAS, the APC has an important governmental interest in protecting the health, safety, and welfare of those who participate in meetings of the APC legislative and advisory bodies subject to the Brown Act; and

WHEREAS, in response to the current threat to the public of the COVID-19 virus and its existing and potential variants, there is a desire to implement teleconference meetings pursuant to the requirements of the Brown Act so long as this State of and Emergency continues to exist.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Area Planning Council hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference;
2. The Area Planning Council finds, by a majority vote, that there exists a proclaimed state of emergency; and
3. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

In accordance with AB 361, based on the findings and determinations herein, meetings of APC's legislative and advisory bodies will be held remotely by virtual means, suspending Brown Act teleconferencing rules while providing for all feasible means of public participation.

This resolution shall be effective upon adoption and remain in effect until APC's next regular board meeting on September 14, 2022, when Lake APC shall consider renewing its findings by subsequent resolution, in accordance with AB 361.

Adoption of this Resolution was moved by Director _____, seconded by Director _____, and carried on this 10th day of August 2022, by the following roll call vote:

AYES:
NOES:
ABSENT:

WHEREUPON, THE CHAIRMAN DECLARED THE RESOLUTION ADOPTED, AND SO ORDERED.

ATTEST: Lisa Davey-Bates
Executive Director

Stacey Mattina, Chair
APC Member



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LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) (DRAFT) MEETING MINUTES

Wednesday, June 1, 2022

Location: City of Lakeport & Audioconference (in response to "Shelter-in-Place" directive)

Present

Bruno Sabatier, Supervisor, County of Lake
Stacey Mattina, City Council Member, City of Lakeport
Kenneth Parlet, Council Member, City of Lakeport
Russell Perdock, Council Member, City of Clearlake
Russ Cremer, City Council, City of Clearlake
Chuck Leonard, Member at Large

Absent

Moke Simon, Supervisor, County of Lake
Tim Warnement, Member at Large

Also Present

Lisa Davey-Bates, Executive Director, Admin. Staff – Lake APC
James Sookne, Admin Staff – Lake APC
Charlene Parker, Admin Staff – Lake APC
Jesus Rodriguez-Garcia, Admin Staff – Lake APC
Gary McFarland, Project Manager – Paratransit Services
Johnnie Lindsey, Operations Supervisor– Paratransit Service

Attending via Zoom

Alexis Pedrotti, Admin Staff – Lake APC
Nephele Barrett, Planning Staff – Lake APC
John Speka, Planning Staff – Lake APC
Danielle Casey, Planning Staff – Lake APC
Tatiana Ahlstrand, Caltrans District 1 (Policy Advisory Committee)
Dean Meester, Caltrans District 1
Scott DeLeon, Public Works Director, County of Lake
Kathy Chambers, Moore Associates

1. Call to Order/Roll Call

Chair Mattina called the meeting to order at 9:01 a.m. Secretary Charlene Parker called roll. Members present: Sabatier, Mattina, Parlet, Perdock, Cremer, Leonard,

2. Adjourn to Policy Advisory Committee

Chair Mattina adjourned to the Policy Advisory Committee (PAC) at 9:02 a.m. to include Caltrans District 1 staff and allow participation as a voting member of the Lake APC.

3. PUBLIC EXPRESSION

Chair Mattina requested public comments including any written comments.

Gary McFarland, Paratransit Services announced that he appreciated how Ashlee Hernstedt, Administrative Assistant, Lake Links has really gone above and beyond the call of duty the last few months and he appreciates her efforts.

CONSENT CALENDAR

4. Proposed Adoption of Resolution #21-22-19 to Implement Teleconferencing Requirements During a Proclaimed State of Emergency Pursuant to Assembly Bill 361

5. Approval of the SR 53 Corridor Local Circulation Plan

6. Approval of May 11, 2022 Draft Minutes

Chair Mattina asked if the Board members would like to pull anything from the Consent Calendar for further discussion.

Director Perdock made a motion to approve the Consent Calendar, as presented. The motion was seconded by Director Cremer and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Cremer, Mattina, Parlet, Leonard, Tatiana Ahlstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Simon, Warnement

REGULAR CALENDAR

6a. Discussion and Recommended Approval of Final TDA Triennial Fiscal/Performance Audit (FY 2018/19, FY 2019/20, and FY 2020/21) ending June 30, 2021

Lisa introduced Kathy Chambers, Moore Associates who prepared the Triennial Performance Audit for Fiscal Years 2018/19 through 2020/21. Kathy reported that the Triennial Performance Audit was a requirement by the Transportation Development Act (TDA) every three years. Kathy presented a PowerPoint summarizing the Audit and the five elements, which include compliance requirements, follow-up of prior recommendations, analysis of internal goals, review of the RTPA's functions and activities, and findings and recommendations. Kathy explained that there are two types of findings in audits, which are compliance and functional findings. Kathy reported Lake APC had a total of four findings and five recommendations. The first finding was a compliance finding that Lake APC does not have rules and regulations for the evaluation of claims. Kathy explained that in prior years the informal claims process has not been an issue. However, now that the Consolidated Transportation Services Agency (CTSA) was separate, and claims TDA funds, it was necessary for a formal claims process. The recommendation was that Lake APC develop a more formal claims process that includes a checklist for compliance, proposed budgets, State Transit Assistance (STA) efficiency testing, productivity review, and rules and regulations for evaluation of Article 3 and 4.5 claims. The second compliance finding was that the APC's State Controller Reports were submitted after the established deadline in FY 2018/19 and FY 2020/21. The recommendation was to ensure the reports were submitted within the established timeframe. The third finding was the LTA's FY 2020/21 TDA fiscal Audit was not completed by the extended deadline. Kathy noted that the delay was because of a unique situation due to a prior fiscal audit recommendation to implement QuickBooks for both agencies, which has taken an abundant amount of time and was not expected to reoccur. Kathy recommended

that staff collaborate with the fiscal auditors to ensure the future audits were completed within the timeframe for transit operators, noting that that was a different deadline than for the RTPAs.

Additionally, the one functional finding was that Lake APC has not been conducting the STA efficiency test to determine what portion of STA can be used for operational purposes. The Audit recommended that as part of the TDA claims process staff conducts the STA efficiency test to determine LTA's eligibility to use STA funds for operation purposes. In addition, the following recommendation was for Lake Links to be included in the next round of Triennial Performance Audits. It was not a requirement for the CTSA to conduct a Triennial Performance Audit, however, it would be helpful to establish a baseline of performance as well as TDA compliance.

Kathy discussed the two compliance findings and one functional finding for LTA. Kathy explained that the first compliance finding was the late submittal of the FY 2018/19 State Controller report. Kathy noted that was the first year in which APC staff took over the administration of LTA and the subsequent report were all submitted on time. The second compliance finding was that the 2020/21 Fiscal Audit was completed after the deadline. The delay was brought on by setting up QuickBooks and was not expected to occur again. Kathy noted the one functional finding was that LTA was not using the TDA definition of full-time equivalent (FTE) employee for reporting to the State Controller. Kathy explained that the operations contractor was using the correct data however the information was not correctly provided to the audit firm who submits the State Controllers report. The recommendation was to ensure accurate FTE employee reporting to the State Controller. Kathy noted the finding was a communication issue and should not be a problem in the future.

Kathy concluded by saying that overall, the APC and LTA were doing a good job remaining in compliance with the TDA. Most of the findings were one-time issues and not ongoing problems that require extensive correction.

Director Sabatier asked staff if the findings were a surprise or were you aware and working through them.

Lisa replied that staff was aware of the situation, that implementing QuickBooks for both agencies has been a really involved process and staff has been working hard to get that finished. Lisa explained that LTA was the CTSA, and single operator for years, so when the transition took place, staff overlooked the fact that there were now multiple operators which triggered additional steps in the TDA process.

Director Sabatier questioned if staff used the correct data for the full-time equivalent (FTE) reporting for prior years and just missed it this year. James replied that the FTE data was a miscommunication because the state controllers report they were given from the auditor asked for the number of employees. James explained that he took that at face value and asked Paratransit how many employees there were and not how many FTE there were. James noted that the issue has been resolved.

Alexis added as that a formal claims process has been initiated, and is included as a first step in the APC budget for review today.

The group discussed the findings, QuickBooks upgrade, and that the findings had either already been addressed or would be this year. They thanked Kathy for the support and the quick turnaround for the Audit.

Chair Mattina requested any comments regarding the FY 2018/19 – FY 2020/21 Triennial

Performance Audit. No comments were presented.

Director Cremer made a motion to approve the Triennial Performance Audit, (FY 2018/19, FY 2019/20, and FY 2020/21) ending June 30, 2021, as presented. The motion was seconded by Director Sabatier and carried unanimously.

*Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Cremer, Mattina, Parlet, Leonard, Tatiana
Ahlstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Simon, Warnement*

7. Discussion Presentation and Recommended Approval of the 2022/23 Lake Area Planning Council's Budget and adoption of resolutions:

Alexis Pedrotti reported the FY 2022/23 Final Budget Document was included in the packet and explained that annually in May, APC staff presents a draft budget for the APC Board to review prior to adoption of the final document in June. Alexis explained that the budget outlines revenues and expenditures by local, state, and federal funding sources and includes estimated carryover funds. The final Budget includes updated carryover funds for the Local Transportation Fund (LTF), Planning Programming Monitoring (PPM), and Rural Planning Assistance Funds (RPA) and only affects the Overall Work Program (OWP). Alexis noted that FTA Sustainable Communities Grant OWP carryover funds were estimated. The actual carryover amounts for the rest of the funding sources will be incorporated into the first amendment of the budget. Alexis called attention to the two additional pieces of supporting documentation for LTA and the CTSA to receive LTF and STA funds through the claims process. Alexis gave an overview of the draft resolutions up for adoption and asked if there were any questions. The following resolutions itemize all allocations:

- a. Resolution No. 22-23-1 Allocating 2022/23 Local Transportation Funds for Administrative Purposes
- b. Resolution No. 22-23-2 Allocating 2022/23 Local Transportation Funds for Bicycle and Pedestrian Facilities
- c. Resolution No. 22-23-3 Allocating 2022/23 Local Transportation Funds and Carryover Funds for Planning Projects Included in the Work Program
- d. Resolution No. 22-23-4 Allocating 2022/23 Local Transportation Funds to Lake Transit Authority
- e. Resolution No. 22-23-5 Allocating State Transit Assistance Funds to Lake Transit Authority
- f. Resolution No. 22-23-6 Approving State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring Fund Transfer Agreement
- g. Resolution No. 22-23-7 Allocation of 2022/23 Local Transportation Funds (5%) to the Consolidated Transportation Service Agency (CTSA) for Non-Emergency Medical Transportation (NEMT) Purposes
- h. Resolution No. 22-23-8 Allocating State of Good Repair Program Funding to Lake Transit Authority
- i. Resolution No. 22-23-9 Allocation of Local Transportation Funds (LTF) to the Reserve Fund

Alexis reported that Resolution No. 21-22-9 was added to the budget last year, which added LTF funding to the reserve account for specific uses.

Director Cremer asked which resolutions was for the CTSA. Lisa replied that Resolution #22-23-9 was for CTSA, or Lake Links, purposes.

Chair Mattina requested any public comments regarding the 2022/23 Lake APC Budget. No comments were presented.

Director Sabatier made a motion to approve the Lake County/City Area Planning Council's Fiscal Year 2022/23 Budget, including Resolutions 22-23-1 through 2022-23-9, as presented. The motion was seconded by Director Perdock and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Cremer, Mattina, Parlet, Leonard, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Simon, Warnement

8. Presentation and Recommended Approval of 2022/23 Final Overall Work Program

Alexis Pedrotti reported that the draft Overall Work Program (OWP) was also presented to the Board in May. Alexis reported that Caltrans planning staff and Headquarters received the Draft OWP in March. District 1 staff submitted their comments to the Lake APC, which were minor and were incorporated into the final document. Alexis noted that the OWP has estimated carryover projects funds for the Lake County Priority Interregional Facilities Study, Pavement Management Program Update, and the Lake County Transit Development Plan Update.

Chair Mattina requested any public comments regarding the Final Overall Work Program. No comments were presented.

Director Cremer made a motion to approve the 2022/23 Final Overall Work Program, as presented. The motion was seconded by Director Sabatier and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Cremer, Mattina, Parlet, Leonard, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Simon, Warnement

9. Discussion and Proposed Approval of Innovative Concepts Project Review and Ranking

John Reported that Caltrans solicited Innovative Concept Proposals for potential federal funding proposed in the Biden Administration's American Jobs Plan. The call specifically requested concepts that aligned with statewide priorities noted in the California Transportation Plan (CTP) 2050, Climate Action Plan for Transportation Infrastructure (CAPTI), and Caltrans Strategic Plan (SP). Lake APC submitted a total of four concepts, which were considered to be aligned per Caltrans' evaluation. John gave a brief outline of that process stating that each concept went through a multi-division review process, to determine if concepts align. A total of 320 proposals were received statewide, 230 were determined to be aligned.

In mid-March, Caltrans had asked for Lake APC to rank the noted projects by priority. At the May 26 TAC meeting, committee members recommended prioritizing as follows: 1.) Bridge Arbor Bikeway Project, 3.) Installation of DC Fast Chargers for Electric Buses, 4.) Development of a Lakeport Transit Hub, and 2.) Pilot Project for an LTA Ferry Service across Clear Lake.

Ultimately HQ will be looking for refined scopes of work, clarification of the type of proposal concept plan, and clarification of the general proposal timeline. It was noted that projects on the state highway system would be given the highest priority and those ready to move forward quickly would also rank higher.

The group discussed the projects, specifically the pros and cons of the Bridge Arbor Bikeway. in the end, the Board members agreed with the TAC's recommended priority ranking of the projects.

Chair Mattina requested any public comments regarding the Innovative Concepts Project Review and Ranking. No comments were presented.

Director Sabatier made a motion to approve the Innovative Concepts Project Review and Ranking, as presented.

The motion was seconded by Director Cremer and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Cremer, Mattina, Parlet, Leonard, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Simon, Warnement

RATIFY ACTION

10. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council

Chair Mattina adjourned the Policy Advisory Committee at 9:49 a.m. and reconvened as the APC.

11. Consideration and Adoption of Recommendations of Policy Advisory Committee

Director Sabatier made a motion to adopt the recommendations of the Policy Advisory Committee and reconvene as the APC. The motion was seconded by Director Cremer and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Cremer, Mattina, Parlet, Leonard, Noes (0); Abstain (0); Absent (2) Directors Simon, Warnement

REPORTS

12. Reports & Information

a. Lake APC Planning Staff

i. Update on Various Grant Programs

John reported that staff was working with LSC on the Sustainable Transportation Planning Grant program for the Transit Development Plan (TDP) Update. John explained that the LSC staff just finished the onboard surveys. John gave a brief updated on the continuing efforts for funding sources for the Lake 29 Expressway on Segments 2A and 2B. Staff was working with Caltrans staff on the Multimodal Project Discretionary Grant (MPDG). Unfortunately, the timeline for the Rural Surface Transportation Grant Program (Rural) was too short for the project. Additionally, Caltrans was currently looking into the Trade Corridor Enhancement (TCEP) program grant for right-of-way funds. John noted that staff was working with the City of Lakeport's staff on the Safe Routes to School Sidewalk Improvements through the Active Transportation Program (ATP) grant cycle.

Additionally, Lake APC staff assisted the County of Lake Public Works Department with a grant application for a Soda Bay Road Corridor Fire Evacuation Plan. The County was notified that the request was approved for \$380,000 through the State Fire Safe Council's Evacuation Routes Grant program. The Public Works will be administering the grant with funding becoming available once several preliminary conditions were met.

ii. Pavement Management Program (PMP) Update

Danielle Casey reported that The Pavement Management Program (PMP) Update was underway by consultant Nichols Consulting Engineers (NCE). Danielle explained that NCE Staff has started the Semi-automated surveys on arterials and collectors and walking surveys on residential areas.

Director Sabatier asked if the PMP update will give a PCI total for the Cities and the County. Danielle replied that the PMP will be a full report for each agency.

iii. Miscellaneous

Nephele Barrett reported that there was a new proposed piece of legislation that was working its way through the States Legislature. Assembly Bill 2237 (Friedman) and it

could affect the way projects are funded in the Regional Transportation Improvement Program (RTIP). The intent of AB 2237 was to reduce climate impacts and increase multi-modal transportation options. Unfortunately, the bill has the potential to harm rural counties by reducing local funding control and create costly mandates that would impact limited financial staff resources for development of the RTIP. Another requirement would require RTPAs to submit a report on local transportation tax measures to the California Transportation Commission. The bill currently includes the language that projects in RTIP shall not induce Vehicle Miles Traveled, which would make a lot of safety projects ineligible for funding through the RTIP. Nephela asked if there were any questions.

The group discussed the concerning impacts of rural areas from the AB 2237 and thanked Nephela for bringing it to their attention.

- b. Lake APC Administration Staff
 - i. Next Meeting Date – July 13, 2022 (*tentative*)
Lisa reported that we may not need to meet in July.
 - ii. Miscellaneous
- c. Lake APC Directors:
Director Sabatier stated that he appreciated that Caltrans was doing the vegetation removal on Hwy 53.
- d. Caltrans
 - i. SR 29 Project Update:
Tatiana Ahlstrand reported that Jeff Pimentel was not available for the meeting and said that he did not have an update.
 - ii. Lake County Project Status:
Tatiana Ahlstrand reported that there will be an updated status report for the next meeting and asked if there were any questions for her.
 - iii. Miscellaneous
None
- e. Rural Counties Task Force
 - i. Next Meeting Date – July 15, 2022
- f. California Transportation Commission
 - i. Next Meeting Date – June 29 – 30 (*Webinar*)
- g. California Association of Councils of Governments (CalCOG)
 - i. CDAC Meeting – (*TBD*)
 - h. CalCOG Board of Directors Meeting – June 17, 2022.
 - i. Miscellaneous

INFORMATION PACKET

- 13. a) 2/17/22 Draft TAC Minutes

ADJOURNMENT

The meeting was adjourned by Chair Mattina at 10:07 a.m.

Respectfully Submitted,

DRAFT

Charlene Parker
Administrative Associate



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE: 2022/23 (Proposed) OWP 1st Amendment

DATE PREPARED: August 3, 2022

MEETING DATE: August 10, 2022

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

The Final FY 2022/23 Overall Work Program (totaling \$641,384) was adopted by the Lake APC Board on June 1, 2022. Now that the 2021/22 Fiscal Year has closed, we need to carry over, and reprogram unexpended planning funds, some of which expire 6/30/23. Included in this amendment are Rural Planning Assistance (RPA) Funds, Planning, Programming and Monitoring (PPM) Funds, Local Transportation Funds (LTF) and Federal Planning Grant Funds. This amendment was not presented to the Lake Technical Advisory Committee (TAC) for recommendation, due to the simplicity of the amendment.

The Final OWP included estimated carryover amounts for RPA, PPM and grant funding, and this amendment adjusted those totals to reflect the actual carry over amounts. The total amount being carried over into the FY 2022/23 OWP is \$309,068 (\$28,422 - RPA; \$30,457 – PPM; \$175,267 – LTF; \$74,922 – FTA 5304 Grant Funds).

Carryover amounts by agency include:

APC Staff Consultant: \$46,501

City of Clearlake: \$7,000

City of Lakeport: \$6,561

County of Lake DPW: \$14,289

Consultant: \$216,372

Other Direct Costs/Reserve: \$18,345

Much of the carryover that came from the FY 2021/22 OWP has been added to the respective elements in the FY 2022/23 OWP. Unexpended RPA funds have been included in this proposed amendment but will not become official until RPA fund balances are certified by Caltrans.

Included with the staff report is the First Amendment (Financial Spreadsheets) to the Overall Work Program totaling \$732,700. Changes have been identified with either a **bold** or ~~strikeout~~. I am requesting the Lake APC consider the recommended changes and take action to approve the 2022/23 OWP Amendment as proposed.

ACTION REQUIRED:

Consider approval of First Amendment to FY 2022/23 Overall Work Program, as proposed.

ALTERNATIVES:

Do not approve amended Work Program and provide alternative suggestions.

RECOMMENDATION:

Accept staff's recommendation to approve the First Amendment to the FY 2022/23 Overall Work Program (OWP) and authorize Executive Director to sign appropriate certifications and revised OWP Agreement (as needed), and forward to Caltrans as required.

LAKE COUNTY WORK PROGRAM
SUMMARY OF FUNDING SOURCES
 Fiscal Year 2022/23

FUNDING SOURCE	AMOUNT		FUNDING %
Federal Funding Sources			
FTA - Sustainable Communities Grant - Transit Develop. Plan - (21/22 Carryover)	\$75,250	\$ 74,922	12%
Total Federal Funds:	\$75,250	\$74,922	12%
State Funding Sources			
Rural Planning Assistance - 2022/23	\$294,000		46%
Rural Planning Assistance - (2021/22 Carryover)	\$10,000	\$ 28,422	4%
Planning, Programming & Monitoring (PPM) - 2022/23	\$47,000		7%
Planning, Programming & Monitoring - (Carryover-See Page 13 for Breakdown)	\$15,000	\$ 30,457	5%
Total State Funds:	\$366,000	\$399,879	62%
Federal and State Funding:	\$441,250	\$474,801	65%
Local Funding Sources			
Local Transportation Funds - 2022/23	\$82,632		13%
Local Transportation Funds - (Carryover-See Page 13 for Breakdown)	\$117,502	\$ 175,267	27%
Total Local Funding:	\$200,134	\$257,899	35%
		\$ -	
		\$ -	
TOTAL PROGRAM FUNDING REVENUES	\$641,384	\$732,700	100%

**LAKE COUNTY WORK PROGRAM
SUMMARY OF 2021/22 CARRYOVER
BY FUNDING SOURCE**

WE	Title	RPA	PPM	LTF	Other	Total Costs	Notes
600	Regional Planning & Intergovernmental Coordination	\$ 4,243	\$ -	\$ -	\$ -	\$ 4,243	APC Planning + Lakeport Actual C/O.
601	TDA Activities & Coordination	\$ -	\$ -	\$ 27,045	\$ -	\$ 27,045	Actual Carryover from Reserve Element.
602	Transit Planning & Performance Monitoring	\$ 1,950	\$ -	\$ -	\$ -	\$ 1,950	APC Planning Actual C/O.
603	Lake County Principal Arterial Corridor VMT Study	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	Actual 2021/22 Project Carryover.
605	Federal & State Grant Prep., Monitoring & Assistance	\$ -	\$ 2,172	\$ -	\$ -	\$ 2,172	APC Planning Actual C/O.
607	Special Studies	\$ 5,000	\$ 9,285	\$ 11,300	\$ -	\$ 25,585	Local Agency Actual C/O.
608	Planning, Programming & Monitoring	\$ -	\$ -	\$ 5,246	\$ -	\$ 5,246	County DPW Actual C/O.
609	Sustainable Transportation Planning	\$ 2,918	\$ -	\$ -	\$ -	\$ 2,918	APC Planning Actual C/O.
611	Pavement Management Program Update	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ 25,000	Estimated 2021/22 Project Carryover.
		\$ 14,311	\$ 19,000	\$ 7,000	\$ -	\$ 40,311	Actual 2021/22 Project Carryover.
612	Technology Support Services	\$ -	\$ -	\$ 3,500	\$ -	\$ 3,500	County DPW Actual C/O.
615	Lake Co. Transit Development Plan Update	\$ -	\$ -	\$ 9,750	\$ 75,250	\$ 85,000	Estimated 2021/22 Project Carryover.
		\$ -	\$ -	\$ 9,707	\$ 74,921	\$ 84,628	Actual 2021/22 Project Carryover.
616	Training	\$ -	\$ -	\$ 11,470	\$ -	\$ 11,470	
	Totals	\$ 28,422	\$ 30,457	\$ 175,268	\$ 74,921	\$ 309,068	

**LAKE COUNTY WORK PROGRAM
SUMMARY OF FUNDING SOURCES BY WORK ELEMENT
FY 2022/23 (1ST AMENDMENT)**

WE	Title	State RPA	State RPA C/O	State PPM	Local LTF	Federal FTA 5304	Other	Total Costs
600	Regional Planning & Intergovernmental Coordination	\$ 151,500	\$ -	\$ -	\$ -		\$ -	\$ 151,500
			\$ 4,243					\$ 155,743
601	TDA Activities & Coordination	\$ -	\$ -	\$ -	\$ 42,103	\$ -	\$ -	\$ 42,103
					\$ 61,396			\$ 61,396
602	Transit Planning & Performance Monitoring	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
			\$ 1,950					\$ 16,950
603	Lake Co. Principal Arterial Corridor VMT Study <i>(Carryover)</i>	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
604	Lake County Project Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
605	Federal & State Grant Prep., Monitoring & Assistance	\$ 55,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,200
				\$ 2,172				\$ 57,372
606	Speed Zone Studies	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500
607	Special Studies	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 70,000
			\$ 5,000	\$ 9,285	\$ 46,300			\$ 95,585
608	Planning, Programming, & Monitoring	\$ 5,519	\$ -	\$ 42,881	\$ -	\$ -	\$ -	\$ 48,400
					\$ 5,246			\$ 53,646
609	Sustainable Transportation Planning	\$ 9,281	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,281
			\$ 2,918					\$ 12,199
610	Active Transportation	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
611	Pavement Management Program Update <i>(Carryover)</i>	\$ -	\$ 10,000	\$ 19,119	\$ 2,381	\$ -	\$ -	\$ 31,500
			\$ 14,311	\$ 23,119	\$ 9,381			\$ 46,811
612	Technology Support Services	\$ -	\$ -	\$ -	\$ 6,400	\$ -	\$ -	\$ 6,400
					\$ 9,900			\$ 9,900
613	Transportation Information Outreach	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ -	\$ 4,500
615	Lake Co. Transit Development Plan <i>(Carryover)</i>	\$ -	\$ -	\$ -	\$ 9,750	\$ 75,250	\$ -	\$ 85,000
					\$ 9,707	\$ 74,921		\$ 84,628
616	Training	\$ -	\$ -	\$ -	\$ 11,470	\$ -	\$ -	\$ 11,470
	Totals	\$ 294,000	\$ 10,000	\$ 62,000	\$ 200,134	\$ 75,250	\$ -	\$ 641,384
			\$ 28,422	\$ 77,457	\$ 257,900	\$ 74,921		\$ 732,700

**LAKE COUNTY WORK PROGRAM
SUMMARY OF EXPENDITURES BY WORK ELEMENT**

WE	Title	Lake DPW	Lakeport	Clearlake	APC Staff Consultant	Other	Total Costs
600	Regional Planning & Intergovernmental Coordination	\$ 10,000	\$ 2,500	\$ 7,000	\$ 130,000	\$ 2,000	\$ 151,500
			\$ 3,387		\$ 133,356		\$ 155,743
601	TDA Activities & Coordination	\$ -	\$ 2,500	\$ 2,000	\$ 35,603	\$ 2,000	\$ 42,103
		\$ 744	\$ 3,174		\$ 50,127	\$ 5,351	\$ 61,396
602	Transit Planning & Performance Monitoring	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
					\$ 16,950		\$ 16,950
603	Lake Co. Priority Interregional Facilities Study - <i>Carryover</i>	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
604	Lake County Project Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
605	Federal & State Grant Prep., Monitoring & Assistance	\$ 6,700	\$ 7,500	\$ 6,000	\$ 35,000	\$ -	\$ 55,200
					\$ 37,172		\$ 57,372
606	Speed Zone Studies	\$ -	\$ -	\$ -	\$ 12,500	\$ -	\$ 12,500
607	Special Studies	\$ 30,000	\$ -	\$ 5,000	\$ 35,000	\$ -	\$ 70,000
		\$ 34,800	\$ 5,000	\$ 12,000	\$ 43,785		\$ 95,585
608	Planning, Programming, & Monitoring	\$ 3,400	\$ -	\$ 5,000	\$ 40,000	\$ -	\$ 48,400
		\$ 8,646					\$ 53,646
609	Sustainable Transportation Planning	\$ -	\$ -	\$ -	\$ 9,284	\$ -	\$ 9,284
					\$ 12,199		\$ 12,199
610	Active Transportation	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
611	Pavement Management Program Update - <i>Carryover</i>	\$ -	\$ -	\$ -	\$ -	\$ 31,500	\$ 31,500
					\$ 2,567	\$ 44,244	\$ 46,811
612	Technology Support Services	\$ 3,400	\$ 3,000	\$ -	\$ -	\$ -	\$ 6,400
		\$ 6,900					\$ 9,900
613	Transportation Information Outreach	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ 4,500
615	Lake Co. Transit Development Plan Update - <i>Carryover</i>	\$ -	\$ -	\$ -	\$ 5,000	\$ 80,000	\$ 85,000
					\$ 6,001	\$ 78,627	\$ 84,628
616	Training	\$ -	\$ -	\$ -	\$ 4,572	\$ 6,898	\$ 11,470
	Totals	\$ 53,500	\$ 15,500	\$ 25,000	\$ 331,884	\$ 215,500	\$ 641,384
		\$ 67,790	\$ 22,061	\$ 32,000	\$ 373,729	\$ 237,120	\$ 732,700



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE: Lake APC's 2022/23 1st Budget Amendment

DATE PREPARED: August 4, 2022

MEETING DATE: August 10, 2022

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

After the approval of the Final Budget each June, it is very common to see an amendment to the Lake APC Budget in the following months to include remaining unprocessed claims and other adjustments that were not incorporated prior to the close of the fiscal year. The amendment captures carryover funding and updates to preliminary fund estimates that were provided in the final document.

The first amendment (column dated 8/10/22) identifies adjustments made to each line item of the adopted 2022/23 Lake APC Budget needed to capture carry over funds and other funding adjustments from the 2021/22 OWP. The budget amendment provides consistency with the planning funds identified in the first amendment of the OWP, as well as all other funding sources that are administered in the Lake APC's Budget.

If there are questions, I'd be happy to answer them.

ACTION REQUIRED:

Approval of 1st amendment to the Lake APC Budget incorporating carryover balances and remaining unallocated funds from 2022/23 from the Overall Work Program.

ALTERNATIVES:

Do not approve amended Lake APC Budget and provide alternative suggestions.

RECOMMENDATION:

Approval of 1st amendment to the Lake APC Budget incorporating carryover balances and remaining unallocated funds from 2021/22 from the Overall Work Program.

Administration Breakdown:											
DBC Contract Extension (July 1, 2022 to June 30, 2023)	\$	566,267	\$	-	\$	-	\$	-	\$	566,267	APC & LTA Admin Contract Extension Approved 3/9/22.
Board Member Reimbursement for Meetings	\$	4,000	\$	-	\$	-	\$	-	\$	4,000	\$50 per diem reimbursement to board members for meeting attendance.
Training/Travel Expenses (uncontracted)	\$	5,000	\$	-	\$	-	\$	-	\$	5,000	Covers expenses for training/travel not included in contract or work program.
Lake County Auditor/Controller	\$	6,000	\$	-	\$	-	\$	-	\$	6,000	Accounting services by the County of Lake Auditor's Office
Fiscal Audit	\$	11,000	\$	-	\$	-	\$	-	\$	11,000	Annual requirement of TDA to audit LTF funds
Performance Audit	\$	-	\$	-	\$	-	\$	-	\$	-	No Triennial Performance Audit scheduled this year.
Membership Dues - CalCOG, NARC, NSSR	\$	8,000	\$	-	\$	-	\$	-	\$	8,000	Facilitates communication between COGs, local officials, state/federal agencies & public
Contingency	\$	6,000	\$	-	\$	-	\$	-	\$	6,000	Unexpected costs beyond typical annual LTF expenses
Total 2022/23 Administration Allocations	\$	606,267	\$	-	\$	-	\$	-	\$	606,267	
LTF Carry-Over - Administration - 2021/22 Allocation	\$	-	\$	-	\$	-	\$	-	\$	-	
Bicycle and Pedestrian Reserve Fund	\$	21,875	\$	-	\$	-	\$	-	\$	21,875	2% LTF Allocation for Bike and Pedestrian Purposes
LTF Carry-over -2% Bike & Ped - 2021/22 Allocation	\$	219,451	\$	-	\$	-	\$	-	\$	219,451	Lakeport Balance = \$143,857+ County Balance = \$51,181
LTF 2022/23 Work Program Allocation	\$	82,632	\$	-	\$	-	\$	-	\$	82,632	New OWP Planning Amount for FY 2022/23.
LTF Carry-Over from 2021/22 Work Program	\$	117,502	\$	57,765	\$	-	\$	-	\$	175,267	Reflects 2022/23 Actual LTF Carryover for the Overall Work Program.
LTF (Article 4.5) 5% Allocation to CTSA - 2022/23	\$	54,687	\$	-	\$	-	\$	-	\$	54,687	These funds will be allocated to Lake Links, CTSA for Lake County.
LTF Carry-over -5% CTSA- 2021/22 Allocation	\$	-	\$	-	\$	-	\$	-	\$	-	
LTF Allocation to Lake Transit Authority 2022/23	\$	849,540	\$	-	\$	-	\$	-	\$	849,540	FY 2022/23 Transit Allocation
LTF Carry-Over from 2021/22 LTA Allocation	\$	-	\$	-	\$	-	\$	-	\$	-	No expected carryover from FY 2021/22.
LTF Reserve Accounts											
LTF 5% Reserve Allocation - 2022/23	\$	85,000	\$	-	\$	-	\$	-	\$	85,000	LTF Policy approved in June 2019 - Allocated 5% to LTF Reserve Fund.
LTF Carry-Over - Unrestricted Account 2021/22	\$	-	\$	246,244	\$	-	\$	-	\$	246,244	Prior year unallocated funds will be included in the FY 23/24 Apportionment Process.
LTF - RESERVE FUND	\$	469,780	\$	-	\$	-	\$	-	\$	469,780	Reserve Account established based previous discussion and approval at 4/14/21 APC Board Meeting.
Total LTF Allocations:	\$	2,506,733	\$	304,009	\$	-	\$	-	\$	2,810,742	
Total Local Allocations:	\$	2,506,733	\$	304,009	\$	-	\$	-	\$	2,810,742	
STATE:											
Planning Programming & Monitoring (PPM) Funds											
Planning Programming & Monitoring (PPM) Funds	\$	47,000	\$	-	\$	-	\$	-	\$	47,000	2022/23 PPM Allocation Amount
PPM Carry-Over from 2021/22 Work Program	\$	15,000	\$	15,457	\$	-	\$	-	\$	30,457	Reflects 2022/23 Actual PPM Carryover for the Overall Work Program.
Total PPM Allocations:	\$	62,000	\$	15,457	\$	-	\$	-	\$	77,457	
Rural Planning Assistance Funds (RPA)											
Rural Planning Assistance (RPA) Funds programmed in 2022/23	\$	294,000	\$	-	\$	-	\$	-	\$	294,000	
RPA Carryover Funds from 2021/22 OWP	\$	10,000	\$	18,422	\$	-	\$	-	\$	28,422	Reflects 2022/23 Actual RPA Carryover for the Overall Work Program.
Total RPA Funds:	\$	304,000	\$	18,422	\$	-	\$	-	\$	322,422	
State Transit Assistance (STA) Funds											
STA Allocation to Lake Transit Authority 2022/23	\$	627,325	\$	239,310	\$	-	\$	-	\$	866,635	2022/23 (REVISED) STA Alloc. - Additional funds require revised claim from LTA for Alloc.
STA Carry-Over to Lake Transit Authority	\$	-	\$	167,209	\$	-	\$	-	\$	167,209	2021/22 Actual Carryover amount.
Total STA Funds:	\$	627,325	\$	406,519	\$	-	\$	-	\$	1,033,844	
State of Good Repair (SGR) Program Funds											
State of Good Repair Program Allocation 2022/23	\$	103,325	\$	6,057	\$	-	\$	-	\$	109,382	2022/23 (REVISED) SGR Alloc. - Allocation based on estimate - Aug 2022.
State of Good Repair Program Carryover	\$	-	\$	100,904	\$	-	\$	-	\$	100,904	2021/22 Actual Carryover amount.
Total SGR Funds:	\$	103,325	\$	106,961	\$	-	\$	-	\$	210,286	
Total State Allocations:	\$	1,096,650	\$	547,359	\$	-	\$	-	\$	1,644,009	
FEDERAL:											
Regional Surface Transportation Program (RSTP)											
RSTP Local Agency Distribution (2022/23):	\$	700,917	\$	-	\$	-	\$	-	\$	700,917	Passes through to cities/County
Lakeport (8%)	\$	75,663	\$	-	\$	-	\$	-	\$	75,663	Apportionment for FY 2020/21. Allocation will be received in 2022/23
Clearlake (22%)	\$	208,074	\$	-	\$	-	\$	-	\$	208,074	
Lake County (70%)	\$	417,180	\$	-	\$	-	\$	-	\$	417,180	County's separate RSTP 182.6(d2) apportionment-\$244,873 included in formula
RSTP Carryover (2021/22):	\$	-	\$	280,424	\$	-	\$	-	\$	280,424	2021/22 Actual RSTP Carryover Amount.
Total RSTP Funds for Distribution:	\$	700,917	\$	280,424	\$	-	\$	-	\$	981,341	
FTA - Sustainable Communities Grant											
Transit Development Plan Update (WE 615)-FY 2021/22	\$	75,250	\$	(328)	\$	-	\$	-	\$	74,922	Reflects 2022/23 Actual Carryover for the Overall Work Program.
Total FTA Funds:	\$	75,250	\$	(328)	\$	-	\$	-	\$	74,922	
5311 Federal Funds - FFY 2021	\$	406,458	\$	-	\$	-	\$	-	\$	406,458	FFY 2021-Regional Apportionment to LTA
5311 CARES Phase II Carryover - FY 2021/22	\$	277,496	\$	-	\$	-	\$	-	\$	277,496	(Phase 2) -Coronavirus Aid Relief and Economic Security Funding - Approved March 2020 - Pass through funding for LTA
5311 (F) CARES Phase I Carryover - FY 2021/22	\$	90,767	\$	-	\$	-	\$	-	\$	90,767	
5311 (F) CARES Phase II Carryover - FY 2021/22	\$	495,482	\$	-	\$	-	\$	-	\$	495,482	
5311 CRRSAA Carryover - FY 2021/22	\$	1,074,575	\$	-	\$	-	\$	-	\$	1,074,575	Coronavirus Response and Relief Supplemental Appropriations Act - Pass through funding to LTA
Total Federal Allocations:	\$	3,120,945	\$	280,096	\$	-	\$	-	\$	3,401,041	
GRAND TOTAL ALLOCATIONS	\$	6,724,328	\$	1,131,464	\$	-	\$	-	\$	7,855,792	Updated: 8/4/22 AJP



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE: State of Good Repair FY 22/23 Project List

DATE PREPARED: August 2, 2022

MEETING DATE: August 10, 2022

SUBMITTED BY: James Sookne, Program Manager

BACKGROUND:

The State of Good Repair (SGR) program is a product of The Road Repair and Accountability Act of 2017, also known as Senate Bill (SB) 1. This funding source is derived from a transportation improvement fee on vehicle registrations. The estimated SGR funds available for this fiscal year to Lake County is \$109,382. These funds are allocated quarterly, and receipt of the first quarter revenue depends on submitting approved SGR projects to Caltrans. The deadline for submission of the FY 22/23 SGR Project List was September 1, 2022. As part of the project submittal process, the regional entity (RTPA) must approve and submit all proposed projects from operators (LTA) to Caltrans. In years past, LTA was able to approve and submit projects on their own.

The proposed project for FY 22/23 is described in the attached project list. Staff is recommending that the FY 22/23 funds be allocated towards the Lake County Interregional Transit Center.

Staff will be available at the Board meeting to answer any questions.

ACTION REQUIRED: Approval of the State of Good Repair Project List for FY 22/23

ALTERNATIVES: None

RECOMMENDATION: Approve the State of Good Repair Project List for FY 22/23 and Resolution 22-23-11.

LAKE COUNTY/CITY AREA PLANNING COUNCIL

RESOLUTION 22-23-11

APPROVING THE PROJECT LIST FOR FY 2022-23
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM

THE AREA PLANNING COUNCIL HEREBY FINDS, DECLARES AND RESOLVES THAT:

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act 2017, establishing the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the Lake County/City Area Planning Council is an eligible project sponsor and may receive and distribute State Transit Assistance – State of Good Repair funds to eligible project sponsors (local agencies) for eligible transit capital projects; and

WHEREAS, the Lake County/City Area Planning Council distributing SGR funds to eligible project sponsors (local agencies) under its regional jurisdiction; and

WHEREAS, the Lake County/City Area Planning Council concurs with and approves the attached project list for the State of Good Repair Program funds; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible recipients (local agencies); and

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Directors hereby approves the SB1 State of Good Repair Project List for FY 2022-23.

Adoption of this Resolution was moved by Director _____, seconded by Director _____, and carried on this 10th day of August 2022, by the following roll call vote:

AYES:

NOES:

ABSENT:

WHEREUPON, THE CHAIRMAN DECLARED THE RESOLUTION ADOPTED, AND SO ORDERED.

ATTEST: Lisa Davey-Bates
Executive Director

Stacey Mattina, Chair
APC Member



LAKE COUNTY/CITY AREA PLANNING COUNCIL STAFF REPORT

TITLE: Project Updates

DATE PREPARED: August 3, 2022

MEETING DATE: August 10, 2022

SUBMITTED BY: John Speka, Senior Transportation Planner

BACKGROUND: Below is a summary of current or potential planning projects staff has been monitoring recently:

Transit Development Plan (TDP) Update- The project is funded by a grant from Caltrans through the Sustainable Transportation Planning program. Passenger surveys, as well as community-wide and stakeholder surveys have been conducted by the consultants to gather data on passenger habits, public perceptions, and overall preferences. Combined with “existing conditions” and “transit demand” analyses, alternatives will be evaluated to address passenger and operational needs. A project information booth is planned for the County Fair over the Labor Day weekend to solicit additional feedback on some of the potential options being developed to address identified needs. The results of the research will ultimately be used in a 5-year operating plan for LTA.

Konocti Corridor Vehicle Miles Traveled (VMT) Study- Funded through the Overall Work Program, this project is intended to assist with potential grant funding opportunities for highway improvements including or related to the Lake 29 Improvement Project. Given the current State focus on reducing greenhouse gas (GHG) emissions, most grant funding applications now request a discussion of possible impacts related to GHG and Vehicle Miles Traveled (VMT). This project will look at the Konocti Corridor as a whole (including continuing improvements to Lake 29 or traffic calming improvements along the north shore of Clear Lake) to determine how the region will be impacted by realizing the long-term goal of shifting interregional through traffic south of the lake. Headway Transportation has been selected to lead the study with an initial kick-off meeting expected later this month.

Konocti Corridor Equity Analysis Study- Similar to the Konocti Corridor VMT Study, this project will assist in answering potential grant application questions related to issues of “equity.” Initially part of the VMT Study scope of work, it has since been separated out as a stand-alone project that will be prepared in-house.

Lake 29 Improvement Project- Lake APC has been working with District 1 staff to find appropriate funding opportunities for Segments 2A and 2B of the Lake 29 Improvement Project. The best option at this time is the Trade Corridor Enhancement Program (TCEP). The TCEP is a State funded source that was initiated as part of SB1 in 2017 focusing on improving trade routes; in this case, for freight movement through the Lake region. With the recent assistance of Caltrans HQ nominating the Lake 29 project as a priority to be considered for the program, D1 and Lake APC staff will partner in preparing a grant application to fund right-of-way for Segment 2B.

Sustainable Transportation Planning Grant Program- This year’s round of Sustainable Transportation Planning Grants is expected to begin later in the fall. Lake APC staff is considering applying for at least two grants. The first is for a Zero Emission Vehicle (ZEV) Infrastructure Plan to study appropriate locations and corridors to accommodate future charging/alternative fueling options. This was a project we had considered last year, but chose to put it off while the RTP Update was being completed.

A second project we are looking at is a Ferry Service Feasibility Study for Clear Lake. A similar study was prepared in the late 80s/early 90s, which found the idea to be infeasible at that time. However, we believe that it is worth another look given the change in transportation priorities over the preceding years.

Another potential application can be made for a Wildfire Evacuation Plan. We've tried unsuccessfully a couple times in the past, although Caltrans has new funding available this year for Adaptation Planning grants that might be a better fit for such a project.

Active Transportation Program- Finally, a note to keep the Board updated on previous Active Transportation Program (ATP) grant projects that are still in progress.

Middletown Multi-Use Trail Project: An award was received in 2015 (Cycle 2) for a Middletown Multi-Use Trail connecting the Twin Pine Casino with the southern end of Middletown. The project allows for bicycle, pedestrian, and equestrian access within the State Route 29 right-of-way between the Middletown community and the Middletown Rancheria. Currently, the project is in the construction phase with a contract recently awarded on May 24. Construction is expected to be completed by early December 2022.

Hartley Street Pedestrian Improvement Project: Awarded in 2016 (Cycle 3), the project provides curb, gutter, and sidewalks connecting residential neighborhoods and the City's school campuses at the north end of Lakeport. One of the project components involving retaining walls on the east side of Hartley Street is nearly complete, with construction of pedestrian ramps and sidewalks under way as well. The project is expected to be complete by October 2022.

Dam Road Extension and South Center Drive: In 2021, the City of Clearlake was awarded a grant through Cycle 5 of the ATP for sidewalks and bike lanes along Dam Road Extension and South Center Drive. The project will connect the new LTA transit hub to local schools, as well as to commercial, restaurant, and other public services establishments. It will also provide new sidewalk along the recently constructed segment of Dam Road Extension connecting the "Avenues" neighborhoods. Currently, the plans are about 50% complete, and the project is expected to go out to bid for construction by February 2023.

ACTION REQUIRED: None, informational only

ALTERNATIVES: None

RECOMMENDATION: None, informational only

LAKE COUNTY

LAK-VARIOUS – Morrison, Robinson and Kelsey Creek Bridge Widening and Replacement – This \$8.6 million project proposes to widen Morrison (Highway 20) and Robinson Creek Bridges (Highway 29) and replace Kelsey Creek Bridge (Highway 175). The project started construction and is expected to be completed in late 12/2023.

LAK-20-PM 2.0/2.8 – Blue Lakes Safety Project – This \$15.7 million safety project on Highway 20, adjacent to Blue Lakes, proposes to widen shoulders, improve the horizontal curve, and to construct a sight bench. Environmental clearance was completed on 9/22/20. Project is in design and construction is expected to begin in summer 2023.

LAK-20-PM 5.10/6.0 – Witter Springs Safety Combined – This \$8.91 million construction capital project is the combined construction project for the Lake 20 Shoulders and Bachelor Creek Bridge Rehabilitation projects. Construction occurred through 2021 and is expected to be completed during the 2022 season.

LAK-29-PM 4.15/5.14 – Middletown Multi-Use Path – This project proposes a Class I multi-use trail parallel to Highway 29 on the west side, from Rancheria Road to Central Park Road. The project is administered by the County of Lake with oversight provided by Caltrans. Construction is scheduled to begin in summer of 2022.

LAK-29-PM 17.6/18.0 – Lake 29/C Street Left Turn Channelization – This is a safety project initiated in response to a number of collisions occurring at this intersection. This project proposes to provide left turn channelization for northbound traffic on Highway 29 turning onto C Street and provide refuge for eastbound traffic on C Street turning onto northbound Highway 29. Environmental studies are beginning and construction is scheduled for 2026.

LAK-29-PM 23.8/31.6 – Lake 29 Expressway – The scope of this project is to replace 8 miles of existing 2-lane conventional highway with new 4-lane divided expressway on a new alignment. The environmental document was completed in 2016 and covers the entire 8-mile project; however, the project will be constructed in three phases (segments) depending on availability of funding. The first phase (segment 2C = 28.5/31.6) of the project is under construction. The \$53.6 million construction contract was awarded to OC Jones & Sons in November 2019. Design work on the remaining two phases began in July 2018 and has continued to date; however, construction and right of way funds have not been secured.

LAK-29-PM 34.9/35.23 – Kelsey Creek Road Left Turn Channelization – This \$2.9 million safety project proposes to widen the roadway and provide a left turn lane and acceleration lane for Kelsey Creek Road. Final design is complete and the construction contract is in the advertising and award process. The contract is expected to be approved later this summer with work starting in October 2022.

LAK/MEN-VARIOUS – Lake/MEN County Traffic Management System (TMS) Projects – Combined two traffic management system projects propose to create a backbone wireless communication system in Lake County to improve the current capacity in order to provide accurate and timely data for traffic and travel conditions; including the installation of Changeable Message Signs to notify the public during emergency conditions. The total construction cost is \$4.4 million. Project is in construction and scheduled to be completed 12/2023.

Past Due		Due in 3 Months		Complete		CT Milestone Report - Lake County 6.6.2022															
District	AMS ID	Project Number	Program	PM	County	Route	Post Mile	Nick Name	Legal Description	Work Description	Capital Construction Estimate	Capital Right-of-Way Estimate	Support Cost Estimate	Total Project Cost	Phase	Program Project	Project Approval & Environmental Document (PA&ED)	Right-of-Way Certification (R/W Cert)	Ready to List (RTL)	Begin Construction	End Construction
01	0114000043	01-29811	SHOPP	MATTEOLI, JAIME C	LAK	029	28.5/31.6	Lake 29 Expressway - Safety	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	Improve Curve and Upgrade Shoulders	\$42,451,000	\$12,846,000	\$21,287,330	\$76,584,330	PostRTL/Const	01/17/2014	11/30/2016	05/05/2019	05/06/2019	12/02/2019	12/01/2022
01	0114000044	01-29821	STIP	MATTEOLI, JAIME C	LAK	029	28.5/31.6	LAK-29 STIP	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	LAK-29 CHILD STIP	\$23,757,000	\$3,003,000	\$4,905,538	\$31,665,538	PostRTL/Const	07/01/1998	11/30/2016	03/06/2019	05/06/2019	12/02/2019	12/01/2022
01	0115000003	01-0E720	SHOPP	KHAMMASH, MANHAL	LAK	029	12.7/14.5	Coyote Grade Shoulder Widening	IN LAKE COUNTY NEAR LOWER LAKE FROM 0.8 MILE NORTH OF SPRUCE GROVE RD-SOUTH TO 0.4 MILE SOUTH OF HOFACKER LANE	WIDEN SHOULDER	\$10,415,000	\$919,000	\$16,211,094	\$27,545,094	PostRTL/Const	08/19/2016	01/31/2019	01/24/2020	03/13/2020	07/23/2020	07/15/2022
01	0115000033	01-0E820	SHOPP	KHAMMASH, MANHAL	LAK	VAR	0/0	EAST LAKE CO TMS	IN LAKE COUNTY AT VARIOUS LOCATIONS	UPGRADE TRANSPORTATION MANAGEMENT SYSTEM	\$2,008,000	\$43,000	\$1,587,926	\$3,638,926	PostRTL/Const	10/18/2017	12/31/2019	02/24/2021	04/06/2021	11/02/2021	12/01/2023
01	0115000034	01-0E830	SHOPP	KHAMMASH, MANHAL	59V01	VAR	0/0	MT KONOCTI TMS	IN LAKE AND MENDOCINO COUNTIES AT VARIOUS LOCATIONS	UPGRADE TRANSPORTATION MANAGEMENT SYSTEM	\$2,548,000	\$9,000	\$1,445,057	\$4,002,057	PostRTL/Const	10/18/2017	01/02/2020	02/24/2021	04/06/2021	11/02/2021	12/01/2023
01	0116000013	01-0F490	SHOPP	KHAMMASH, MANHAL	LAK	020	5.7/6.3	Bachelor Creek Bridge	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.1 MILE WEST TO 0.4 MILE EAST OF BACHELOR CREEK BRIDGE	REHAB BRIDGE	\$3,676,000	\$10,000	\$1,342,704	\$5,028,704	PostRTL/Const	10/18/2017	12/17/2018	04/07/2020	06/23/2020	12/09/2020	12/01/2022
01	0116000170	01-0G330	SHOPP	KHAMMASH, MANHAL	LAK	020	5.1/5.8	LAKE 20 SHOULDERS	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.4 MILE WEST OF WITTER SPRINGS ROAD TO 0.3 MILE EAST OF WITTER SPRINGS ROAD	CURVE IMPROVEMENT	\$7,921,000	\$805,000	\$3,666,081	\$12,392,081	PostRTL/Const	06/06/2017	04/03/2019	03/13/2020	06/23/2020	12/09/2020	12/01/2022
01	0118000078	01-29841	STIP	PIMENTEL, JEFFREY L	LAK	029	23.6/26.9	LAK-29 EXPRESSWAY SEGMENT 2A	IN LAKE COUNTY NEAR LOWER LAKE ON ROUTE 29 FROM 3.3 MILES NORTH OF JUNCTION 29/53 TO 1.0 MILE SOUTH OF JUNCTION 29/281	CONSTRUCTION 4-LANE EXPRESSWAY	\$54,500,000	\$14,546,000	\$14,780,028	\$83,826,028	PSE	07/01/1998	11/30/2016	12/01/2026	12/15/2026	07/01/2027	12/01/2030
01	0118000079	01-29831	STIP	PIMENTEL, JEFFREY L	LAK	029	26.1/29.1	LAK-29 EXPRESSWAY 2B	IN LAKE COUNTY NEAR KELSEYVILLE ON ROUTE 29 FROM 1.8 MILES SOUTH TO 1.2 MI NORTH OF JUNCTION 29/281 & ON ROUTE 281 FROM JUNCTION 29/281 TO 0.3 MI WEST OF JUNCTION 29/281	CONSTRUCT 4-LANE EXPRESSWAY	\$71,300,000	\$31,302,000	\$15,744,805	\$118,346,805	PSE	07/01/1998	11/30/2016	12/01/2026	12/15/2026	07/01/2027	12/01/2030
01	0118000117	01-0H840	SHOPP	KHAMMASH, MANHAL	LAK	020	2/2.8	BLUE LAKES SAFETY	IN LAKE COUNTY ABOUT 6 MILES WEST OF UPPER LAKE FROM 0.6 MILE WEST OF IRVINE AVENUE TO 0.1 MILE EAST OF MID LAKE ROAD	IMPROVE CURVE; WIDEN SHOULDER	\$14,241,000	\$560,000	\$9,696,733	\$24,497,733	PSE	12/05/2018	09/22/2020	05/25/2022	05/30/2022	12/15/2022	12/01/2024
01	0118000122	01-0H880	SHOPP	KHAMMASH, MANHAL	LAK	029	R34.9/R35.23	Kelsey Creek L Turn Channelization	IN LAKE COUNTY NEAR KELSEYVILLE FROM KELSEY CREEK BRIDGE TO 0.1 MILE NORTH OF KELSEY CREEK ROAD	LEFT TURN CHANNELIZATION	\$2,669,000	\$11,000	\$3,788,407	\$6,468,407	PostRTL/Const	01/07/2019	05/19/2021	03/04/2022	05/06/2022	09/26/2022	10/01/2023
01	0118000125	01-2982U	SHOPP	MATTEOLI, JAIME C	LAK	029	28.5/31.6	LAK-29 COMBINED	IN LAKE COUNTY NEAR KELSEYVILLE ON RTE 29 FROM 0.6 MI TO 3.7 MILES NORTH OF RTE 281 AND ON RTE 175 FROM SO JCT RTE 29 TO 0.3 MI EAST OF SO JCT RTE 29	CONSTRUCT EXPRESSWAY	\$66,208,000	\$0	\$51,538,431	\$117,746,431	PostRTL/Const	01/17/2014	11/30/2016	05/05/2019	05/06/2019	12/02/2019	01/30/2023
01	0118000172	01-0E081	SHOPP	KHAMMASH, MANHAL	LAK	VAR	0/0	Morrison, Robinson & Kelsey Creek	IN LAKE COUNTY AT VARIOUS LOCATIONS	BRIDGE RAIL & UPGRADE	\$9,447,000	\$130,000	\$7,912,752	\$17,489,752	PostRTL/Const	07/02/2018	06/29/2020	05/19/2021	06/18/2021	10/19/2021	12/01/2023
01	0119000062	01-2983U	SHOPP	MATTEOLI, JAIME C	LAK	029	28.5/31.6	LAK-29 combined mitigation	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	ENVIRONMENTAL MITIGATION	\$0	\$0	\$116,306	\$116,306	PostRTL/Const	01/17/2014	11/30/2016	05/05/2019	05/06/2019	12/30/2019	12/30/2027
01	0119000123	01-0J930	SHOPP	KHAMMASH, MANHAL	LAK	029	11.89/23.6	Twin Lakes CAPM	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.1 MI NORTH OF COYOTE CREEK BRIDGE TO DIENER DRIVE ROAD 543	Pavement Class 2 / CAPM	\$20,346,000	\$505,000	\$5,500,580	\$26,351,580	PAED	06/15/2022	05/01/2024	11/03/2025	11/15/2025	02/01/2026	12/01/2027

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01	012000002	01-0G33U	SHOPP	KHAMMASH, MANHAL	LAK	020	5.1/6	Witter Springs Safety Combined	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.4 MILE WEST OF WITTER SPRINGS ROAD TO 0.4 MILE EAST OF BACHELOR CREEK BRIDGE	COMBINED SAFETY AND BRIDGE REHAB	\$8,910,000	\$0	\$10,991,457	\$19,901,457	PostRTL/Const		04/03/2019	04/07/2020	06/23/2020	12/09/2020	01/30/2023
01	012000076	01-0G331	SHOPP	KHAMMASH, MANHAL	LAK	020	5.1/5.8	LAKE 20 Shoulders ENV Mitigation	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.4 MILE WEST TO 0.3 MILES EAST OF WITTER SPRINGS ROAD	Mitigation	\$100,000	\$0	\$312,298	\$412,298	PSE		04/03/2019	04/07/2020	01/15/2023	01/16/2023	06/02/2029
01	012000077	01-0F491	SHOPP	KHAMMASH, MANHAL	LAK	020	5.8/5.8	Bachelor Creek Bridge Mitigation	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.1 MILE WEST TO 0.5 MILE EAST OF BACHELOR CREEK BRIDGE #14-0001	ENVIRONMENTAL MITIGATION	\$0	\$0	\$223,715	\$223,715	PSE		12/17/2018	04/07/2020	01/15/2023	03/15/2023	06/02/2029
01	0120000105	01-0E83U	SHOPP	KHAMMASH, MANHAL	59V01	VAR	0/0	COMBINED TMS	IN LAKE AND MENDOCINO COUNTIES ON VARIOUS ROUTES AND AT VARIOUS LOCATIONS	Transportation Management Systems	\$4,466,000	\$0	\$3,652,259	\$8,118,259	PostRTL/Const		01/02/2020	02/24/2021	04/06/2021	11/02/2021	12/01/2023
01	0120000130	01-0K660	OTHER STATE FUNDS	KHAMMASH, MANHAL	LAK	020	16.74/18.02	Lucerne Complete Streets	IN LAKE COUNTY IN LUCERNE FROM 0.1 MILE WEST OF MORRISON CREEK BRIDGE TO 0.1 MILE EAST OF COUNTRY CLUB DRIVE	Lucerne Complete Streets Improvements	\$15,756,000	\$794,000	\$9,849,859	\$26,399,859	PAED		04/02/2025	12/02/2026	01/15/2027	06/29/2027	12/01/2028
01	0121000085	01-0L220	SHOPP	KHAMMASH, MANHAL	LAK	029	17.6/18	Lak-29/C St Left Turn Channelization	IN LAKE COUNTY FROM 0.2 MILE SOUTH OF NORTH C STREET-ROAD 141S TO 0.1 MILE NORTH OF C STREET-ROAD 141S	LEFT TURN CHANNELIZATION	\$1,676,000	\$30,000	\$2,883,494	\$4,589,494	PAED	05/19/2022	11/07/2024	07/07/2025	07/22/2025	01/27/2026	12/01/2027
01	0121000088	01-0L260	SHOPP	KHAMMASH, MANHAL	LAK	029	31.6/52.5	LAKEPORT CAPM	IN LAKE COUNTY NEAR LAKEPORT FROM 0.5 MILE NORTH OF JUNCTION ROUTE 175 TO JUNCTION ROUTE 20	CAPM	\$35,261,000	\$42,000	\$6,794,555	\$42,097,555	PID	07/01/2024	02/02/2026	03/01/2027	03/15/2027	07/21/2027	12/03/2029
01	0122000027	01-0L590	SHOPP	KHAMMASH, MANHAL	LAK	029	5/5.9	Middletown Safety	IN LAKE COUNTY NEAR MIDDLETOWN FROM 0.8 MILE SOUTH OF JUNCTION ROUTE 175 TO 0.1 MILE SOUTH OF ST HELENA CREEK BRIDGE #14-0016	WIDEN AND CHANNELIZE	\$4,508,000	\$0	\$2,667,297	\$7,175,297	PID	03/16/2023	10/28/2024	07/01/2026	03/20/2026	11/21/2026	12/01/2027
01	0122000059	01-0L900	OTHER STATE FUNDS	BUCK, JENNIFER L	59V01	020	0/0	MEN-LAK Broadband Middle Mile	BROADBAND MIDDLE MILE IN MENDOCINO AND LAKE COUNTIES ON VARIOUS ROUTES AT VARIOUS LOCATIONS	BROADBAND MIDDLE MILE	\$31,790,000	\$0	\$16,177,642	\$47,967,642	PID	7/1/2022	07/01/2023	05/02/2024	05/31/2024	12/03/2024	12/01/2026

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01	0100020137	01-45130	MINOR B	GHIDINELLI, CHRISTOPHER M	59V01	VAR	0/0	ROUTES 20/29 DISPOSAL SITES	IN MENDOCINO AND LAKE COUNTIES ON ROUTES 20 AND 29 AT VARIOUS LOCATIONS	DEVELOP DISPOSAL SITES	\$0	\$0	\$63,601	\$63,601	PSE	01/30/2013	07/15/2020					
01	0117000018	01-0G550	MINOR A	FLOYD, KIMBERLY R	LAK	020	26.54/26.63	Clearlake Oaks MGS Guardrail	IN LAKE COUNTY NEAR CLEAR LAKE OAKS AT BERYL WAY	INSTALL GUARDRAIL	\$821,000	\$0	\$1,662,755	\$2,483,755	PostRTL/Const	01/17/2018	08/13/2020	06/22/2021	07/15/2021	12/21/2021	01/01/2023	
01	0117000138	01-0H220	MINOR A	FLOYD, KIMBERLY R	LAK	029	10.08/10.88	Hidden Valley Pull-Outs	IN LAKE COUNTY FROM 0.3 MILE TO 1.2 MILES NORTH OF PUTAH CREEK BRIDGE	CONSTRUCT MAINTENANCE TURN-OUTS	\$1,024,000	\$0	\$1,383,657	\$2,407,657	PSE	04/01/2020	09/08/2021	09/30/2022	10/14/2022	02/08/2023	12/01/2023	
01	0117000227	01-0H470	MINOR B	GHIDINELLI, CHRISTOPHER M	LAK	020	10.9/11.4	Pomo Way Intersection Lighting	IN LAKE COUNTY NEAR NICE FROM 0.3 MILE WEST TO 0.3 MILE EAST OF POMO WAY	INSTALL INTERSECTION LIGHTING	\$168,000	\$0	\$195,006	\$363,006	PostRTL/Const		02/26/2019	12/17/2021	02/08/2022	06/08/2022	12/29/2023	
01	0119000007	01-0J310	MINOR B	GHIDINELLI, CHRISTOPHER M	LAK	029	44.6/44.6	LAKEPORT MS OVERLAY	IN LAKE COUNTY NEAR LAKEPORT AT THE LAKEPORT MAINTENANCE STATION	MAINTENANCE STATION OVERLAY	\$265,000	\$0	\$137,356	\$402,356	PostRTL/Const	10/11/2018	06/07/2018	12/20/2021	02/11/2022	06/08/2022	12/29/2023	
01	0121000039	01-0K990	MINOR B	GHIDINELLI, CHRISTOPHER M	LAK	020	17.3/17.3	Lucerne Creek Guardrail	IN LAKE COUNTY ON ROUTE 20 AT LUCERNE CREEK RCB	CULVERT REHAB	\$50,000	\$0	\$29,090	\$79,090	PostRTL/Const		02/28/2020	01/03/2021	02/13/2021	10/08/2021	09/08/2022	

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01	0119000118	01-0J880	MAINTENANCE	GHIDINELLI, CHRISTOPHER M	LAK	VAR	0/0	SOUTH AREA BRIDGE DECK REPAIR	IN LAKE COUNTY AT VARIOUS LOCATIONS	REHAB BRIDGE DECKS	\$2,300,000	\$0	\$3,189,381	\$5,489,381	PostRTL/Const		11/10/2020	11/12/2020	03/19/2021	07/08/2021	11/01/2022
01	0121000100	01-0L350	MAJOR DAMAGE	GOFF, TREVOR	LAK	020	26.5/28	Rock Wall Repairs	IN LAKE COUNTY NEAR CLEARLAKE OAKS FROM LAKEVIEW DRIVE TO FOOTHILL BLVD-RD 208M	REPAIR ROCK WALL	\$0	\$0	\$107,628	\$107,628	PostRTL/Const	06/10/2021	06/10/2021	06/10/2021	06/10/2021	06/10/2021	06/01/2022
01	0122000013	01-0L460	MAINTENANCE	GHIDINELLI, CHRISTOPHER M	59V01	VAR	0/0	HM4 - TMS Enhancement	IN DEL NORTE, HUMBOLDT, LAKE, AND MENDOCINO COUNTIES AT VARIOUS LOCATIONS	TMS ENHANCEMENTS	\$540,000	\$0	\$337,161	\$877,161	PAED		07/15/2022	08/01/2022	08/15/2022	11/01/2022	11/01/2023
01	0122000051	01-0L820	MAJOR DAMAGE	GOFF, TREVOR	LAK	020	24/28	Lucerne Rock Wall Repair	IN LAKE COUNTY NEAR LUCERNE FROM LINDEN STREET-ROAD 222C TO OAK GROVE AVENUE-ROAD 208C	REPAIR/RESTORE ARCHED STONE BARRICADE WALL	\$0	\$0	\$130,732	\$130,732	PostRTL/Const	12/01/2021	12/01/2021	12/01/2021	12/01/2021	12/06/2021	11/01/2022
01	0122000062	01-0L930	MAJOR DAMAGE	GOFF, TREVOR	LAK	175	0/1.5	LAK-175 culvert/slipout repair	IN LAKE COUNTY NEAR HOPLAND FROM THE ROUTE 175-101 JUNCTION TO 0.3 MILE EAST OF HARRISON STREET ROAD 115A	CULVERT AND SLIPOUT REPAIR	\$3,000,000	\$0	\$1,192,293	\$4,192,293	PostRTL/Const	12/27/2021	12/27/2021	12/27/2021	12/27/2021	12/27/2021	11/01/2022

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01	0116000114	01-0G000	OVERSIGHT	BUCK, JENNIFER L	LAK	029	4.15/5.14	Middletown Path	IN LAKE COUNTY IN MIDDLETOWN FROM RANCHERIA ROAD TO CENTRAL PARK ROAD	CONSTRUCT MULTI-USE PATH	County of Lake	PSE	04/08/2016	07/11/2019	12/28/2021	2/18/2022	7/1/2022	12/15/2022



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

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Planning: Suite B ~ 707-263-7799

TECHNICAL ADVISORY COMMITTEE MEETING Draft Meeting Minutes

Thursday, May 26, 2022
9 a.m.

Meeting held via Zoom

Present

James Sookne, Lake Transit Authority
Ron Ladd, City of Lakeport
Scott DeLeon, County of Lake
Dean Meester, Caltrans District 1
Dave Swartz, City of Clearlake (Engineering Consultant)

Absent

Efrain Cortez, California Highway Patrol
Jenni Byers, City of Lakeport (Community Development Director)
Alan Flora, City of Clearlake
Mary Darby, County of Lake

Also Present

Lisa Davey-Bates, Lake Area Planning Council
Nephele Barrett, Lake Area Planning Council
Danielle Casey, Lake Area Planning Council
Alexis Pedrotti, Lake Area Planning Council
John Speka, Lake Area Planning Council
Jody Lowblad, Lake Area Planning Council
Olivia Grupp, City of Lakeport
Kyle Finger, Caltrans District 1

1. Call to order

The meeting was called to order at 9:02 a.m.

2. Approval of February 17, 2022 Minutes

Motion by Dean, seconded by Scott, and carried unanimously to approve the February 17, 2022, minutes as written.

3. Discussion and Recommendation on the FY 2022/23 Overall Work Program (OWP) Planning Project Applications and Proposed Funding Allocation

Alexis went over the Final Overall Work Program including the projects recommended by the TAC in the Draft, as well as a few carryover projects. Carryover amounts are estimates, and adjustments will be made in an amendment after the fiscal year end closes. Specific work elements slated for carryover include the following:

- Work Element 603 (Lake Co. Principal Arterial Corridor VMT Study) – \$100,000 of estimated LTF carryover has been added to this element. This will allow APC Staff to continue working on this project in the new fiscal year. Actual carryover amounts will be reflected in the first amendment to the OWP.
- Work Element 611 (Pavement Management Program Update) - \$25,000 (\$10,000 RPA & \$15,000 PPM) of estimated carryover has been added to this work element. This project has been initiated in the current OWP, but staff expects some additional work to be finalized in the new fiscal year.
- Work Element 615 (Lake County Transit Development Plan) - \$85,000 (\$75,250 FTA 5304 + \$9,750 LTF) of estimated carryover has also been added to this element. This will allow APC Staff and the consultant to continue working on this grant funded project. Actual carryover amounts will be reflected in the first amendment to the OWP.
- A CPI increase of 4.2% was approved by the APC Board and has been used to calculate the full amount for Dow’s one-year contract extension for APC planning staff (extension with base amounts was approved by APC on 3/9/22). Overall, the approved Dow & Associates budget for FY 2022/23 totals \$314,384, actual Dow & Associates Planning carryover amounts will not be available until the First Amendment.

Also, it is expected that some carryover amounts for each of the local public works agencies will be added to the amounts requested for the upcoming year, which will be included in the amended FY 022/23 OWP as well. As proposed, the Final FY 2022/23 Overall Work Program totals **\$641,384**.

Alexis recommended that TAC review and make recommendation to APC Board on proposed Final FY 2022/23 OWP, for APC’s consideration at their June 1, 2022, meeting.

Motion by Scott DeLeon, seconded by James Sookne and carried unanimously to recommend approval of the 2022/23 Overall Work Program as written.

4. Discussion and Recommended Ranking of Potential Innovative Concepts Projects

John discussed the origins of the program which was introduced last summer as part of the federal American Jobs Plan. Caltrans had solicited proposals for projects that would align with statewide priorities such as those for greenhouse gas (GHG) reduction or Vehicle Miles Traveled (VMT) reduction. Potential projects were offered for funding consideration. The four projects (in no particular order) submitted at that time were:

1. Bridge Arbor Bikeway Project consisting of a 3.4-mile system of Class I and Class III bikeways between Upper Lake and North Lakeport.
2. Pilot project (study and implementation) for a Lake Transit Authority run ferry service across Clear Lake.
3. The installation of DC fast chargers and procurement of electric buses for Lake Transit Authority to allow for zero-emission transit on most routes within the system.
4. Development of a new transit center within the City of Lakeport.

At this meeting input on the projects was requested from the TAC, including level of readiness and further need for refinement. The TAC was also asked to consider prioritization of the four aligned projects. Ron requested more time to look these over

before he voted on the priority of these projects. Lisa then went into detail on all four projects noting a near term deadline to submit these rankings to Caltrans. Once she finished explaining each of them everyone felt comfortable ranking the projects, with the consensus agreeing to #1, #3, #4 and #2.

Motion by Ron Ladd, seconded by Scott DeLeon and carried unanimously to approve the ranking in this order: #1, #3, #4 and #2

5. Announcements and Reports

a. Lake APC

i. Update on Planning Grant

John went over current and proposed grant projects. The Transit Development Plan, funded by the Sustainable Transportation Planning Grant Program, was recently started with LSC Transportation Consultants collecting existing conditions data, as well as beginning the passenger survey process.

John further discussed possible funding opportunities for the Lake 29 Project including the federal Multimodal Project Discretionary Grant program and the state level Trade Corridor Enhancement Program. He also noted that APC staff was working with the City of Lakeport on an Active Transportation Program grant application for sidewalk improvements on and around Lakeshore Boulevard near the City's schools. Finally, he mentioned that a grant for a wildfire evacuation corridor study was recently awarded to the County.

ii. SR 53 Corridor Local Circulation Plan

Danielle reported that the project was presented to the Board last month and it should be completed and adopted at its June 1 meeting.

iii. Pavement Management Program (PMP)

Danielle reported that she is working with NCE on this project which is on schedule and progressing smoothly.

iv. Miscellaneous

Danielle report that she is leaving Dow & Associates and that her last day is on June 10, 2022. She also stated it's been wonderful working with everyone and that she will miss everyone. Scott, Ron and Dave all expressed it was great getting to know Danielle and that she will be missed.

b. Lake Transit Authority

i. Transit Hub Update

James reported that the environmental study has been under way and will hopefully be completed by August or September. Dave brought up the City of Clearlake's ATP project, which involves improvements in the same area as the transit hub. He noted that it would be good to have the transit hub designs coordinated with the ATP project, but that the different schedules of two projects may become an issue. Lisa

agreed and said that LTA could look into altering the project timeline to better coordinate with the City's project and that they'd discuss with Dave in the near future.

ii. Current Transit Projects

James and Lisa expressed that LTA needed to recruit more drivers in order to run at full service. Staffing levels continue to be an issue, which LTA and Paratransit Services are currently trying to address.

iii. Far North Transit Symposium

Lisa went over the details for the Symposium that is scheduled for June 2nd and 3rd. It may be of interest to the Board, as it will cover items such as hydrogen and electric vehicle technology.

iv. Miscellaneous. None

- c. Caltrans** – Kyle mentioned that there were no project updates, but that the Highway Safety Improvement Program (HSIP) had recently put out a Call-for-Projects with the deadline being in September.

d. Regional Housing Update – None

e. Local Agency Updates

Ron discussed that the City of Lakeport has limited staffing at this time, but they are still working hard on their current jobs. Ron stated that, while not an APC related project, the Lake Front Project is currently out for bid. He is also working with John to prepare the ATP application for Lakeshore Boulevard sidewalks. Other large projects include Lakeport Boulevard/South Main Street, and the Hartley Street Safe Routes to School project which will start construction in the next couple of weeks.

Scott mentioned that the State approved funding for the Soda Bay Corridor Evacuation Plan. Also, that the County hired a consultant (NCE) to prepare a Five-year Pavement Rehabilitation Plan with the goal of raising the Pavement Condition Index (PCI) to 70. After determining that the target wouldn't be feasible, it was lowered to 50, but depending on the level of County funding commitment may need to be changed to a 10-year plan. Scott had presented it to the Board of Supervisors and will be seeking final adoption once revisions are made. Lisa asked whether the Board would be open to a sales tax measure given the ongoing funding challenges of the County. Scott had brought that up to the Board, but no action was considered. Dave discussed how the City of Clearlake's roads have benefited from their successful sales tax passage several years ago.

Nephele requested that Scott send her and Lisa the reports from NCE so they could look over the data.

6. **Information Packet** – none
7. **Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda** – None
8. **Next Proposed Meeting** – June 16, 2022
9. **Adjourn Meeting** – Meeting adjourned at 10:08 a.m.

Respectfully Submitted,

Jody Lowblad
Lake Area Planning Council