



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

525 South Main Street, Ukiah, CA 95482
Administration: Suite G ~ 707-234-3314
Planning: Suite B ~ 707-263-7799

TECHNICAL ADVISORY COMMITTEE (TAC) MEETING

AGENDA

Thursday, October 22, 2026 at 9:00 a.m.

Primary Location:

City of Lakeport
Large Conference Room, 225 Park Street, Lakeport

Teleconference Locations:

525 South Main Street, Suite B, Ukiah
Caltrans District 1, 1656 Union Street, Eureka
14050 Olympic Drive, Clearlake
255 N Forbes Street, Lakeport

General Public Teleconference:

Zoom videoconference link is provided by request. Please send comments to our Senior Transportation Planner, John Speka, at spekaj@dow-associates.com and note the agenda item number being addressed. Oral comments will also be accepted by telephone or video during the meeting when public comment is invited.

Dial-in number: 1 (669) 900-6833 / Meeting ID: 835 1951 1446 # Passcode: 643589

****Zoom link provided to members in distribution email and to public by request***

1. Call to order
2. Approval of May 28, 2026 Minutes
3. Discussion on the 2027/28 Overall Work Program (*Pedrotti*)
4. 2% Bike and Pedestrian Funds Update (*Pedrotti*)
5. Announcements and Reports
 - a. Lake APC
 - i. Update on Planning Projects (*Speka*)
 - ii. Update on 2026 Pavement Management Program (*Ortega/Santos*)
 - iii. Miscellaneous
 - b. Lake Transit Authority
 - i. Transit Hub Update (*Sookne*)
 - ii. Current Transit Projects (*Sookne*)
 - iii. Miscellaneous
 - c. Caltrans
 - i. Lake County Projects Update
 - ii. Miscellaneous
 - d. Regional Housing

- e. Local Agency Updates
 - f. Tribal Updates
- 6. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda
 - 7. Next Proposed Meeting – **November 19, 2026**
 - 8. Adjourn meeting

Public Expression - The TAC welcomes participation in TAC meetings. Comments will be limited for items not on the agenda to three minutes per person, and not more than 10 minutes per subject, so that everyone may be heard. This time is limited to matters under TAC jurisdiction which have not already been considered by the TAC.

Americans with Disabilities Act (ADA) Requests - To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (*as allowed under Section 12132 of the ADA*) please contact the Lake APC office at 707-234-3314 at least 72 hours prior to the meeting.

Posted: October 16, 2026

List of Attachments:

Agenda Item #2 – Lake TAC May 28, 2026 Minutes

Agenda Item #4 – 2% Bike & Ped Staff Report 2026



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TECHNICAL ADVISORY COMMITTEE MEETING Draft Meeting Minutes

Thursday, May 28, 2026
9:00 a.m.

Primary Location:

City of Lakeport
Large Conference Room, 225 Park Street, Lakeport

Teleconference Locations:

525 South Main Street Suite B, Ukiah
Caltrans District 1, 1656 Union St., Eureka
City Council Chamber, 14050 Olympic Drive, Clearlake

Present

Ron Ladd, City of Lakeport (Director of Public Works)
Victor Fernandez (Community Development Associate Planner)
James Sookne, Lake Transit Authority
Blake Batten, Caltrans District 1
Adeline Leyba, City of Clearlake (Director of Public Works)
Lars Ewing, County of Lake (Director of Public Works)

Absent

Alan Flora, City of Clearlake (City Manager/Community Development Director)
Mireya Turner, County of Lake (Community Development Director)
Efrain Cortez, California Highway Patrol

Also Present

Lisa Davey-Bates, Lake Area Planning Council
Alexis Pedrotti, Lake Area Planning Council
Nephele Barrett, Lake Area Planning Council
Michael Villa, Lake Area Planning Council
Hector Ortega, Lake Area Planning Council
John Speka, Lake Area Planning Council
Julie St Pierre, Lake Area Planning Council
Kyle Finger, Caltrans District 1
Susan Slack, Caltrans District 1

1. Call to order

The meeting was called to order at 9:01 am.

2. Approval of April 23, 2026, Minutes

Moved by Blake Batten, seconded by Ron Ladd, and carried unanimously by roll call vote to approve the April 23, 2026, minutes as presented.

3. Discussion and Possible Approval of Revised 2026 Lake TAC Meeting Schedule

John proposed that the closure of Clearlake City Hall in observance of the Juneteenth holiday on the date of our next scheduled meeting, June 18, 2026, necessitates revision to and adoption of the 2026 Lake TAC Meeting Schedule. Instead of canceling or rescheduling the date, the committee agreed to update the 2026 Lake TAC Meeting Schedule with a notation reflecting that the June 18, 2026 meeting will be held at an alternate location, with specific details to be determined.

Moved by Lars Ewing, seconded by Victor Fernandez, and carried unanimously by roll call vote to adopt the revisions to the 2026 Lake TAC Meeting Schedule, approving an alternate location for the June 18, 2026, Lake TAC Meeting.

4. Discussion and Recommendation for Carbon Reduction Program (CRP) Funding

Michael Villa led a discussion on the Carbon Reduction CRP funding recommendation. A Call for Projects launched on April 30, 2026, with a May 21, 2026 deadline. Only one proposal arrived, submitted by the Lake Area Planning Council (APC), in partnership with the Lake Transit Authority (LTA), for two zero-emission buses and charging infrastructure.

Michael invited review and discussion on the Project's evaluation scoring. Ron Ladd gave the Project a score of 37 out of 40, for strong program alignment. The total estimated cost for the two buses and the charging infrastructure is approximately \$770,000. The project will use CRP funds – with the required local match coming from the Low-Carbon Transit Operations Program (LCTOP) funds. Buses cost approximately \$691,000, while the charging installation is just over \$110,000.

Although the project scored well, a critical administrative hurdle regarding federal funding eligibility before the fiscal year-end was identified by Susan Slack, who clarified that Lake APC lacks a master agreement with Caltrans Local Assistance for federal funding CRP funds. Alexis Pedrotti noted that Lake APC's existing master agreement lists the Federal Transportation Administration (FTA) and "any other federal or state funds administered by and through Caltrans Department of Transportation," but Susan added this likely does not cover Local Assistance CRP funds specifically. Michael suggested that LTA partner with an agency who already holds a master agreement through Local Assistance, such as Lakeport, Lake County, or Clearlake, via a Memorandum of Understanding (MOU) with Lake Transit Authority (LTA).

Lars Ewing offered that Lake County act as the lead agency to save grant funds and Lisa Davey-Bates assured Lars that Lake APC staff would help them through the process without burdening County staff.

Lisa also noted that the buses and charging infrastructure use a pre-approved CalACT agreement, avoiding an Request for Proposals. Further discussion ensued regarding potential conflicts including the charging infrastructure in the CRP project.

James Sookne proposed changing the grant application to fund only the buses using \$613,000 from the CRP, bringing the total project cost to \$691,000 with an 11.47% match. He suggested using LCTOP funds separately for the chargers, which Lisa and Blake agreed with.

Michael expressed his appreciation to Lars. Lars said that he would let Scott Hornung know about it; and would confirm that with the point person at Lake APC.

Moved by Ron Ladd, seconded by Lars Ewing, and carried unanimously by roll call vote to approve the grant application as amended, removing the electric bus charging infrastructure from the federal application.

5. **Announcements and Reports**

a. **Lake APC**

i. **Update on Planning Projects** - John Speka reported updates on the two studies adopted at the May 13, 2026, board meeting: the Zero Emissions Vehicle Infrastructure Plan will be posted after final minor board edits and the Local Roadway Safety Plan (LRSP) Studies were adopted for all three jurisdictions and are scheduled for posting. The Tribal Transportation Needs Study is in the early stages with the consultants. John noted that someone from the county may be asked to join the Technical Advisory Group (TAG) meeting for that project. A decision on the Sustainable Transportation Planning Grant for the Clear Lake ferry feasibility study is expected by the end of May.

John further reported helping with two major grant projects: the Active Transportation Program grant for Burns Valley Elementary School Safe Routes to School project, which will involve sidewalks, potential bike lanes, one-way streets, and crossings around Uhl Avenue, Division Avenue, Austin Road, and Lakeshore Drive; and working with LTA on an Urban Greening Grant proposal, due next week, looking to fund additional landscaping, and potentially, pervious pavers for the transit center.

ii. **Update on 2026 Pavement Management Program** - Michael reported that the RFP for the PMP is nearly complete, adding that he's incorporated all of the comments discussed at the prior meeting. Once the internal review is complete, the RFP will be sent to committee members for final review.

iii. **Miscellaneous** - Lexi reminded agencies to spend remaining Overall Work Program (OWP) funds before the end of the fiscal year, specifically highlighting the approximate \$5,000 balance for the City of Lakeport. She provided a 30-day window for action and urged them to contact her if balance information is needed.

b. **Lake Transit Authority**

i. **Transit Hub Update** – James reported that the Conditional Use Permit was submitted to the City of Clearlake and they're hoping for a fast review. City staff saw no issues. The team is pursuing an Urban Greening Grant for transit center landscaping. Lisa noted the transit hub is over-budget after ten years and they are seeking extra funds to avoid using reserves.

ii. **Current Transit Projects** – James had nothing to report.

iii. **Miscellaneous** – None.

c. **Caltrans**

i. **Lake County Projects Update** – Blake Batten reported that the Active Transportation Program (ATP) award announcements would likely go out next week, followed by scheduling conditional award meetings or debriefings, as needed. There's also a virtual office hours opportunity for the Interregional Transportation Strategic Plan (ITSP); available Tuesdays and Fridays through August 28, 2026. Blake closed by reminding everyone about the District 1

Planning Open House on July 15th at 5:30pm at the Mendocino County Offices of Education in Ukiah.

Lisa asked Blake for a summary of the ITSP, its purpose, and the value of getting involved. Blake explained its Caltrans' policy framework to develop multi-modal corridor plans; it also guides the development of the Interregional Transportation Improvement Program (ITIP), and investment rules. Blake noted its importance, highlighted virtual office hours for input, and shared a link for draft timeline questions.

ii. Miscellaneous – Kyle Finger joined the discussion to ask if anyone is interested in submitting an application for the Active Transportation Program (ATP), which are due on June 22nd.

d. Regional Housing Needs Allocation (RHNA) Update – John reported that he has already spoken to all regional community development representatives about their numbers. The board plans to adopt the RHNA Allocation Plan at the August meeting. Housing elements are due one year later, and agencies will start their housing elements soon.

e. Local Agency Updates

City of Lakeport: Ron Ladd reported that the Lakeport City Council adopted a Vision Zero resolution to comply with the Highway Safety Improvement Program (HSIP) funding policy requirements. Meetings continue with the consultant working on the Local Road Safety Plan (LRSP); and they've been working with Michael on the Lakeport Boulevard project to receive STIP funding authorization from the California Transportation Commission (CTC). Ron said that they've worked with Lars to coordinate with the County on the Safe Routes to School project on Lakeshore; have identified funding and plan to improve the engineering for the next Active Transportation Program (ATP) grant application cycle, pending Project Study Report Equivalent (PSRE) completion.

County of Lake: Lars reported that the Soda Bay Road project is in the construction phase and they're working on the utility undergrounding and are waiting for the State Historic Preservation Officer (SHPO) and Caltrans to get the Memorandum of Agreement (MOA) worked out. The release of the invitation for bids for utility undergrounding is still on track (despite the delay) and the road project is slated for completion towards the end of 2027. The Konocti Sidewalks – or Kelseyville Sidewalks project – is in construction and about 50% complete, and is part of a federal Safe Routes to School project funded through community earmarks.

Regarding the Urban Greening Grant mentioned earlier, Lars stated that Parks and Rec is putting an application together to develop a cool respite area for visitors on Clark's Island in Clearlake Oaks and inquired whether there's an LTA stop nearby. James noted a bus stop near the Chevron, just past Clark's Island.

Lars also reported that the Lake County Board of Supervisors approved a five-year countywide County Capital Improvement Plan last month and that the Transportation Work Plan, which encompasses work for construction for the next fiscal year, will be presented to the board the following week.

City of Clearlake: - Adeline Leyba reported that they are just finishing paving work on Burns Valley, Arrowhead, and Olympic Drive. The City just awarded a construction contract for the Dam

Road Roundabout, which was awaiting approval from Housing and Community Development (HCD). They're hopeful that construction will begin later this summer. Adeline also shared that they are about to re-bid the 36th Avenue Project for drainage and pavement improvements.

f. Tribal Updates – None.

- 6. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda-** None.
- 7. Next Proposed Meeting** – June 18th and held at the County building, if needed.
- 8. Adjourn Meeting** – Meeting adjourned at 9:45 a.m.

Respectfully Submitted,

Julie St. Pierre
Lake Area Planning Council



LAKE COUNTY/CITY AREA PLANNING COUNCIL LAKE TAC STAFF REPORT

TITLE: Availability of 2025/26 thru 2026/27
2% Bike and Pedestrian Funds (LTF)

DATE PREPARED: 10/19/26
MEETING DATE: 10/22/26

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

Each year 2% of Local Transportation Funds (LTF) estimate are set aside for bicycle and pedestrian purposes once administration has been funded in the Lake APC's budget.

For FY 2026/27, a total of **\$20,633** was allocated to the 2% Bike and Pedestrian Account. In addition, **\$20,044** from the previous fiscal year was not awarded to a specific project or local jurisdiction. Therefore, a total of **\$40,677** is currently available for bicycle and pedestrian purposes.

Last year, the Lake TAC elected to reserve the funding until a specific project need arises, but also to have a measurable amount of local funding to apply to a project. TAC Members may choose to open the call for projects or recommend the funding remain in the 2% Bike and Pedestrian Account. If the TAC chooses to move forward with a call for projects, the application will be distributed in the winter, with a six-week deadline. If multiple projects are submitted, they will be reviewed and ranked during a future meeting.

Historically, these funds have been used as local match for other grant applications or to enhance transportation projects within the region by incorporating bicycle and pedestrian facilities. The funds may also be used to support the Active Transportation Program (ATP).. The ATP is a competitive grant program designed to encourage increased use of active modes of transportation such as biking and walking.

For reference, the following allocations have occurred over the past several fiscal years. Note that funds were rescinded in FY 2009/10 due to the recession:

- **2021/22 to 2024/25:** County of Lake – \$133,995 (\$51,181 reallocated + \$82,814 new request to complete the Middletown Multi-Use Project; funds fully expended)
- **2015/16 to 2020/21:** City of Lakeport – \$143,857 (\$15,000 reallocated + \$128,857 new request to complete the 10th Street Bike & Ped Project; **remaining balance = \$52,437.04**)
- **2012/13 to 2014/15:** County of Lake – \$51,181 (requested for reallocation in FY 2024/25)
- **2012/13 to 2014/15:** City of Lakeport – \$15,000 (requested for reallocation in FY 2020/21)
- **2011/12:** City of Clearlake – \$20,728
- **2010/11:** City of Clearlake – \$20,751
- **2009/10:** \$54,038 in Bike and Pedestrian Funds rescinded and used for transit purposes
- **2007/08:** County of Lake – \$29,202
- **2006/07:** City of Clearlake – \$80,334

ACTION REQUIRED: Moving forward with a call for projects for 2% Bicycle and Pedestrian purposes, or request to continue reserving funds for future projects.

ALTERNATIVES: None.

RECOMMENDATION: Discuss potential projects and determine whether to move forward with the call for projects for 2% Bicycle and Pedestrian purposes, or continue reserving funds for future projects.



LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

TITLE: Planning Projects Update

DATE PREPARED: 10/16/2026

MEETING DATE: 10/22/2026

SUBMITTED BY: John Speka, Senior Transportation Planner

BACKGROUND: Below is a summary of current or potential projects and grant opportunities staff has been monitoring:

Tribal Transportation Needs Study- The project is still in the outreach phase. Virtual meetings were held with Scotts Valley representatives on September 1, and with Robinson Rancheria on September 23, to discuss potential transportation projects for the respective Tribes that could be analyzed in the Study. Staff also manned an informational table at the Scotts Valley Big Time event at Kit's Corner on Saturday, September 12, and another at the Robinson Rancheria Indian Day event on Saturday, September 19, soliciting input on transportation needs from community members. A Tribal Leaders Breakfast event is scheduled for Monday, November 2, at which a brief presentation on the project will be provided along with follow up discussion with Tribal community leaders.

Clear Lake Ferry Service Feasibility Study- A "Notice to Proceed" notification was received from Caltrans on September 16, with a follow up kick-off meeting held on October 6 between Lake APC and Caltrans staff. A Request for Proposals (RFP) is expected to be released in the next couple of weeks seeking consulting services to lead the Study.

Active Transportation Program- Lake APC staff assisted the City of Clearlake in preparing a grant application in June through the Active Transportation Program (ATP). The project would involve "safe routes to school" improvements in downtown Clearlake around Burns Valley Elementary School on Pine Street. Improvements would include sidewalk/curb/gutter, Rectangular Rapid Flashing Beacon (RRFB) and standard crosswalks, ADA ramps, and bike lanes along portions of Austin Road, Division Avenue, Uhl Avenue, and Lakeshore Drive. Award recommendations are expected in early November.

Sustainable Transportation Planning Grant- Most recently, Lake APC staff completed two grant applications through the annual Sustainable Transportation Planning Grant Program, which were submitted on Friday, October 9. The first request was to fund a Lakeport Transit Hub Location Plan within the greater Lakeport area. It would be similar to the Plan that was prepared for Clearlake, which was instrumental in obtaining funding for the current Clearlake transit center project. A second application was made to fund a Lake County State Highway Lighting Study. The goal would be to identify priority lighting projects to improve bicycle and pedestrian safety along State Highway corridors.

Urban Greening Grant- Lake APC staff received word on October 8th that Lake Transit Authority's Sustainable and Resiliency Roots grant application was not selected to continue in the competitive process. Lake APC and LTA staff will continue to search for other potential funding opportunities, but meanwhile design of the LTA transit hub will continue with minimal landscaping until another option is found.

Action Requirement, Alternatives, Recommendation: None, informational only



LAKE COUNTY/CITY AREA PLANNING COUNCIL TAC STAFF REPORT

TITLE: Pavement Management Program Update

DATE PREPARED: 10/16/2026

MEETING DATE: 10/22/2026

SUBMITTED BY: Jude Santos, Regional Project Coordinator

BACKGROUND: The Pavement Management Program (PMP) is updated every 3 to 4 years. Historically, Steet Saver has been utilized by each of the agencies to manage and report on pavement conditions, but in recent meetings staff discovered that all jurisdictions have also been using Vialytics, an AI software, in addition to Street Saver. All jurisdictions expressed the value in using Vialytics and wanted to continue to use that software in conjunction with Street Saver (if possible). An update to the data is approaching, and the APC currently has \$136,000 set aside for this cycle's update.

The Request for Proposals (RFP) was rewritten in July and August to incorporate previous comments agencies had made in January. The updated RFP provided the inclusion of Vialytics software. On August 6th, APC Staff sent out the 26/27 updated RFP for agency review and comment, which closed on September 4th. Comments received were primarily minor grammatical edits and were incorporated as appropriate.

After comment incorporation, internal review, and further edit, the RFP was officially distributed on October 16th and promptly posted on the APC website. Questions close on October 28th, and proposals are due November 13th.

Action Requirement, Alternatives, Recommendation: None, informational only
