



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

525 South Main Street, Ukiah, CA 95482
Administration: Suite G ~ 707-234-3314
Planning: Suite B ~ 707-263-7799

LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) AGENDA

DATE: Wednesday, August 9, 2023

TIME: 9:00

PLACE: City Council Chambers
225 Park Street
Lakeport, California

Alternate Conference Location:

Caltrans-District 1
1656 Union Street
Eureka, California

Zoom Login:

Dial-in number: 1 (669) 900-6833 / Meeting ID: 891 1837 1209# Passcode: 024592

(Zoom link provided to the public by request.)

Public comments will be accepted in person and through teleconference during the meeting on any agenda item when public comment is invited by the Chair.

-
1. Call to Order/Roll Call
 2. Adjourn to Policy Advisory Committee

PUBLIC EXPRESSION

3. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the agenda

CONSENT CALENDAR

4. Approval of June 7, 2023 Minutes

REGULAR CALENDAR

5. Discussion and Recommended Approval of the First Amendment of 2023/24 Final Overall Work Program *(Pedrotti)*
6. Discussion and Recommended Approval of the First Amendment of the 2023/24 Lake Area Planning Council's Budget *(Pedrotti)*
7. Discussion and Proposed Action of Resolution #23-24-10 Approving the Project List for FY 2023-24 California State of Good Repair Program *(Sookne)*

RATIFY ACTION

8. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council
9. Consideration and Adoption of Recommendations of Policy Advisory Committee

REPORTS

10. Reports & Information:
 - a. Lake APC Planning Staff
 - i. Planning Projects *(Speka)*
 - ii. State & Regional Transportation Improvement Program (STIP/RTIP) Update *(Villa)*

- iii. Miscellaneous
- b. Lake APC Administration Staff
 - i. Next Meeting Date – **September 13, 2023 (Clearlake)**
 - ii. Miscellaneous
- c. Lake APC Directors
- d. Caltrans
 - i. SR 29 Project Update (*Pimentel*)
 - ii. Lake County Project Status Update (*Ahlstrand*)
 - iii. State Highway Operation and Protection Program Update (*Ahlstrand*)
 - iv. Miscellaneous
- e. Rural Counties Task Force
 - i. Next Meeting Date – **September 15, 2023 (Teleconference)**
- f. California Transportation Commission
 - i. Next Meeting Date – **August 16 – 17 (Sacramento)**
- g. California Association of Councils of Governments (CalCOG)
 - i. CDAC Meeting – **August 7 (Virtual)**
 - ii. CalCOG Board of Directors Meeting – (*TBD*)
- h. Miscellaneous

ADJOURNMENT

PUBLIC EXPRESSION

Any member of the public may speak on any agenda item when recognized by the Chair for a time period, not to exceed 3 minutes per person and not more than 10 minutes per subject, prior to the Public Agency taking action on that agenda item.

AMERICANS WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the Lake Area Planning Council office at (707) 263-7799, at least 5 days' notice before the meeting.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

CLOSED SESSION

If agendaized, Lake County/City Area Planning Council may adjourn to a closed session to consider litigation or personnel matters (i.e., contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

POSTED: August 3, 2023

Attachments:

- Agenda Item #4 – 6/7/23 Lake APC Draft Minutes*
- Agenda Item #5 – Staff Report & OWP 1st Amendment*
- Agenda Item #6 – 2023/24 Budget – 1st Amendment*
- Agenda Item #7 – SGR Resolution #23-24-10 Discussion*
- Agenda Item #10ai – Project Update Staff Report*
- Agenda Item #10aii – STIP/RTIP Update Staff Report*
- Agenda Item #10dii – LC Project Status Update*
- Agenda Item #10diii – SHOPP Update*



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LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) (DRAFT) MEETING MINUTES

Wednesday, June 7, 2023

Location: City Council Chambers
14050 Olympic Drive
Clearlake, California & Zoom

Present

Bruno Sabatier, Supervisor, County of Lake
Moke Simon, Supervisor, County of Lake
Stacey Mattina, City Council Member, City of Lakeport
Russ Cremer, City Council, City of Clearlake
Russell Perdock, Council Member, City of Clearlake
Chuck Leonard, Member at Large

Absent

Kenneth Parlet, Council Member, City of Lakeport
Tim Warnement, Member at Large

Also Present

Lisa Davey-Bates, Executive Director, Admin. Staff – Lake APC
Alexis Pedrotti, Admin Staff – Lake APC
James Sookne, Admin Staff – Lake APC
Charlene Parker, Admin Staff – Lake APC
Jesus Rodriguez-Garcia, Admin Staff – Lake APC
Adeline Leyba, Director of Public Works – City of Clearlake
Laurie Fisher, Mobility Programs Manager – Lake Links

Attending via Zoom

John Speka, Senior Transportation Planner – Lake APC
Michael Villa, – Planning Staff
Tatiana Ahlstrand, Caltrans District 1 (Policy Advisory Committee)
Michael Green – Clearlake Alternate

1. Call to Order/Roll Call

Chair Mattina called the meeting to order at 9:12 a.m. Secretary Charlene Parker called roll.
Members present: Sabatier, Simon, Cremer, Mattina, Perdock, Leonard

2. Adjourn to Policy Advisory Committee

Chair Mattina adjourned to the Policy Advisory Committee (PAC) at 9:13 a.m. to include

Caltrans District 1 staff and allow participation as a voting member of the Lake APC.

CONSENT CALENDAR

3. Approval of April 5, 2023 Draft Minutes

Director Cremer made a motion to approve the Consent Calendar, as presented. The motion was seconded by Director Sabatier and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Simon, Cremer, Mattina, Perdock, Leonard, Tatiana Ahlstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Warnement, Parlet

REGULAR CALENDAR

4. Presentation and Recommended Approval of the 2023/24 Lake Area Planning Council's Budget and adoption of resolutions:

Lisa Davey-Bates reported the FY 2023/24 Final Budget Document was included in the packet and explained that annually in May, APC staff presents a draft budget for the APC Board to review prior to the adoption of the final document in June. The budget document for discussion today included the Transportation Development Act Calendar, a letter from the Executive Director, explanatory notes on funding sources included in the budget, as well as draft copies of the Resolutions up for adoption. The DBC Administration and Dow & Associates Planning contracts were included for reference. The following resolutions itemize all allocations:

- a. Resolution No. 23-24-1 Allocating 2023/24 Local Transportation Funds for Administrative Purposes
- b. Resolution No. 23-24-2 Allocating 2023/24 Local Transportation Funds for Bicycle and Pedestrian Facilities
- c. Resolution No. 23-24-3 Allocating 2023/24 Local Transportation Funds and Carryover Funds for Planning Projects Included in the Work Program
- d. Resolution No. 23-24-4 Allocating 2023/24 Local Transportation Funds to Lake Transit Authority
- e. Resolution No. 23-24-5 Allocating State Transit Assistance Funds to Lake Transit Authority
- f. Resolution No. 23-24-6 Approving State Transportation Improvement Program (STIP) Planning, Programming, and Monitoring Fund Transfer Agreement
- g. Resolution No. 23-24-7 Allocation of 2023/24 Local Transportation Funds (5%) to the Consolidated Transportation Service Agency (CTSA) for Non-Emergency Medical Transportation (NEMT) Purposes
- h. Resolution No. 23-24-8 Allocating State of Good Repair Program Funding to Lake Transit Authority
- i. Resolution No. 23-24-9 Allocation of Local Transportation Funds (LTF) to the Reserve Fund

Director Cremer made a motion to approve the Lake Area Planning Council's Fiscal Year 2023/24 Budget, including Resolutions 23-24-1 through 2023-24-9, as presented. The motion was seconded by Director Sabatier and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Simon, Cremer, Mattina, Perdock, Leonard, Tatiana Ahlstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Warnement, Parlet

5. Presentation and Recommended Approval of 2023/24 Final Overall Work Program

Lisa Davey-Bates reported that members of the Lake Technical Advisory Committee (TAC) began discussing potential projects to include in the Overall Work Program (OWP) during their

meeting in January. Based on the TAC's input, the 2023/24 Draft OWP was developed and submitted to Caltrans for review and comment in March. Minor edits were made to the draft document based on comments received from Caltrans staff at District 1. The Lake TAC reviewed the most recent version of the 2023/24 OWP at their May meeting and recommend approval by the Lake APC Board of Directors. Once the Final 2023/24 OWP is adopted by the APC Board, it will be forwarded to the Caltrans District office for approval. As in the past, an amendment to the Final OWP will be completed within the next few months to include actual carryover amounts from projects that were not finalized in the 2022/23 Overall Work Program.

Director Sabatier made a motion to approve the 2023/24 Final Overall Work Program, as presented. The motion was seconded by Director Perdock and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Simon, Cremer, Mattina, Perdock, Leonard, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Warnement, Parlet

RATIFY ACTION

6. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council

Chair Mattina adjourned the Policy Advisory Committee at 9:36 a.m. and reconvened as the APC.

9. Consideration and Adoption of Recommendations of Policy Advisory Committee

Director Sabatier made a motion to adopt the recommendations of the Policy Advisory Committee and reconvene as the APC. The motion was seconded by Director Perdock and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Simon, Cremer, Mattina, Perdock, Leonard, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (2) Directors Warnement, Parlet

REPORTS

11. Reports & Information

a. Lake APC Planning Staff

John Speka presented a summary of current or potential projects and grant opportunities staff has been monitoring. The Konocti Corridor Vehicle Miles Traveled (VMT) Study, funded through the Overall Work Program, aims to assist with potential grant funding opportunities for highway improvements related to the Lake 29 Improvement Project. The study will analyze the impact of shifting interregional through traffic away from the Northshore and redirecting it south of the lake. The Konocti Corridor Equity Analysis Study, separated from the VMT Study, will address potential grant application questions related to equity. The Lake 29 Improvement Project application for right-of-way funding is pending award announcements from the Trade Corridor Enhancement Program (TCEP) on June 8. Three grant applications were submitted for the Sustainable Transportation Planning Program, including a Zero Emission Vehicle (ZEV) Infrastructure Plan, a Ferry Service Feasibility Study for Clearlake, and a Wildfire Evacuation Plan. The Reconnecting Communities Program is being explored for funding intersection and crossing safety improvements across SR 53 in Clearlake. Lastly, the Safe Streets and Roads for All (SS4A) program offers potential funding for initiatives to prevent death and serious injury on roads and streets, and Lake APC staff is planning to apply for funding to update Local Road Safety Plans (LRSPs) and implement safety projects.

i. Miscellaneous

Lisa announced that Board members were welcome to join the Highway 29 2C ribbon-cutting ceremony that same day at 11am at the project site.

b. **Lake APC Administration Staff**

- i. Next Meeting Date – July 12, 2023 (*Lakeport*) Lisa stated that typically the APC does not meet in July unless needed.

Caltrans

ii. Lake County Project Status:

Tatiana Ahlstrand mentioned that Transportation Corridor Enhancement Program funding awards were being announced. Section 2B will be a huge milestone if funded.

Director Sabatier raised a concern regarding the road pattern for roads that transition from single lanes to two lanes in Clearlake, emphasizing the need for improved continuity. It was suggested the implementation of a more comprehensive road design to ensure a seamless flow of traffic in these areas. Director Sabatier highlighted the current issue when roads widen to two lanes, then merge to one briefly, then back to two, which can disrupt traffic and lead to inefficiencies.

Lisa asked if there could be a presentation by Caltrans that gives more in-depth explanations of design decisions for the highway improvements in Lake County? Tatiana welcomed this idea.

Miscellaneous

e. **Rural Counties Task Force**

- i. Next Meeting Date – July 21, 2023 (*Teleconference*)

f. **California Transportation Commission**

- i. Next Meeting Date – June 28 – 29 (*Sacramento*)

g. **California Association of Councils of Governments (CalCOG)**

- i. CDAC Meeting – (*TBD*)
ii. CalCOG Board of Directors Meeting – (*TBD*)

h. **Miscellaneous**

None.

ADJOURNMENT

The meeting was adjourned by Chair Mattina at 9:41 a.m.

Respectfully Submitted,

DRAFT

Jesus Rodriguez
Administrative Assistant



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE: 2023/24 (Proposed) OWP 1st Amendment

DATE PREPARED: July 25, 2023

MEETING DATE: August 9, 2023

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

The Final FY 2023/24 Overall Work Program (totaling \$600,682) was adopted by the Lake APC Board on June 7, 2023. Now that the FY 2022/23 books have closed, we need to incorporate unexpended planning funds into the current fiscal year. Included in this amendment are Rural Planning Assistance (RPA) Funds, Planning, Programming and Monitoring (PPM) Funds, and Local Transportation Funds (LTF). This amendment was not presented to the Lake Technical Advisory Committee (TAC) for recommendation, due to the simplicity of the amendment. The amendment simply allocates carryover funding to the same work element and agency as it was previously allocated to.

The Final OWP included carryover estimates for RPA and LTF, and this amendment adjusted those totals to reflect the actual carryover amounts. The total amount being carried over into the FY 2023/24 OWP is \$152,911 (\$9,368 - RPA; \$26,010 – PPM; \$117,533 – LTF).

Carryover amounts are broken down by agency below:

APC Staff Consultant: \$49,717

City of Clearlake: \$5,392

City of Lakeport: \$5,368

County of Lake DPW: \$20,004

Consultant: \$60,575

Other Direct Costs/Reserve: \$11,855

Much of the carryover that came from the FY 2022/23 OWP has been added to the respective elements in the FY 2023/24 OWP. Unexpended RPA funds have been included in this proposed amendment but will not become official until RPA fund balances are certified by Caltrans.

Included with the staff report is the First Amendment to the Overall Work Program totaling \$718,593. For clarification purposes, the changes have been shown in **bold** and ~~strikeout~~. I am requesting the Lake APC consider the recommended changes and take action to approve the 2023/24 OWP Amendment as proposed. A digital copy of the proposed First Amendment (Financial Spreadsheets) is provided for your review. Hard copies will be provided upon request.

ACTION REQUIRED:

Consider approval of First Amendment to FY 2023/24 Overall Work Program, as proposed.

ALTERNATIVES:

Do not approve amended Work Program and provide alternative suggestions.

RECOMMENDATION:

Accept staff's recommendation to approve the First Amendment to the FY 2023/24 Overall Work Program (OWP) and authorize Executive Director to sign appropriate certifications and revised OWP Agreement (as needed), and forward to Caltrans as required.

**LAKE COUNTY WORK PROGRAM
SUMMARY OF 2022/23 CARRYOVER
BY FUNDING SOURCE**

WE	Title	RPA	PPM	LTF	Total	Notes
600	Regional Planning & Intergovernmental Coord.	\$ 5,391	\$ -	\$ -	\$ 5,391	Actual C/O Funds from FY 2022/23.
601	TDA Activities & Coordination	\$ -	\$ -	\$ 26,602	\$ 26,602	Actual C/O Funds from FY 2022/23.
603	Lake Co. Priority Interregional Facilities Study	\$ -	\$ -	\$ 30,000	\$ 30,000	Est. Carryover Funds from FY 2022/23.
		\$ -	\$ -	\$ 60,575	\$ 60,575	Actual C/O Funds for consultant to finalize.
605	Federal & State Grant Prep., Monitoring & Assistance	\$ 5,000	\$ -	\$ -	\$ 5,000	Est. Carryover Funds from FY 2022/23.
		\$ 2,365	\$ 2,172	\$ -	\$ 4,537	Actual C/O Funds from FY 2022/23.
607	Special Studies	\$ 1,612	\$ 8,785	\$ 10,172	\$ 20,569	Actual C/O Funds from FY 2022/23.
608	Planning, Programming & Monitoring	\$ -	\$ 15,053	\$ 5,246	\$ 20,299	Actual C/O Funds from FY 2022/23.
612	Technology Support Services	\$ -	\$ -	\$ 6,900	\$ 6,900	Actual C/O Funds from FY 2022/23.
613	Transportation Information Outreach	\$ -	\$ -	\$ 2,837	\$ 2,837	Actual C/O Funds from FY 2022/23.
616	Training	\$ -	\$ -	\$ 5,201	\$ 5,201	Actual C/O Funds from FY 2022/23.
	Totals	\$ 5,000	\$ -	\$ 30,000	\$ 35,000	
		\$ 9,368	\$ 26,010	\$ 117,533	\$ 152,911	

**LAKE COUNTY WORK PROGRAM
SUMMARY OF FUNDING SOURCES BY WORK ELEMENT
FY 2023/24 (FINAL AMENDED)**

WE	Title	State RPA	State RPA C/O	State PPM	Local LTF	Other	Total Costs
600	Regional Planning & Intergovernmental Coordination	\$ 156,689	\$ -	\$ -	\$ -	\$ -	\$ 156,689
		\$ -	\$ 5,391	\$ -	\$ -	\$ -	\$ 162,080
601	TDA Activities & Coordination	\$ -	\$ -	\$ -	\$ 45,993	\$ -	\$ 45,993
		\$ -	\$ -	\$ -	\$ 72,595	\$ -	\$ 72,595
602	Transit Planning & Performance Monitoring	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
603	Lake Co. Priority Interregional Facilities Study <i>(Carryover)</i>	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000
		\$ -	\$ -	\$ -	\$ 60,575	\$ -	\$ 60,575
604	Lake County Project Reserve Funds	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
605	Federal & State Grant Prep., Monitoring & Assistance	\$ 25,411	\$ 5,000	\$ -	\$ 26,289	\$ -	\$ 56,700
		\$ -	\$ 2,365	\$ 2,172	\$ -	\$ -	\$ 56,237
606	Speed Zone Studies	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500
607	Special Studies	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ 70,000
		\$ -	\$ 1,612	\$ 8,785	\$ 45,172	\$ -	\$ 90,569
608	Planning, Programming, & Monitoring	\$ 18,400	\$ -	\$ 75,000	\$ -	\$ -	\$ 93,400
		\$ -	\$ -	\$ 90,053	\$ 5,246	\$ -	\$ 113,699
609	Sustainable Transportation Planning	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 8,500
610	Active Transportation	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
611	Pavement Management Program Update <i>(Carryover)</i>	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500
612	Technology Support Services	\$ -	\$ -	\$ -	\$ 8,400	\$ -	\$ 8,400
		\$ -	\$ -	\$ -	\$ 15,300	\$ -	\$ 15,300
613	Transportation Information Outreach	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ 4,500
		\$ -	\$ -	\$ -	\$ 7,337	\$ -	\$ 7,337
614	Infra Cost & Bus Perfor. Analysis of Electric & Hydro Buses	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
615	<i>Intentionally Left Blank</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
616	Training	\$ -	\$ -	\$ -	\$ 6,500	\$ -	\$ 6,500
		\$ -	\$ -	\$ -	\$ 11,701	\$ -	\$ 11,701
	Totals	\$ 294,000	\$ 5,000	\$ 75,000	\$ 226,682	\$ -	\$ 600,682
			\$ 9,368	\$ 101,010	\$ 314,215		\$ 718,593

**LAKE COUNTY WORK PROGRAM
SUMMARY OF EXPENDITURES BY WORK ELEMENT**

WE	Title	Lake DPW	Lakeport	Clearlake	APC Staff Consultant	Other	Total Costs
600	Regional Planning & Intergovernmental Coordination	\$ 10,000	\$ -	\$ 7,000	\$ 137,689	\$ 2,000	\$ 156,689
		\$ 15,174	\$ 217	\$ -	\$ -	\$ -	\$ 162,080
601	TDA Activities & Coordination	\$ -	\$ -	\$ 3,000	\$ 40,493	\$ 2,500	\$ 45,993
		\$ 744	\$ 151	\$ -	\$ 57,688	\$ 11,012	\$ 72,595
602	Transit Planning & Performance Monitoring	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
603	Lake Co. Priority Interregional Facilities Study - <i>Carryover</i>	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
		\$ -	\$ -	\$ -	\$ -	\$ 60,575	\$ 60,575
604	Lake County Project Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
605	Federal & State Grant Prep., Monitoring & Assistance	\$ 6,700	\$ -	\$ 5,000	\$ 45,000	\$ -	\$ 56,700
		\$ -	\$ -	\$ 5,392	\$ 44,145	\$ -	\$ 56,237
606	Speed Zone Studies	\$ -	\$ -	\$ -	\$ 12,500	\$ -	\$ 12,500
607	Special Studies	\$ 30,000	\$ -	\$ 5,000	\$ 35,000	\$ -	\$ 70,000
		\$ 30,172	\$ 5,000	\$ 10,000	\$ 45,397	\$ -	\$ 90,569
608	Planning, Programming, & Monitoring	\$ 3,400	\$ 40,000	\$ 5,000	\$ 45,000	\$ -	\$ 93,400
		\$ 10,414	\$ -	\$ -	\$ 58,285	\$ -	\$ 113,699
609	Sustainable Transportation Planning	\$ -	\$ -	\$ -	\$ 8,500	\$ -	\$ 8,500
610	Active Transportation	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
611	Pavement Management Program Update - Software	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500
612	Technology Support Services	\$ 3,400	\$ -	\$ -	\$ -	\$ 5,000	\$ 8,400
		\$ 10,300	\$ -	\$ -	\$ -	\$ -	\$ 15,300
613	Transportation Information Outreach	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ 4,500
		\$ -	\$ -	\$ -	\$ 7,337	\$ -	\$ 7,337
614	Infra Cost & Bus Perfor. Analysis of Electric & Hydro Buses	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
615	<i>Intentionally Left Blank</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
616	Training	\$ -	\$ -	\$ -	\$ -	\$ 6,500	\$ 6,500
		\$ -	\$ -	\$ -	\$ 1,858	\$ 9,843	\$ 11,701
	Totals	\$ 53,500	\$ 40,000	\$ 25,000	\$ 358,682	\$ 123,500	\$ 600,682
		\$ 73,504	\$ 45,368	\$ 30,392	\$ 403,399	\$ 165,930	\$ 718,593



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE 2023/24 (Proposed) Budget 1st Amendment

DATE PREPARED: July 25, 2023

MEETING DATE: August 9, 2023

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

After the approval of the Final Budget each June, it is very common to see an amendment to the Lake APC Budget in the following months to include remaining unprocessed claims and other adjustments that were not incorporated prior to the close of the fiscal year. The amendment captures carryover funding and updates to preliminary fund estimates that were provided in the final document.

The first amendment (column dated 8/9/23) identifies adjustments made to each line item of the adopted 2023/24 Lake APC Budget needed to capture carry-over funds and other funding adjustments from the 2022/23 OWP. The budget amendment provides consistency with the planning funds identified in the first amendment of the OWP, as well as all other funding sources that are administered in the Lake APC's Budget.

If there are questions, I'd be happy to answer them.

ACTION REQUIRED:

Approval of 1st amendment to the Lake APC Budget incorporating carryover balances and remaining unallocated funds from the 2022/23 Overall Work Program.

ALTERNATIVES:

Do not approve the amended Lake APC Budget and provide alternative suggestions.

RECOMMENDATION:

Approval of 1st amendment to the Lake APC Budget incorporating carryover balances and remaining unallocated funds from the 2022/23 Overall Work Program.